

2017-2018 Yolo County Grand Jury Report

APPENDIX

Report Title: Are Yolo County Schools in Compliance with School Safety Plans?

	Findings	Responses	Date	Who's to Respond
F1	With the exception of Winters Joint Unified School District are in compliance with the yearly update and reporting per the Education code Requirements for Comprehensive School Plans	Esparto Unified School District agrees of finding.	8/28/2017	Esparto Entire School Board
		The Woodland Joint Unified School District, hereafter referred to as WJUSD, agrees that WJUSD are in compliance with the yearly update and reporting per the Education Code Requirements for comprehensive School Safety Plans.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		The Yolo County Office of Education (YCOE) engages in partnerships, support and technical assistance with, and on behalf of schools and school districts in Yolo County, including school safety plans. However, each district is responsible for developing and implementing its own process for ensuring compliance with California Education Code as it relates to school safety plans. It is outside of YCOE's jurisdiction to require any school district in the county to comply with Education Code requirements for comprehensive school safety plans.	8/2/2017	Jesse Ortiz, Ed.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - Washington Unified School District (WUSD) is in compliance with the yearly update and reporting per the Education Code Requirements for Comprehensive School Safety Plans.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Findings		Responses	Date	Who's to Respond
		<p>The County Board and the County Superintendent work hand in hand in co-governance over the Yolo County Office of Education. The County Board of Education concurs with the letter the Grand Jury received from Superintendent Ortiz and is in full support of Dr. Ortiz's response. The Board did, however, want to bring the Grand Jury's attention that the Yolo County Office of Education also functions in some ways like a school district and operates its own schools. These schools were not included in the Grand Jury's review, but serve some of our county's most needy students. We operate:</p> <p>Greengate - an extraordinary, self-contained educational setting for students with special needs; Dan Jacobs School - a WASC accredited school offering educational opportunities to students housed in the Yolo County Juvenile Detention Center; Cesar Chavez Community Schools - accredited, public high schools located in Woodland and West Sacramento that serve students on formal or informal probation or students who have been expelled from other schools in the county. The Yolo County Office of Education is extremely proud of these schools and the services they provide to students - including keeping these students safe and learning.</p>	9/26/2017	Matt Taylor, President Yolo County Board of Education
		<p>The District agrees with this finding as it relates to the operations of the Davis Joint Unified School District.</p>	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F2	<p>School Districts regularly conduct safety training for all school employees, usually at the beginning of the school year. Some Districts provide more comprehensive training throughout the school year.</p>	<p>Esparto Unified School District agrees of finding.</p>	8/28/2017	Esparto Entire School Board
		<p>WJUSD agrees with this finding. WJUSD conducts regular safety training for all school employees.</p>	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District

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Findings		Responses	Date	Who's to Respond
		No Response	8/2/2017	Jesse Ortiz, Ed.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - WUSD regularly conducts safety training for all school employees, usually at the beginning of the school year and will provide additional training throughout the school year.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
		The District agrees with this finding as it relates to the operations of the Davis Joint Unified School District.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F3	Washington Joint Unified School District does an exemplary job with its Comprehensive School safety Plan and execution on all campuses.	No Response Needed	8/28/2017	Esparto Entire School Board
		No Response Needed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - WUSD does an exemplary job with its Comprehensive School Safety Plan and execution on all campuses	8/14/2017	Linda C. Luna, District Superintendent and the Board

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Findings	Responses	Date	Who's to Respond	
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	
	No Response		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
F4	There is a lack of regular and on-going communications among the five Yolo County School Districts regarding School Safety Plan issues that would affect all Districts. Meeting regularly and discussing shared concerns would allow ideas and solutions to be presented.	Esparto Unified School District disagrees of finding. Superintendents of Yolo County School districts meet on a monthly basis at the Yolo Co Office of Education, at which time safety concerns may be raised and discussed collectively to determine effective resolutions.	8/28/2017	Esparto Entire School Board
	WJUSD agrees with this finding. Communication among the five Yolo County School Districts regarding School Safety Plans does occur on an individual basis. Ongoing and consistent communication regarding issues that would affect all Districts would allow for collaborative idea and solution development.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District	
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools	
	Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	
	Agree - Meeting regularly among the five (5) Yolo County School Districts would allow ideas and solutions to be presented.	8/14/2017	Linda C. Luna, District Superintendent and the Board	
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	

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Findings	Responses	Date	Who's to Respond	
	<p>The District disagrees with this finding. The superintendents of the Yolo County School Districts meet on a monthly basis at the Yolo County Office of Education, at which time safety concerns may be raised and discussed collectively to determine effective resolutions.</p>		<p>Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education</p>	
<p>F5</p>	<p>Access to many campuses within some districts is not restricted by fencing. Public walkways/bike paths run directly through some of the campuses. Gates at some campuses are not secured during school hours.</p>	<p>Esparto Unified School District disagrees partially as it relates to the operations of the Esparto Unified School District. The lack of fencing around some District campuses is consistent with the purposes provided in the Civic Center Act, which requires the District to make school facilities and grounds available to citizens and community groups. While the District priorities school safety and takes seriously the rare tragedies of school violence, it must also balance such concerns with valid District's school site council considers that evaluation in drafting its comprehensive safety plan. Notwithstanding, the district is in the process of requesting quotes from local fencing contractors for fencing around the junior high school entrance as well as other fences within the District. The request will be finalized on 9-30-17.</p>	<p>8/28/2017</p>	<p>Esparto Entire School Board</p>
		<p>WJUSD agrees with this finding. Some campuses within WJUSD are not restricted by fencing.</p>	<p>8/7/2017</p>	<p>Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District</p>
		<p>No Response</p>	<p>8/2/2017</p>	<p>Jesse Ortiz, ED.D., Yolo County Superintendent of Schools</p>

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Findings	Responses	Date	Who's to Respond
	Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	Agree - Access to some campuses is not restricted by fencing. Gates at some campuses are not secured during school hours because not all gates have panic bars to exit from the inside without a key.	8/14/2017	Linda C. Luna, District Superintendent and the Board
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	The District disagrees partially with this finding as it relates to the operations of the Davis Joint Unified School District. Although the District acknowledges its campuses' proximity to public bike trails and city parks, it has implemented adequate policies and continues to work closely with local law enforcement agencies to maintain security during school hours. The public bike trails and parks are distinctive of the city of Davis and the District's school site councils considers this characteristic in drafting their comprehensive safety plans. The lack of perimeter fencing around some District campuses is consistent with the purposes provided in the Civic Center Act, which requires the District to make school facilities and grounds available to citizens and community groups after school hours. While the District prioritizes school safety and takes seriously the rare tragedies of school violence, it must also balance such concerns with valid community interests. The safety policies put in place reflect that assessment. Additionally, according to the District's 2015 comprehensive safety assessment conducted by expert consultants, the lack of perimeter fencing as found to be reasonable given the city's low crime rate and the District's initiative to implement property line demarcations and additional signage, discussed in more detail below. Lastly, rather than implement perimeter fencing around all campuses, the District has completed strategic fencing projects on several school sites by implementing higher fencing around playground areas occupied by kindergarten and other young children.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education

