



# HPAC 2017 HOMELESS COUNT SUBCOMMITTEE DECEMBER 15, 2016 MEETING NOTES

## Meeting Attendees

- Isaac Blackstock, Yolo Community Care Continuum
- Angelina Bravo, 211 Yolo
- Albert Castillo, Yolo County Housing
- Phalicia Chow, Yolo Community Care Continuum
- Ginger Hashimoto, Yolo County Health and Human Services Agency
- Irma Jiménez-Pérez, Yolo County Housing
- Elaine Lytle, Yolo County Health and Human Services Agency
- Dan Maguire, City of Winters
- Erin McEwen, Yolo County Children's Alliance
- Keisha Moore, Shores of Hope
- Joan Planell, City of Davis
- Katherine Rodriguez, CommuniCare Health Centers
- Dan Sokolow, City of Woodland

## Re-Cap of Last Meeting

Ginger Hashimoto reviewed count planning thus far. Key decisions included:

- Deciding to use a multi-day approach for up to seven days, but selecting the count date of January 23, 2017
- Establishing a count organizational structure similar to the structure used in 2015 with community leads in Davis, West Sacramento, Winters/Rural, and Woodland
- Selecting a mixed-methods approach for this year's count methodology consisting of:
  - Complete census count—which will primarily rely on administering surveys to all homeless persons using three different types of surveys:
    - Unsheltered
    - Sheltered
    - Visual
  - Known location count
  - Service-based count
  - HMIS data extrapolation

## Update from the Community Leads

### *Davis*

Bill Pride was unable to attend the meeting and did not have an update to share.

### *West Sacramento*

Mark Sawyer was unable to attend the meeting and did not have an update to share.

### ***Winters/Rural***

Tracey Dickinson is still working to identify a community lead for Winters and the rural areas.

### ***Woodland***

Amara Pickens was unable to attend the meeting and did not have an update to share.

### **Update from the Training and Communications Subcommittee**

Ginger Hashimoto shared that the Training and Communications Subcommittee met to discuss this year's count training and communication needs. The group agreed that rather than host in-person trainings, the Subcommittee would focus on creating paper materials that community leads could share with their count staff and volunteers in advance. The group decided to create a training manual documenting important policies and protocols as well as develop a sheet of talking points to ensure consistency among communities. Ginger explained that she anticipates having the documents ready for review at the next meeting.

### **Review Updated Surveys**

Ginger Hashimoto presented updated versions of the unsheltered, sheltered, and visual surveys. The group approved the surveys with the following changes to the unsheltered and sheltered surveys:

- Edit the introductory script to read “. . . will help us advocate for more resources . . .” as opposed to “. . . will help us bring more resources . . .”
- Edit length of time options to focus on years rather than months
- Gray out observation cells for disabling condition options that are not observable
- Reorder disabling condition options so that the unobservable conditions appear first
- Split the observation cells and list checkboxes for yes or no
- Separate out Question #11 to collect separate responses for misdemeanors and felonies
- Edit Questions #12 and #13 to read “. . . have you ever been” as opposed to “. . . do you have any . . .”

### **Next Steps**

***Action: Ginger to research electronic mechanism to collect information.***

***Action: Tracey and Ginger to recommend options for incentives.***

The group decided to meet again two more times in advance of the count.