



COUNTY OF YOLO

Health and Human Services Agency *Karen Larsen, LFMT*
Director

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Substance Use Disorder Provider Meeting Meeting Minutes

Thursday, July 12th, 2018 10:30AM – 11:30AM

1. Welcome and Introductions

2. Program Updates/ Announcements

- i. CommuniCare Health Centers (CCHC) provided program updates.
 - a. In-Person Access Coverage is now available at the Woodland (Hansen Clinic) and West Sacramento (Salud Clinic) locations from 9:00AM – 4:00PM Monday thru Friday.
- ii. Yolo County HHS Training Updates
 - a. Motivational Interviewing Training to be hosted by Yolo County HHS in November by UCLA-ISAP. More information and registration information to follow.

3. Referral Process Review

Yolo County HHS provided guidance on Referral Process.

- i. Access Points in Yolo County now include:
 - a. 24-Hour Access Line 888-965-6647
 - b. Walk-In Access at HHS Woodland Clinic (Bauer Building)– Crisis Clinicians available to conduct ASAM screening 8:00AM – 5:00PM.
 - c. Walk-In at HHS West Sacramento Urgent Care Clinic 7 days a week, 12:00PM to 9:00 pm 7 days a week.
 - d. CommuniCare Health Centers (Woodland and West Sac Clinics) 9:00AM to 4:00PM M-F
 - e. Davis Site to be coming at the Navigation Center (Hours to be updated)
- ii. All Clients seeking SUD services must go through one of the access points mentioned above to be screened and referred to an appropriate LOC, after which the provider would be responsible for conducting an intake appointment/assessment. Warm handoffs should be completed from access points to providers to ensure smooth transitions.
- iii. Existing Clients – The ASAM screening should be conducted on all clients to ensure they are in the appropriate level of care. If clients are screened to a different level of care, then please contact Ian Evans to ensure they are connected/referred to appropriate level of care provider. NTPs are also required to complete ASAM screening on existing clients to ensure clients are in appropriate level of care. Existing Clients who do not have an MR number should be assigned a new MR number and a new episode opened within AVATAR.

Action Item: Contact Ian Evans if existing client requires referral to different LOC.
- iv. Residential Authorization Updates – For clients screened to residential SUD Services, providers have 3 days (72) hours to screen and submit a residential authorization to HHS Quality Management (HHSQualityManagement@yolocounty.org) for review and approval. QM review

shall be completed within 24-hours and notification to residential providers sent via encrypted email/fax.

Action Items:

- a. For non-DMC-ODS certified residential providers, providers should not turn away Yolo County clients as other funding sources may be available. Contact Ian Evans for more information or if this situation occurs.
- b. CoRR to be sent residential authorization documentation and guidance.
- c. HHSA QM to follow-up with Residential providers to confirm intake date for Residential clients as there may be a delay from the Access Log Discharge Date to the Clients arrival at the Residential provider's location (Intake date). The Intake Date will be the starting time for the 72-hour authorization requirement.
- v. Reminder for All SUD Providers: When a New Clients arrives at a providers site without a verified referral from an HHSA Access Point, then the provider should call the 24-Hour Access Line to ensure that the client completes an Access Screening and is referred to the appropriate LOC.

4. Quality Management Updates

Yolo County QM updates to be presented at provider meetings on a regular basis to provide guidance on new regulations requirements, beneficiary protections and informing material requirements, and other updates as necessary.

- i. Beneficiary Protections/ Informing Material Information Provided
Action Item: Electronic files of all Beneficiary Protections and Informing Materials along with Intake and Authorization documentation to be sent via email to providers along with any updated forms and guidance.
- ii. Notice of Adverse Benefits Determination (NOABD) Review
Guidance and information pertaining to NOABDs given to providers. Any questions pertaining to NOABDs should be directed to Ann Margaret Armas – QM SUD Clinician at ann.armas@yolocounty.org.
- iii. All information reviewed and distributed to providers today will be made available on the website.
Action Item: Send out follow-up email to providers to notify all that new documents are available on the HHSA SUD website.

5. Other Questions/Feedback

- i. CCHC referred billing questions to Ian Evans for follow-up:
 - a. Due to the changes in the PNMC charting requirements, CCHC request information on the billing requirements so that documentation/ charting requirements can be aligned. Recommendation from Ian Evans was to continue to use the same documentation requirements.
Action Item: QM to follow-up with DHCS PSPP Unit to determine if additional guidance pertaining to PNMC billing and charting can be obtained.
 - b. CCHC had questions pertaining to prorating of group sessions.
Action Item: QM to follow-up with DHCS PSPP Unit for additional guidance.

c. CCHC had questions regarding PC1000, however these will be directed to Ian separately via email.

ii. CORE Medical

a. ASAM Training requested for using the LOC screening tool.

Action Item:

- 1) Ian Evans to provide individual training with CORE.
- 2) Desk reference/ documentation guide to be completed and also sent out to providers.

b. For reassessment is Brief ASAM required with ASI?

Action Item: HHSA to Follow-Up and provide additional guidance via email to all providers.

c. For Daily Transaction forms for NTPs, question pertaining to requirements for NTP Daily Dosing requirements for billing were posed to Connie Cessna-Smith (HHSA Fiscal) via email. Would a daily transaction be required for each day a dose was administered to a client – typically a client would receive a 30-day regime. Does this mean that each day would be recorded and submitted via the Daily Transaction forms?

Action Item: HHSA to Follow-Up and provide additional guidance via email.

iii. Turning Point

a. Turning Point asked if Yolo County used a Reassessment form similar to what is being used in other counties. Currently, Yolo County is only accepting the Brief ASAM for Reassessments to confirm the appropriate LOC.

Action Item: Lori Thompson from Turning Point to share examples of Reassessment tools for Ian Evans to review for future consideration.