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Findings	Responses	Date	Who's to Respond	
F6	Visitors to campuses are not properly instructed to safety procedures to be followed. Check-in procedures for visitors are often not adequately clarified at some campuses.	The District disagrees wholly with this finding as it relates to the operations of the Esparto Unified School District. District Board Policy/Administrative Regulation 1250 delineates the check-in procedures for visitors at all school sites. A visitor shall, upon request, furnish the principal or designee with his/her name, address, and occupation, his/her age, if less than 21, his/her purpose for entering school grounds, proof of identity, if necessary, and other information consistent with the provisions of law. Additionally, safety procedures are posted visibly near the entrance of each campus and District office. Visitors are also typically accompanied by school personnel who are well-informed in the use of the emergency card and safety procedures.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this finding. Consistency in instructing safety procedures to visitors in an area of need. WJUSD will be providing training, reminders, and clear procedures for instruction and clarifying safety procedures to be followed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Disagree - Visitors to campuses are properly instructed to safety procedures to be followed. Check-in procedures for visitors are clarified at all WUSD campuses.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Findings	Responses	Date	Who's to Respond
	<p>The District disagrees partially with this finding as it relates to the operations of the Davis Joint Unified School District. The District Board Policy/Administrative Regulation 1250 clearly delineates the check-in procedures for visitors at all school sites. A visitor shall, upon request, furnish the principal or designee with his/her name, his/her purpose for entering school grounds, proof of identity, if necessary, and other information consistent with the provisions of law. Additionally, visitors are made aware of safety procedures. As discussed in F-10 below, the District displays a one page 11X17 card on the wall of every classroom and workspace, which details proper safety procedures. Visitors are also typically accompanied by school personnel who are well-informed in the use of the emergency card and safety procedures. Although not all sites currently have visible signage directing visitors to check in at the main office before entering campus, the District is currently rectifying this and expect to have proper signage implemented on all school sites within 18-24 months from September 1, 2017.</p>	<p align="center">9/7/2017</p>	<p>Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education</p>
<p>F7 Students are not made aware of the importance of safety plan compliance and their role in assuring a safe school environment.</p>	<p>The District disagrees wholly with this finding as it relates to the operations of the Esparto Unified School District. District students annually participate in lockdown/shelter and fire evacuations drills. Additionally, the District annually posts the school site emergency procedures on the District's website. Parents/guardians are informed of the procedures in their "Enrollment Packet," and students are informed of the procedures in their Student Handbooks. The foregoing practices inform students of the importance of safety plan compliance and their role in assuring a safe school environment.</p>	<p align="center">8/28/2017</p>	<p>Esparto Entire School Board</p>

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	WJUSD agrees with this finding. While some students are aware of safety plan compliance and their roles in assuring safe school environments, WJUSD believes that more can be done in this area to support all students knowing safety plans and their roles in assuring a safe school environment. WJUSD will be supporting this effort with assemblies, trainings, and drills throughout the school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
	Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	Disagree - Students are made aware of the importance of safety plan compliance and their role in assuring a safe school environment.	8/14/2017	Linda C. Luna, District Superintendent and the Board
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	The District disagrees wholly with this finding as it relates to the operation of the Davis Joint Unified School District. At least twice a year, District students participate in lockdown/shelter and various evacuation drills. Additionally, the District distributes information about school site emergency procedures to students and parents/guardians annually. The foregoing practices inform students of the importance of safety plan compliance and their role in assuring a safe school environment.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D Superintendent and Tom Adams, Vice President, Board of Education

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	Findings	Responses	Date	Who's to Respond
F8	Access allowed only to the office area of campuses with all other areas secured within fencing is not provided at many campuses within the Districts. Campus offices are not always located at the main entrance to campuses.	The District disagrees partially with this finding as it relates to the operations of the Esparto Unified School District. All campus offices are located at the main entrance to each school site. While the District acknowledges that there may be other potential access points, most campuses are secured by four- or six-foot high exterior fences. As noted above, the district is in the process of requesting quotes from local fencing contractors for fencing around the junior high school entrance as well as other fences within the District The request will be finalized on 9-30-17.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this finding. Some campuses are not fenced in and thus Administration offices are not always located in main entrance to campus.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Disagree Partially - Access is allowed only to the office area of campuses with all other areas secured within fencing at most school sites. Fencing exists at all school sites; however, gates at some campuses are not secured during school hours because not all gates have panic bars to exit from the inside without a key.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Findings		Responses	Date	Who's to Respond
		The District disagrees partially with this finding as it relates to the operations of the Davis Joint Unified School district. As previously stated in F-5, the lack of perimeter fencing around some District campuses is not only consistent with the purposes provided in the Civic Center Act, but is also reasonable given the city's low crime rate and the District's initiative to implement strategic fencing, property line demarcations and additional signage. Although not surrounded by perimeter fencing, all campus offices are located at the main entrance to the District school sites.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F9	Appropriate signage directing visitors to the office areas is lacking at several district campuses.	The District disagrees wholly with this finding as it relates to the operations of the Esparto Unified School District. Pursuant to District Board Policy/Administrative Regulation 1250, signage is posted at every entrance to each District campus setting forth visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this finding, WJUSD is investing in signage to support directing visitors to office areas	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - Appropriate signage directing visitors to the office areas are at every school site in WUSD.	8/14/2017	Linda C. Luna, District Superintendent and the Board

