CONSENT CALENDAR

Excerpt of Minute Order No. 13-131 Item No. 16, of the Board of Supervisors’ meeting of October 22, 2013.


16. Adopt ordinance amending Title 2, Chapter 2, Article 33 of the Yolo County Code (Yolo County Children & Families Commission) concerning qualifications of those representatives eligible to serve as commissioners and to expand the list of potential appointed representatives to the commission in a manner consistent with the requirements of Health & Safety Code Section 130140. (No general fund impact) (Drivon)

Att. A. First 5 Ordinance

Approved Ordinance No. 1435 on Consent.
Consent-Health & Human Services    # 16.

Board of Supervisors

Meeting Date: 10/22/2013

Brief Title: Adopt First 5 Yolo Ordinance re: Commissioners

From: Robyn Truitt Drivon, County Counsel

Staff Contact: Viki Blake, Legal Admin. Asst., County Counsel, x8171

Information

Subject
Adopt ordinance amending Title 2, Chapter 2, Article 33 of the Yolo County Code (Yolo County Children & Families Commission) concerning qualifications of those representatives eligible to serve as commissioners and to expand the list of potential appointed representatives to the commission in a manner consistent with the requirements of Health & Safety Code Section 130140. (No general fund impact) (Drivon)

Recommended Action
Adopt the ordinance recommending the addition of a representative of the business community among those eligible to serve as commission members.

Strategic Plan Goal(s)
Collaborate to maximize success

Reason for Recommended Action/Background
The potential to appoint a representative of local business to the Commission would provide the Board with more alternatives in its selection of Commission members.

Other Agency Involvement
Yolo County Children and Families Commission (First 5 Yolo)
Yolo County Department of Health

Fiscal Impact

No Fiscal Impact

Fiscal Impact (Expenditure)
Total cost of recommended action: $ 0
Amount budgeted for expenditure: $ 0
Additional expenditure authority needed: $ 0
On-going commitment (annual cost): $
Source of Funds for this Expenditure

General Fund $0

Explanation (Expenditure and/or Revenue)

No fiscal impact.

Attachments

PDF Staff Report
Att. A. First 5 Ordinance

Form Review

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<th>Inbox</th>
<th>Reviewed By</th>
<th>Date</th>
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Form Started By: Viki Blake
Final Approval Date: 10/08/2013
ORDINANCE NO. 1435

An Ordinance of the Board of Supervisors of the County of Yolo Amending Title 2, Chapter 2, Article 33 of the Yolo County Code (Yolo County Children and Families Commission)

The Board of Supervisors of the County of Yolo ordains as follows:

Section 1. Purpose.

The Board of Supervisors has revisited the qualifications of those representatives eligible to serve as commissioners and determined that a change is necessary. The Board of Supervisors finds that the potential to appoint a representative of local business to the Commission would provide the Board with more alternatives in its selection of Commission members. To accomplish this, the Board has determined that it is necessary to amend Section 2-2.3302. As amended, section 2-2.3302 expands the list of potential appointed representatives to the Commission in a manner consistent with the requirements of Health and Safety Code section 130140.

Section 2. Amendment of Article 33, Chapter 2, Title 2, of the Yolo County Code.

Title 2, Chapter 2, Article 33 Section 2-2.3302 is hereby amended to read as follows:

2-2.3302. Membership.

The Commission shall consist of nine (9) members and one (1) alternate member as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors appointed by the Board of Supervisors, who shall be the Chair of the Commission.

(b) Two (2) members shall be appointed by the Board of Supervisors from among the County Health Officer or persons responsible for management of the following County functions: children’s services, education, public health services, behavioral health services, social services, tobacco and other substance abuse prevention and treatment services.

(c) One (1) member shall be appointed by the Board of Supervisors from among the following categories: Recipients of project services included in the County strategic plan; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of the business community and representatives of local medical, pediatric, or obstetric associations or societies.

(d) Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be appointed by the Board of Supervisors from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and
nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

(e) The alternate member shall be a member of the Board of Supervisors. In the absence of the voting member of the Board of Supervisors, the alternate member shall have all of the power of a voting member.

(f) A Commissioner, other than the Board of Supervisors member appointed pursuant to Subsection (a) above, may request the Board of Supervisors, in writing, to grant the Commissioner a leave of absence for a specified period of time. The Board of Supervisors may deny the request, or may grant the request for a specified period, if the leave will not adversely impact the functioning of the Commission. If the request is granted, the Board of Supervisors shall appoint an interim Commissioner to serve on the Commission in place of the member on leave. If the Commissioner on leave does not return by the expiration of the specified time period, the position shall be deemed vacant, and will be filled by the Board of Supervisors pursuant to the procedure specified in Section 2-2.3303 for filling vacancies.

