



Yolo County Homeless and Poverty Action Coalition (HPAC)

Technical Subcommittee Meeting Minutes—December 15, 2016

MEETING ATTENDEES

- Isaac Blackstock, Yolo Community Care Continuum
- Phalicia Chow, Yolo Community Care Continuum
- Tracey Dickinson, Yolo County Health and Human Services Agency
- Ginger Hashimoto, Yolo County Health and Human Services Agency
- Alysa Meyer, Legal Services of Northern California
- Keisha Moore, Shores of Hope
- Koy Saechao, Turning Point Community Programs
- Dan Sokolow, City of Woodland

1. INTRODUCTIONS

2. 2015 PLANNING GRANT

Tracey Dickinson explained that per the Technical Subcommittee's recommendation she requested a proposal from HomeBase. Tracey reminded members that the \$15,000 2015 planning grant is supposed to help HPAC establish a permanent coordinated entry system. In response, HomeBase provided HPAC with the following four options:

- **Option 1:** Over the period of several months, HomeBase staff would lead four two-hour planning sessions and work with HPAC staff to identify key decision points and the provide meeting materials to inform and guide decision making, present resources and information, and facilitate discussion. HomeBase staff would be available to answer staff questions through phone calls scheduled twice each month for two months.
- **Option 2:** HomeBase would plan and facilitate one full day planning session with all key partners to quickly design a coordinated entry system and prepare for launch. HomeBase would deliver an action plan to CoC staff afterwards and be available to answer staff questions as the transition moves forward through phone calls, as needed.
- **Option 3:** HomeBase would plan and facilitate a half-day launch of coordinated entry planning. Meeting discussion would focus on key decision points. HomeBase would then provide ongoing technical assistance through phone calls scheduled twice each month for six months.
- **Option 4:** Homebase staff could provide ongoing technical support and resources to HPAC staff through phone calls scheduled twice each month for six months including referrals to HUD or other resources, sharing documents, and helping direct and inform decision-making.

Overall, members agreed that Option 3 best encapsulated HPAC's needs as the community already has some mechanisms in place as part of its interim coordinated entry system. The members requested, however, that Tracey ask HomeBase to amend the option to include two additional two-hour planning sessions as well as an action plan. Depending on cost, the members also decided that HomeBase could reduce the length or frequency of ongoing supports. With these changes, the subcommittee agreed that Tracey could present this recommendation to the full HPAC body in February.



Yolo County Homeless and Poverty Action Coalition (HPAC)

Technical Subcommittee Meeting Minutes—December 15, 2016

3. GRANT PROCESS DEBRIEF 2016

Tracey then debriefed members on the Emergency Solutions Grant (ESG) and Continuum of Care (CoC) Grant competitions for 2016. The members reviewed the timeline, communication, application process, selection subcommittee and process, scoring, and HPAC review and approval for both grants.

For the HPAC review and approval process, members agreed that they would prefer that Tracey convene a special meeting of HPAC rather than conduct an email vote.

For the CoC competition, members also discussed their desire to strengthen the reallocation as well as review and rank process. However, since it is part of what HPAC requested for its 2016 planning grant, the subcommittee ultimately decided that it did not want to change the process at this time.

4. ADJOURN