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		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
		The District agrees with this finding as it relates to the operations of the Davis Joint Unified School District. Most District school sites display proper signage to direct visitors to the main office prior to accessing the campuses. However, the District acknowledges that some sites are missing the proper signage while other campuses lack signs that are large enough for visitors to easily identify. The District is currently rectifying this and expects to have proper signage implemented on all school sites within 18-24 months from September 1, 2017.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F10	Utilizing an organized emergency procedures flip chart with easy to follow directives and an easily modified format, as used in Washington School District, is highly recommended for use as a countywide model.	No response is called for. To highlight the practices of Esparto Unified School District, the District provides all its teachers with safety directives in its emergency plan on an annual basis. The District is, however, willing to consider establishing a District committee to discuss creating and using a similar flip chart system in the 2017-18 school year.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this finding. WJUSD is investing funds through the Local Control and Accountability Plan to develop flip charts for school sites that have easy-to-follow safety directives.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - WUSD implemented emergency procedures through an organized flip chart through the collaboration of the District's Safety Committee and training.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Findings		Responses	Date	Who's to Respond
		No response is required. To highlight the practices of Davis Joint Unified School District, the District displays a one page 11X17 card on the wall of every classroom and workspace on neon red paper, which is easier to follow in an emergency situation than the flip chart (which the district previously used). An emergency folder is also placed in every classroom of every school site, which consists of the same information as the card, as well as the class roster, emergency numbers, school map, and first aid procedures. Teachers are well versed in the use of these folders and know to bring them with them (along with the emergency backpack) in an evacuation situation.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F11	The use of the Winters Public Library by students and the public during school hours without established safety procedures at that facility is of concern to the Grand Jury.	No Response is Required	8/28/2017	Esparto Entire School Board
		No Response Needed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		It is outside of YCOE's jurisdiction to require Winters Joint Unified School district to implement safety procedures. However, YCOE will support the school district in addressing any findings, including F11, at the district's request.	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		No Response	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Findings		Responses	Date	Who's to Respond
		No Response		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education
F12	Current use of alternate communication devices, for example walkie-talkies, for selected staff improves the safety of all campuses when other forms of communication such as phones, the internet, and intercoms are not functioning.	The District agrees with this finding as it relates to the operations of the Esparto Unified School District. All school principals, office staff, Physical Education Teachers, and Yard Duty Staff are equipped with alternate communication devices, such as walkie-talkies, in the event other forms of communication such as phones, the internet, and intercoms are not functioning.	8/28/2017	Esparto Entire School Board
		WJUSD agrees that the use of alternative communications devices is useful in communicating when other forms of communication are not available WJUSD has invested and will continue to invest in having alternative devices available when needed across all campuses.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, Ed.D, Yolo County Superintendent of Schools
		Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Agree - WUSD uses alternate communication devices, walkie-talkies for selected staff to improve the safety of all campuses.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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	The District agrees with this finding as it relates to the operations of the Davis Joint Unified School District. The District deploys walkie-talkies to every campus. The devices allow staff to communicate within the campus as well as within the entire District. All front office and administrative staff are trained on the emergency features of this system.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
F13	The Yolo County Board of Supervisors needs to address and correct traffic safety issues along Yolo Avenue in Esparto for Esparto District students accessing all campuses.	No Response is Required	8/28/2017	Esparto Entire School Board
	No Response Needed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District	
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools	
	Agree with the Findings	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	
	No Response is Required	8/14/2017	Linda C. Luna, District Superintendent and the Board	
	We disagree wholly with the findings, as Yolo Avenue in Esparto is a state highway (California State Route 16) not under our jurisdiction. However, we will continue to work collaboratively with the State to address road safety issues on state highways in Yolo County.	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	
	No Response		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	

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	Recommendations	Responses	Date	Who's to Respond
R1	By December 2018, all schools that do not have perimeter fencing will complete feasibility studies for the installation of appropriate fencing around school property to prevent access to the public. In compliance with California State Building Codes, gate hardware should have locked access from the entry side and unlockable (panic hardware) from the exit side.	This recommendation will be partially implemented. As noted above, the District is in the process of requesting quotes from local fencing contractors for fencing around the junior high school entrance as well as other fences within the District. The request will be finalized on 9-30-17. Any plans to install fencing will not be determined until after the District receives the contractors' responses and has an opportunity to weigh the feasibility of the project. With respect to installation of panic hardware, this recommendation will not be implemented because it is not warranted and requires unreasonable costs. The District has already implemented adequate safety policies and works closely with local law enforcement agencies to maintain security during school hours.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools

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Recommendations	Responses	Date	Who's to Respond
	<p>October 2017 - Completed/Planned activities for the District Safety/Emergency Plans: In response to the Yolo County Grand Jury report titled "Are Yolo County Schools in Compliance with School Safety Plans?" the Winters Joint Unified School District has developed the timeline/plan (see below) to address the finding and recommendations provided in the report. This timeline/plan (which includes actions already taken) is intended to address Grand Jury recommendations 1-9, but is not limited to these recommendations. District to conduct a feasibility study for installation of appropriate fencing around school property (Recommendation#1).</p>	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	<p>Implemented - Perimeter fencing at all schools in the WUSD is in place in compliance with California State Building Codes.</p>	8/14/2017	Linda C. Luna, District Superintendent and the Board
	<p>No Response</p>	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	<p>This recommendation will not be implemented because it is not warranted and unreasonable. The District hired expert safety consultants in the fall of 2015 to conduct a comprehensive safety assessment. The report recognized the perimeter fencing around all school property does not fit with the overall character of the Davis community nor is it reasonable given the city's low crime rate. Instead, the District adopted the experts' alternative recommendations to implement property line demarcations and additional signage - projects that are currently in progress. The District has also completed strategic fencing projects on several</p>		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education

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	<p>school sites by implementing higher fencing around playground areas occupied by kindergarten and other young children. Additionally, consistent with the purposes provided in the Civic Center Act, the District balances its safety priorities with valid community interests by implementing industry-standard safety policies and working closely with local law enforcement agencies to maintain security during school hours. Lastly, in addition to its usual check-in procedures (detailed in R-3), the District implemented the RAPTOR visitor management system, which compares a visitor's license information against a database of known sex offenders. Based on the foregoing, feasibility studies and the installation of perimeter fencing and panic hardware would result in unreasonable costs to the District, which has already taken ample measures to ensure school safety.</p>			
R2	<p>By October 1, 2017, all schools will keep existing fencing and gates locked during school hours.</p>	<p>The District will discuss this recommendation with local law enforcement and fire safety officials to determine its reasonableness. The District will consider whether implementation of this recommendation poses an actual or potential risk that students and staff will be unable to evacuate in an emergency.</p>	8/28/2017	Esparto Entire School Board
		<p>WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.</p>	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		<p>No Response</p>	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools

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Recommendations	Responses	Date	Who's to Respond	
	October 2017 - The plans to include mention of the following: the need to secure all existing fencing and gates locked during school hours (Recommendation #2).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	
	Implemented with additional time needed - All schools in the WUSD will keep existing fencing and gates locked during school hours from the outside with exception of the public entrance to the main office to sign in	8/14/2017	Linda C. Luna, District Superintendent and the Board	
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	
	This recommendation will not be implemented because it is not warranted and unreasonable. In the event of an emergency, keeping existing gates locked would impede the function of the school and could put students and staff at risk because they cannot exit quickly. As discussed above, converting all existing gates into panic hardware would result in unreasonable costs to the District		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
R3	By October 1, 2017, all schools will limit access to the campus. All visitors will be required to check in at each school's main office; all other areas are to be secured.	This recommendation has already been implemented. Pursuant to District Board Policy/Administrative Regulation 1250, a visitor shall, upon request, furnish the principle or designee with his/her name, address, and occupation, his/her age, if less than 21, is/her purpose for entering school grounds, proof of identity, if necessary, and other information consistent with the provisions of law. Additionally, visitors are typically accompanied by school personnel while they are on school grounds.	8/28/2017	Esparto Entire School Board

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Recommendations	Responses	Date	Who's to Respond
	WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
	All visitors are required to in at the school office (Recommendation #3).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	Implemented - All schools in the WUSD will limit access to the campus. All visitors will be required to check in at each school's main office; all other areas will be secured.	8/14/2017	Linda C. Luna, District Superintendent and the Board
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	This recommendation has already been implemented. Pursuant to the District's Board Policy/Administrative Regulation 1250, a visitor shall, upon request, furnish the principal or designee with his/her name, his/her purpose for entering school grounds, proof of identity, if necessary, and other information consistent with the provisions of law. Additionally, the District implemented the RAPTOR visitor management system, which compares a visitor's license information agains a database of known sex offenders.		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education

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Recommendations	Responses	Date	Who's to Respond	
R4	By October 1, 2017, all schools will display permanent signage and entry instructions at all schools that provides instruction to all visitors directing them to report to the main office to obtain a Visitor's Badge or ID prior to entry of the campus.	This recommendation has already been implemented. Pursuant to District Board Policy/Administrative Regulation 1250, notice is posted at each entrance to each school describing registration requirements, school hours or hours which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. Visitors are required to wear a Visitor's badge while they remain on campus.	8/28/2017	Esparto Entire School Board
	WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District	
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools	
	October 2017 - Display of signage and entry instruction that provides direction to visitors to sign in at the office and the requirement for a visitor badge or ID (Recommendation #4).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	
	Implemented - Schools will display permanent signage and entry instruction at all schools that provides instruction to all visitors directing them to report to the main office to obtain a visitor's badge or ID prior to entry of the campus. In addition, all employees of the WUSD will be required to wear employee badges during the work hours and while on any campus of the WUSD.	8/14/2017	Linda C. Luna, District Superintendent and the Board	

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Recommendations	Responses	Date	Who's to Respond	
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	
	This recommendation has already been partially implemented. Pursuant to the District's Board Policy/Administrative Regulation 1250, the Superintendent or designee shall post at every entrance to each school and school grounds a notice describing registration requirements, school hours or hours which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. Additionally, a visitor shall wear a visitor's badge after checking in at each school's main office. With respect to signage, the District is currently in the process of implementing proper signage on all school sites and expects completion within 18-24 months from September 1, 2017.		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
R5	By October 1, 2017, when school is in session and children are present, all sites will use identifiable adult monitors where fencing and gates are open and unsecured.	This recommendation has already been implemented. An extensive number of campus supervisors, known as "Yard Duty Staff," are already present at District elementary and middle school sites during school hours. At the high school site, the school administrator regularly monitors the hallways while teachers provide rotating campus supervision during the morning break.	8/28/2017	Esparto Entire School Board
		WJUSD will implement this recommendation after further analysis. WJUSD will investigate and review current adult monitor practices at sites where fencing is unavailable or gates are open and unsecured to identify how best to implement recommendations. WJUSD will report back to the Grand Jury no later than December 31, 2017.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District

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Recommendations	Responses	Date	Who's to Respond
	No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
	October 2017 - Winters High School and Winters Middle School to include in their plan how areas that are not secured with fencing will be monitored (Recommendation #5).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	Require further analysis - By October 1, 2017, when school is in session and children are present all sites will use identifiable adult monitors where fencing and gates are open and unsecured. Further analysis is needed to determine financial and staffing impact to each school site. Further analysis will also include assessment of current employees assigned for supervision and campus security.	8/14/2017	Linda C. Luna, District Superintendent and the Board
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	This recommendation has already been implemented. An extensive number of adult monitors are already present at all District school sites before, during and immediately after school hours. Campus supervisors at the secondary sites are identifiable by wearing polo shirts of the school colors and jackets during the winter season that display the name of the school. Additionally, pursuant to Board Policy/Administrative Regulation 5142, supervision zones are clearly identified on playgrounds with adult supervisors placed in locations from which they can observe their entire zone of supervision.		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education

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Recommendations	Responses	Date	Who's to Respond	
R6	By October 1, 2017, provide training and increase safety awareness among District personnel and students.	This recommendation has already been implemented. All District personnel are provided training on safety and emergency procedures annually. The District intends to implement training surveys to receive feedback on the effectiveness of the training in order to continually improve its safety measures. The District will also continue to work with its administrators in providing comprehensive messages to its student to ensure safety awareness.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		September 2017 - All Departments/Sites will take employees through a review of District Safety Plan and plan for implementation of plan (Recommendation #6). District will provide training to staff and students to increase safety awareness (Recommendation #6).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Implemented - Provide training and increase safety awareness among District personnel and students.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Recommendations	Responses	Date	Who's to Respond	
	This recommendation has already been implemented. All District personnel are provided training on safety and emergency procedures annually. The District will continue to work with its administrators in providing clear messages to its students to ensure safety awareness.		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
R7	By October 1, 2017, all Districts will comply with the California Education code concerning school safety.	This recommendation has already been implemented. The District updates its comprehensive safety plan yearly and complies with all parts of the plan.	8/28/2017	Esparto Entire School Board
		WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District
		No Response	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
		September 2017 - Draft as information item to the Board. September 2017-Final district Emergency Plan to the Board for Approval. Plan to comply with the California Education Code concerning safety (Recommendation #7).	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
		Implemented - WUSD complies with the California Education Code concerning school safety.	8/14/2017	Linda C. Luna, District Superintendent and the Board
		No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Recommendations	Responses	Date	Who's to Respond	
	<p>This recommendation has already been implemented. The District updates its safety plan yearly and complies with all parts of the plan.</p>		<p>Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education</p>	
R8	<p>By October 1, 2017, Yolo County Districts should consider networking with each other on a regular basis to discuss and share ideas on the most effective ways to construct, initiate and utilize school safety plans.</p>	<p>This recommendation has already been implemented. As described above, monthly meetings are held among all Yolo County District Superintendents. These meetings serve as the appropriate time and place to discuss various concerns, including safety-related issues, which affect all districts in the county. However, Esparto Unified School District is willing to participate in additional networking measures to discuss safety plans in conjunction with the Yolo County Office of Education.</p>	8/28/2017	Esparto Entire School Board
		<p>WJUSD agrees with this recommendation and will be implementing. A memo outlining the expectation and timeline for this recommendation will be provided to schools upon return for the 2017-18 school year.</p>	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District

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Recommendations	Responses	Date	Who's to Respond
	<p>YCOE's staff meets five times per year with Directors of Student Services or their designee from each district. The person filling the role of Director of Students Services is responsible for school safety planning in most districts. The first meeting with Directors of Student Services for the 2017-18 school year is scheduled on Wednesday, September 20, 2017. The Grand Jury report, "<u><i>Are Yolo County schools in Compliance with School Safety Plans?</i></u>", will be an agenda item at the meeting and will include a request that each school district report on its progress implementing any recommendations identified in the Grand Jury report and sharing ideas on the most effective ways to construct initiate and utilize school safety plans. Going forward, school safety plans will be an annual agenda item at these meetings.</p>	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools
	<p>August 2017 - The plan will be shared with the Yolo County Office of Education and all District superintendents to share and receive ideas/feedback (Recommendation #8).</p>	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District
	<p>N/A - Determined by our Yolo County Superintendents' Council</p>	8/14/2017	Linda C. Luna, District Superintendent and the Board
	<p>No Response</p>	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors

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Recommendations	Responses	Date	Who's to Respond	
	This recommendation has already been implemented. As described above, monthly meeting are held among all Yolo County District Superintendents. These meetings serve as the appropriate time and place to discuss various concerns, including safety-related issues, which affect all districts in the county. However, Davis Joint Unified School District is willing to participate in additional networking measures to discuss safety plans in conjunction with the Yolo County Office of Education.	9/7/2017	Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
R9	By October 1, 2017, modify, as necessary, the 2007 Memorandum of Understanding for Joint Use with Winters Joint Unified School District and the Yolo County Public Library to address the safety of students using the Winters Public Library during school hours.	No Response	8/28/2017	Esparto Entire School Board
	No Response Needed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District	
	It is outside of YCOE's jurisdiction to require any school district in the county to comply with Education Code requirements for comprehensive school safety plans or to execute Memorandums of Understand with other agencies. However, YCOE will assist Winters Joint Unified School District in Implementing all recommendations, including R9, at the district's request.	8/2/2017	Jesse Ortiz, ED.D., Yolo County Superintendent of Schools	
	August 2017 - The plan is to include a memorandum of understanding with the Yolo County Public Library to address the safety of students using the Winters Public Library during school hours (Recommendation #9)	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	

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Recommendations	Responses	Date	Who's to Respond	
	N/A	8/14/2017	Linda C. Luna, District Superintendent and the Board	
	No Response	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors	
	No Response		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education	
R10	By January 1, 2018, the Yolo County Board of Supervisors will establish procedures to address the Yolo Avenue safety issues confronting Esparto Joint Unified District students.	No Response	8/28/2017	Esparto Entire School Board
	No Response Needed	8/7/2017	Giovanni Linaes, Executive Director, Educational Services, Woodland Joint Unified School District	
	No Response	8/2/2017	Jesse Ortiz, Ed.D., Yolo County Superintendent of Schools	
	See below	6/19/2017	Todd Cutler, Ed.D., Winters Joint Unified School District	
	N/A	8/14/2017	Linda C. Luna, District Superintendent and the Board	

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Recommendations	Responses	Date	Who's to Respond
	This recommendation will not be implemented as Yolo Avenue in Esparto is a state highway (California State Route 16) no under our jurisdiction. However, we will continue to work collaboratively with the State to address road safety issues on state highways in Yolo County.	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors
	No Response		Davis Unified School District, telephone call 10-20-17 from District, sent response 9-7-17, resending 10-20-17. John A Bowes, Ed.D., Superintendent and Tom Adams, Vice President, Board of Education

Winters Joint Unified School District Calendar:

Fall 2016 -Superintendent met with Director of Facilities to discuss updating of District Safety Plan.

March 2017-Yolo County Grand Jury met with District Principals and Director of Facilities to go over the districts emergency plans: Although the most current District wide emergency plan was dated 2002 all sites had current site plans that included annual drills.

April 2017-The 2002 district Emergency plan was updated to reflect current staff and current year.

May 2017-All Assistant Principals, Director of Facilities, CBO, and a representative from Keenan and Associates met as the new WJUSD Safety Committee to review the updated Emergency Plan and IIPP. Keenan and Associates asked that the current version of the district Emergency Plan be sent to them for review.

June 2017-The Districts Emergency Plan was sent to Keenan and Associates and is currently in review. We expect to receive recommended updates and/or modifications before the District Safety Committee convenes in August of 2017.

July 2017-Met with Keenan and Associates representatives to discuss safety assessments and continued assistance with our District Safety Plan. Keenan will continue to participate on our Safety Committee and provide assessments of facilities. Met with representative of the Winters Police Department. Winters PD will have a representative serve on our District Safety Committee.

August 2017-The District Safety Committee to meet to review recommendations from Keenan and Associates and determine changes/modifications/additions. The newly updated District Emergency Plan will be completed for final review by August 18th. Align Site Emergency Plans with the Districts Emergency Plan.

October 2017-All Site Emergency Plans to the Board for information then approval.

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Report Title: CA Connections to Success Act: A Better Bridge to Adulthood for Yolo County's Foster Youth

	Findings	Responses	Date	Who's to Respond
F1	By providing an additional three-year transition period to adulthood and support for independent living, the Extended Foster Care program has improved the lives of foster youth in Yolo County.	The respondents agree with the finding.	8/1/2017	P Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F4	Almost all eligible young people who turn age 18 in Yolo County's child welfare system or in out-of-home placement in Juvenile Probation opt to participate in the Extended Foster Care program.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F5	Yolo County's Child Welfare Service's social workers and Juvenile Probation Officers who oversee and work with young people in the Extended Foster Care program are highly dedicated and committed.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F6	Yolo County Transition Age Youth Unit's social workers reach out to and involve foster care youth at age 14, an earlier age than many other California counties.	The respondents agree with the finding.	8/1/2017	P Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F7	The Extended Foster Care program has increased the rates of high school graduation and college enrollment among foster youth.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F8	The Child Welfare Services Division and the Juvenile Probation Unit have insufficient Resources to track analyze, aggregate and report data on these youths. Inadequate data hinders data-based program and funding decision-making.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer

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	Findings	Responses	Date	Who's to Respond
F9	Many Extended Foster Care youth are unable to secure appropriate, safe, and affordable housing in Yolo County, limiting their ability to participate in Yolo County's Independent Living Skills Program classes.	The respondents partially agree with the finding as we have limited information about the barriers to participating in the Independent Living Skills classes. Health & Human Services will be seeking additional information through surveys with the youth to identify barriers.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F10	Current public transportation options make it difficult for foster youth to pursue education and gain employment.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F11	Although Independent Living Skills classes are described as valuable and relevant by both Child Welfare staff and extended foster youth interviewed for this report, few youths over 18 actually attend the classes.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
F12	Extended foster care youth gain valuable real-world experience in making and sticking to a budget when they are given the responsibility for managing their monthly foster care payment.	The respondents agree with the finding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer

	Recommendations	Responses	Date	Who's to Respond
R1	The Yolo County Health and Human Services Agency and the Juvenile Probation Unit should continue to proactively promote the Extended Foster Care program and advocate for the participation of all eligible foster youth.	This recommendation has been implemented.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer

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	Recommendations	Responses	Date	Who's to Respond
R2	The County should increase the budget for the Independent Living Skills Program to cover needed financial assistance to youth renting apartments.	This recommendation will not be implemented because it is not reasonable as it is beyond the purview of Yolo County Child Welfare Services.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
R3	Within two years, the Yolo County Health and Human Services Agency should initiate local low-cost housing options for the youth in the Extended Foster Care program.	This recommendation will not be implemented because it is not reasonable as it is beyond the purview of Yolo County Child Welfare Services.	8/1/2017	P Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
R4	Within one year, the County should establish sufficient systems to analyze, track, aggregate and report data to monitor progress and outcomes for Yolo County Extended Foster Care Program's youth, including those in the Child Welfare Services and in Juvenile Probation programs.	This recommendation is in the process of being implemented but may not be completed within a year. The Child, Youth & Family Branch will identify key measures to include in the Child Welfare Services Dashboard for extended foster care youth. The Probation Department has recently completed the first phase of converting to a new case management system and has just began the second phase of implementation.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
R5	With in one year, the Health and Human Services Agency should collaborate with local transportation agencies and non-profit organizations to improve and fund transportation for foster youth attending Independent Living Skills classes, seeking employment, and pursuing higher education.	This recommendation will not be implemented because it is not warranted and not reasonable. Existing services (local transport options), as well as assistance with monthly bus passes, Amtrak, airfare and gas cards are already utilized by the County to assist youth in the aforementioned categories While the Child, Youth & Family Branch Independent Living Program will increase informal connections for youth to increase support services, such as transportation to education and employment, the County does not have purview over transport funding.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer
R6	With 18 months, the Health and Human Services Agency should evaluate the new mental health services established within the Child Welfare Services Division to determine if utilization of mental health services has increased among the foster youth.	This recommendation will be implemented.	8/1/2017	Pat Blacklock on behalf of the Yolo County Board of Supervisors, Director of Health & Human Services, Chief Probation Officer

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Report Title: Yolo County Election Office Indiscretions & Culpability

	Findings	Responses	Date	Who's to Respond
F1	Favoritism, nepotism and preferential treatment of employees have adversely affected employee morale of the Elections Office, as cited in the County's Special Review and from interviews with Election Office staff. These practices by the EO involved hiring and promotion.	The respondents disagree wholly with this finding. Employee morale was not mentioned in the County's Special Review document released on April 28, 2016 nor the summary of the Grand Jury's investigation. To the County's knowledge, there is no evidence or examples cited to support this finding.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F2	During the period reviewed, the EO created provisional or extra help positions to employ friends and relatives as cited in the County's Special Review and by interviews with Election Office staff.	The Human Resources Director disagrees wholly with this finding. Elected officials do not have the authority to create positions and the Human Resources Director is not aware of any instance in which the former elected official for this department hired a friend or relative into a provisional or extra help position.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F3	The EO failed to observe County Code Section 2-6.44 (Nepotism Policy) by hiring immediate family members and determining salaries, promotions and assignments.	The respondents disagree wholly with this finding. County Code Section 2-6.44 (Nepotism Policy) does not prohibit the hiring of a relative. Rather, the Section articulates the County's policy not to discriminate in its employment against relatives of County employees and to ensure appropriate separation of supervisory responsibilities between the appointing authority or department head and related employee. Moreover, the term "relative", as defined in Section 2.6.44, does not include the "close relative" hired "to a senior management position in the election Office" as referenced in the Grand Jury's Report.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F4	During the interview with the Manager of Internal Audit, it was noted that the County Board of Supervisors had failed to monitor and audit the Elections division compliance with Federal and State Laws and County Codes and Policies and Procedures.	The respondents disagree wholly with this finding. While there is no requirement under State or local law or policy that the Board of Supervisors audit the Election Division, the Board did initiate an audit, which results informed the Grand Jury's investigation.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services

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	Findings	Responses	Date	Who's to Respond
F5	Yolo County HR manages harassment and ethics online training courses for all employees to comply with Federal and State Laws. These outdated and repetitious trainings are found to be inadequate and ineffective.	The respondents disagree partially with this finding. The online Ethics training utilized by the County complies fully with the requirements of the laws and is the same training used by the State of California Office of the Attorney General and the Fair Political Practices Commission. Human Resources agrees the online Harassment Prevention training should be supplemented with an in-person classroom option which will be available starting in September 2017.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F6	The CAO conducts a 360-degree evaluation for all appointed Department heads. This evaluation process currently excludes elected officials.	No Response.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F7	The Yolo County Board of Supervisors has not provided supervision or monitoring of elected county officials as directed by the California State Government Code Section 25303.	The respondents disagree wholly with this finding. The Board of Supervisors has adopted countywide policies and procedures including the County of Yolo Administrative Policies & Procedures Manual, that apply to all county officials and which are responsive to California State Government Code Section 25303. Additionally, the Board of Supervisors directed completion of the County's Special Review (released on April 28, 2016) that is the basis of the Grand Jury's subsequent investigation and many of its findings and recommendations.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
F8	The Assessor/Clerk-Recorder/Registrar of Voters office has taken steps to implement a Corrective Action Plan in 2016 as directed by the County Auditor to the interim "appointed" Assessor/Clerk-Recorder/Registrar of Voters as of April 29, 2016.	Although the Election office now makes every effort to follow County policies and procedures in the execution of its duties and responsibilities, in the course of running an election it reserves the authority and purchasing flexibility given to it by Election Code sections 13001 and 14100.	8/1/2017	Assessor, County Administrative Officer, Chief Financial Officer
		The Assessor/Clerk-Recorder/Registrar of Voters agrees with this finding.	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters

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	Findings	Responses	Date	Who's to Respond
F9	The Election office staff made purchases outside the County policies and procedures according to the Finance Procurement staff. It was noted that the purchases were made at the direction of the EO under a general rule of "if you need it, get it."	We agree with the finding.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
		The Assessor/Clerk-Recorder/Registrar of Voters agrees with the finding that prior to my appointment on may 2, 2016 there were purchases made outside of the County's policies and procedures. However, since I was not present at the time, I am unable to confirm if the statement "if you need it, get it" was ever used by my predecessor.	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters
F10	Electronic equipment, purchased by the Election staff, was not included in the General Service Department's inventory. Tracking would have facilitated accountability, program updates, replacements and recyclability.	The County agrees with the findings.		Assessor, General Services Director
		The Assessor/Clerk-Recorder/Registrar of Voters agrees with the finding. Although some equipment tracking did take place internally within the department, it was not to the same standard as the rest of the County.	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters

	Recommendations	Responses	Date	Who's to Respond
R1	Elected officials must follow County policies, procedures and practices in the execution of their duties and responsibilities.	The respondents agree with the finding, subject to the authority conferred by Election Code sections 13001 and 14100.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services

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Recommendations	Responses	Date	Who's to Respond	
	<p>Although the Election office now makes every effort to follow County policies and procedures in the execution of its duties and responsibilities, in the course of running an election it reserves the authority and purchasing flexibility given to it by Election Code ("EC") sections 13001 and 14100. Section 13001 and 14100 provide the county elections official with the authority to purchase supplies that are necessary for election-day activities without going through the County's purchasing processes.</p>	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters	
R2	<p>Elected officials and all employees shall be trained in appropriate use of County property and equipment, not limited to purchase cards, cell phones, computers, etc.</p>	<p>This recommendation will be implemented. Financial Services staff have already trained employees in the Assessor/Clerk-Recorder/Elections Department on the proper methods of procurement and use of purchase cards. Other county employees will be trained by September 2017.</p>	8/1/2017	<p>Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services</p>
R3	<p>All authorized County purchased equipment shall be issued with an inventory tag. All electronic equipment shall be purchased through the General Services department and inventoried annually.</p>	<p>Parts of this recommendation require further analysis while other parts will not be implemented as they are not reasonable. The General Services Department currently tracks all computers on the County network. The Department agrees that the purchase of large electronic equipment (PCs, laptops, tablets) attached to the network should come through General Services to assure standardization, supportability and connectivity. The Department also supports exploring the use of the inventory management system. The recommendation that all electronic equipment be purchased through General Services Department and inventoried annually, however, will not be implemented because it would create a workload backlog and significantly delay procurement.</p>	8/1/2017	<p>Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services</p>

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	Recommendations	Responses	Date	Who's to Respond
R4	The CAO and HR Director shall review and revise the County's mandated training requirements and compliance with the State of California Public Services Entities as directed by the AB 1234 timeline.	This recommendation was implemented prior to AB1234 becoming effective on January 1, 2006.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
R5	The Departments of Administration and Financial Services along with the Department of Human Resources shall create and standardized training for County Policies and Procedures to ensure all administrators, supervisors, directors, and department heads, elected or appointed, are familiarized with current Federal and State laws and County government policies and procedures. An annual review of all new policies and procedures shall be conducted for elected officials and all employees, and records ensuring compliance shall be kept.	This recommendation is in the process of being implemented. Financial Services staff have been providing focused training to departmental finance staff on various aspects of accounts payable, accounts receivable and contracts. This effort will continue and will be standardized.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
		The Assessor/Clerk-Recorder/Elections office will not implement this recommendation since it is directed toward other departments to execute.	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters
R6	The Department of Financial Services shall provide training to all accounting personnel in policies and procedures related to accounts payable and receivable and all department contracts.	This recommendation is in the process of being implemented. Financial Service staff have been providing focused training to departmental finance staff on various aspects of accounts payable, accounts receivable and contracts. This effort will continue and will be standardized.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
R7	The Department of Financial Services shall create records to ensure compliance of the employees who are required to attend training in financial practices.	This recommendation will be implemented. Financial Services will work with Human Resources to define the necessary finance competencies and a system to track training for all relevant County employees. We anticipate completion by June 2018.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services

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	Recommendations	Responses	Date	Who's to Respond
R8	The Department of Human Resources shall ensure that all job titles within the County Assessor/Clerk-Recorder/Registrar of Voters office have job descriptions and that all current and future employees have titles complete with job descriptions and responsibilities. The Elections Office, in collaboration with HR, shall review and revise the evaluation standards used for all current and future job classifications to establish a fair and objective set of guidelines.	This recommendation was already implemented. All positions within the Assessor/Clerk-Recorder/Elections office have written class specifications. There was only one position that did not have a finalized class specification, Clerk-Recorder-Assessor Program manager, however, that class specification was finalized in September 2016.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
		This recommendation has been implemented The Assessor/Clerk-Recorder/Elections department recently worked, collaboratively, with Human Resources (HR) to update the job classes for all support positions. The job classes now more accurately reflect the consolidated operations model of the Assessor/Clerk-Recorder/Election office and the office is committed to working with HR as it updates and creates new classes in the future.	6/30/2017	Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters
R9	The Department of Human Resources shall annually review hiring practices to eliminate instances of nepotism within all departments to ensure that ethical standards are maintained and that a procedural firewall exists between familial related employees. This annual review shall be presented to the Board of Supervisors with findings and recommendations no later than December 1, 2018, and each following year.	This recommendation will not be implemented because it is not warranted. Human Resources reviews all new hires for compliance with County policy at the time it receives the request to hire from the department.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services
R10	By December 1, 2018, HR shall review and update the Harassment and Ethics online training programs and implement a training program that includes classroom (in-person) training.	This recommendation has partially been implemented already and will be fully implemented this fall. The existing online Ethics training for Elected Officials is in full compliance with AB1234. In addition, Human Resources began offering in-person Ethics and Workplace Civility training in February 2017. To supplement the online training, Human Resources will begin offering in-person Harassment Prevention training in September 2017.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services

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	Recommendations	Responses	Date	Who's to Respond
R11	Prior to the 2017 evaluations, the CAO shall revise and extend the current 360-degree evaluation process to include all elected officials and department heads.	No Response.	8/1/2017	Patrick Blacklock on behalf of Yolo County Board of Supervisors, Chief Financial Officer, Human Resources Director, County Administrative Officer, & General Services

Report Title: Yolo Habitat Conservancy Perseverance, Preservation and Possibilities

	Findings	Responses	Date	Who's to Respond
F1	Generally, the YHCP has adopted and uses acceptable accounting practices as cited in the audit.	We agree with the findings	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors & CFO
		The respondents agree with this finding.		Conservancy Joint Powers Authority Board
		No Response.		NCCP Executive Director
F2	The loan to the YHC from the Yolo County Treasury has an outstanding balance of \$1,767.00.	We agree partially with the finding. The Yolo Habitat Conservancy cash account within the County treasury on 6-30-15 had a negative balance of \$1767. This account, however, has maintained a positive balance since fiscal year 2015-16.	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors & CFO

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	Findings	Responses	Date	Who's to Respond
		<p>The respondents disagree with this finding. The Conservancy's cash account within the County Treasury had a negative balance of \$1767 on June 30, 2015. The Yolo Habitat Conservancy has a formal agreement with the Yolo County Department of Financial Services to borrow money on a short-term basis from the County Treasury because of cash flow issues associated with reimbursements of expenditures under grants. Such reimbursements take 2-4 months to receive from the state and federal government. The Conservancy always repays these short-term loans as soon as the Conservancy receives grant reimbursements and repaid this loan within 2 months of the end of the 2015-16 fiscal year. Since that time, the Conservancy has not borrowed any funds, even on a short-term basis, from the County Treasury.</p>	8/2017	Conservancy Joint Powers Authority Board
		No Response.		NCCP Executive Director
F3	At the printing of this report, the Yolo Habitat Conservation Plan/Natural Community Conservation Plan has been released for public comment.	We agree with the finding	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors & CFO
		<p>The respondents agree with this finding. We appreciate the Grand Jury's recognition of the public release of the HCP/NCCP in its report.</p>		Conservancy Joint Powers Authority Board
		No Response.		NCCP Executive Director
	Recommendations	Responses	Date	
R1	By September 1, 2017, the remaining balance of the loan from the Yolo County Treasury is to be repaid to Yolo County.	This recommendation has been implemented. This account has maintained a positive balance since fiscal year 2015-16. There is no balance due to Yolo County and the current cash balance is positive.	8/1/2017	Pat Blacklock on behalf of Yolo County Board of Supervisors & CFO

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As noted in response to Finding 2, above, the Conservancy's cash account in the County Treasury has maintained a positive balance since fiscal year 2015-16. There is no balance due to Yolo County.	Conservancy Joint Powers Authority Board
No Response.	NCCP Executive Director

Report Title: Yolo County Adult and Youth Detention Facility Inspection

	Findings	Responses	Date	Who's to Respond
F1	The Yolo County Sheriff's Office is ultimately responsible for the health and safety of all inmates in its custody; but does not follow up with the medical provider's contract manager at the Yolo County Department of Health and Human Services to ensure corrections to documented violations in the jail's medical facility and services are made.	The respondents disagree wholly with the finding. The Yolo County Sheriff's Office regularly and consistently follow up with the Yolo County Health & Human Services Agency contract manager to ensure corrections to documented violations in the jail's medical facility and services are made. The contract manager and Sheriff's Office staff meet every two weeks at the Inmate of Interest meeting, quarterly at the Jail Medical Quality Assurance meeting, and they communicate regularly via email and phone between scheduled meetings.	8/1/2017	Pat Blacklock on behalf of Dir of Health & Human Services, Chief Probation Officer and Yolo County Board of Supervisors
		I disagree wholly or partially with the findings.	6/14/2017	E.G Prieto, Sheriff-Coroner-Public Administrator

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Recommendations	Responses	Date	Who's to Respond
<p>R1 By January 1, 2018, the Sheriff's Office will put policies and procedures in place and in practice to ensure accountability for the remediation of violations as noticed in any letters or inspection reports retaining to all contractors providing services within the Yolo County jail facilities, including those contractors managed by other departments within the county. The YCGJ recommends that (1) the Sheriff's Office follow up, in writing, with external departments that administer contracts executed for Sheriff's Office facilities when these departments are notified of existing violations pertaining to with the report/notice of file. This will demonstrate a good faith effort to ensure accountability for all issues concerning inmate health and safety.</p>	<p>This recommendation will not be implemented because they are not warranted and/or are not reasonable.</p>	<p>8/1/2017</p>	<p>Pat Blacklock on behalf of Dir of Health & Human Services, Chief of Probation Officer and Yolo County Board of Supervisors</p>
	<p>The current practice between the Sheriff's Office, our Health Care Provider (CFMG) and Yolo County Health and Human Services Agency (HHS) contract manager is that we conduct bi-weekly meetings to discuss any concerns or violations. During the meeting, we discuss any medical grievances that have been submitted by any inmate, any inspections that have been conducted, to include the results of those inspections and any corrections that are needed. Additionally, the Sheriff's Office, HHS, Juvenile Hall and CFMG meet quarterly to discuss any contractual issues that need to be addressed between all the involved parties and to discuss any inmate(s) with significant medical or mental health issues. The Sheriff's Office maintains copies of all inspection reports and grievances that are submitted to us. We also maintain copies of all corrective actions that have been taken. The Sheriff's Office does not believe that a new policy and procedure is necessary as the present level of communication with HHS and the Health Care provider, CFMG, is outstanding. These recommendations will not be implemented as they are no warranted. New policies and procedures are not necessary as the present level of communication is more than sufficient.</p>	<p>6/14/2017</p>	<p>E.G Prieto, Sheriff-Coroner-Public Administrator</p>

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Report Title: Bicycle Safety

Findings	Responses	Date	Who's to Respond	
F1	<p>The 2013 Yolo County Bicycle Transportation Plan is well thought out, addresses adequate safety needs, follows statewide standards, and provides a reasonable and systematic approach to upgrading and repairing existing streets and roads.</p>	<p>We agree with the finding. Our committee has reviewed the County's Bicycle Transportation Plan multiple times over the years and we have provided input on Plan to County staff to make adjustments to the Plan. As part of our function we also regularly discuss bicycle safety issues at our committee meetings-whether brought up by our committee members, County staff or by the public who have attended our meetings. We too have been concerned about bicycle-car accidents within the County, and we agree that the surge in recent accidents seems to be more related to driver/bicyclist errors, than due to implementation or non-implementation of the Bicycle Plan. We have also been frustrated by the lack of funding available for bicycle related improvements within the County, though we believe the County has been very creative in using the limited funding it has to make bicycle related improvements, for example, by adding wider shoulders to roads when they are rehabilitated. A good example of this is the recently completed widening of CR 98 from Woodland to CR 29. We have been encouraged by the coordination that has been demonstrated between County staff and the Cities of Woodland and Davis to plan for a Woodland-Davis bike route, particularly as it relates to funding necessary studies therefor.</p>	8/25/2017	Hans Strandguard, P.Ed, Chair of Yolo County TAC
		<p>Neither I nor any other City of Woodland staff member were involved in the review of the 2013 County plan and do not have a comment on Finding F1.</p>	7/14/2017	Brent Meyer, City Engineer on behalf of Public Works Director Greg Meyer, Woodland

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Findings	Responses	Date	Who's to Respond
	<p>While I agree with the finding that the Yolo County Bicycle Transportation Plan (Plan) is well thought out and a follows statewide standards, I am unable to agree with the findings stating it addresses adequate safety needs and provides a reasonable and systematic approach to upgrading and repairing existing streets and roads. The plan mentions safety as a value to consider in its stated Goal and some Policies, it also states that the County recognizes the importance of bicycle safety education (page 15), but nowhere in the Plan does it discuss specifics about how the Plan adequately addresses the issue of safety in relation to the specific improvements proposed, or how education programs provided by other entities will be supported. The Plan even specifically states that the promotion of bicycle safety is not addressed in the Plan (page 27). Similarly, while the Plan states that it is essential to the Bikeway System that continued maintenance and repair for bike facilities occur (largely the road system), it specifically states that this issue is not shown in the Plan (page 7). Without specifics on these two topics clearly expressed and documented in the Plan, I feel the language used in Finding F1 is unsupportable as the Plan appears to resume adequate safety and a systematic approach to road upgrades and repairs will be addressed without clearly explaining how it will be accomplished.</p>	6/30/2017	Robert A. Clarke, Davis Public Works Director

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Findings	Responses	Date	Who's to Respond
	<p>I concur with this finding. However, I disagree with the statement on the report that says, "Yolo County and the incorporated cities are to fund the designated projects identified in the Plan." City of West Sacramento did not agree to fund projects in the County's Plan. I am not aware of any other cities agreeing to fund projects in the County's Plan either. It should be noted that the County's Plan does not include any projects within the city limits of the City of West Sacramento. Active transportation Plans have proven to be successful tools to implement the goals listed above. In 2013, West Sacramento adopted its own Bicycle Pedestrian Trails Master Plan (BPTMP), which complements the County's Plan. Since the adoption of the 2013 BPTMP the City has built or funded 4 miles of new bicycle/walking trails (Class 1), 10.4 miles of new bike lanes (Class 2), and 2.25 miles of new bike routes (Class 3). This increase in bicycle facilities constitutes a 115% increase in Class 1 trails, a 35% increase in Class 2 bike lanes, and a 125% increase in Class 3 bike routes. The increase in bicycle facilities has earned the City of West Sacramento its first Bicycle Friendly Community designation of Bronze.</p>	7/26/2017	Denix Anbiah, Director of Public Works, City of West Sacramento
	No Response.		City of Winters Public Works