Section 3. Effective Date/Publication.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in the Davis Enterprise, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 22 day of October, 2013, by the following vote:

AYES: McGowan, Saylor, Rexroad, Provenza, Chamberlain.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Duane Chamberlain, Chair
Yolo County Board of Supervisors

Approved as to form:

Robyn Truitt Drivon, County Counsel
PUBLIC NOTICE

ADOPTED ORDINANCE NO. 1435

NOTICE is hereby given that at its regularly scheduled meeting of October 22, 2013, the Yolo County Board of Supervisors adopted Ordinance No. 1435 amending Title 2, Chapter 2, Article 33 of the Yolo County Code (Yolo County Children & Families Commission).

The Ordinance was adopted by the following vote:

AYES: McGowan, Saylor, Rexroad, Provenza, Chamberlain.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Copies of the full text of the Ordinance are available at the Office of the Clerk of the Board of Supervisors, 625 Court Street, Room 204, Woodland, CA 95695.

Dated: November 1, 2013

Julie Dachtler, Deputy Clerk
Yolo County Board of Supervisors
STATE OF CALIFORNIA  
County of Yolo  

I am a citizen of the United States and a resident of the county aforesaid. I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of  

THE DAVIS ENTERPRISE  
315 G STREET  

printed and published Tuesday through Friday and Sunday in the city of Davis, County of Yolo, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Yolo, State of California, under the date of July 14, 1952, Case Number 12680. That the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been issue of said newspaper and not in any supplement thereof on the following dates to-wit:  

October 31  
All in the year(s) 2013  

I certify (or declare) under penalty of perjury that the foregoing is true and correct.  

Dated at Davis, California,  
This 31st day of October, 2013  

Shannon Smith  
Legal Advertising Clerk
CONSENT CALENDAR

Excerpt of Minute Order No. 05-247 Item No. 4, of the Board of Supervisors’ meeting of October 4, 2005.


4. Adopted and authorized the Chair to sign Ordinance No. 1338 amending the ordinance creating the Yolo County Children and Families Commission.

5. Adopted and authorized the Chair to sign Amendment to the Salary Resolution No. 95-15.296 increasing the pay of the District Attorney’s Chief investigator from $4,851 - $5,897 monthly to $5,399 - $6,563 monthly, effective with the first full pay period after today’s action.
Meeting Date: September 27, 2005

To: CAO
Countv Counsel
Auditor
Plan & Pub Works
Alcohol Drug/MH
Health Services
Human Resources
Central Services Div.
DESS

Agenda Item No. 41
Yolo County Children and Families Commission

Minute Order No. 05-242: Introduced ordinance amending the ordinance creating the Yolo County Children and Families Commission, read the proposed ordinance by title only, waived full reading, received public input, and continued the matter to October 4, 2005 to consider adoption of the proposed ordinance.

ORDINANCE NO. 1338

An Ordinance Amending the Ordinance Creating the Yolo County Children and Families Commission

The Board of Supervisors of the County of Yolo ordains as follows:

SECTION 1. Purpose.

When initially created, the Yolo County Children and Families Commission was to be known solely by that name which was consistent with the name used by the overseeing California Children and Families Commission. However, since the creation of the Yolo County Children and Families Commission, the overseeing California Commission has additionally become known as First 5 California pursuant to Health & Safety Code section 130110. To maintain consistency with the California Commission, the Board of Supervisors has determined to give the Yolo County Children and Families Commission the option to also be known as First 5 Yolo.

The Board of Supervisors has also revisited the qualifications of those representatives eligible and determined that a change in necessary. Currently, Section 2-2.3302 provides that Yolo County Children and Families Commission ("the Commission") shall consist of nine (9) members and one (1) alternating member. One (1) member of the Commission shall be a member of the Board of Supervisors, who shall be the Chair of the Commission. Three (3) members shall be appointed by the Board of Supervisors from among the County Health Officer and persons responsible for the management of the following functions; children’s services, public health services, behavioral health services, social services, tobacco and other substance abuse prevention and treatment services.

The Board of Supervisors finds that the potential to appoint a representative of local school districts to the Commission would provide the Board with more alternatives in its selection of Commission members. To accomplish this, the Board has determined that it is necessary to amend Section 2-2.3302. As amended, section 2-2.3302 expands the list of potential appointed representatives to the Commission in a manner fully consistent with the requirements of Health and Safety Code section 130140.

SECTION 2. Section 2-2.3301 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3301. Created.

There is hereby created the Yolo County Children and Families Commission, which may also be known as First 5 Yolo.
SECTION 3. Section 2-2.3302 of Article 33 of Chapter 2 of Title 2 of the Yol0 County Code is hereby amended to read as follows:

Section 2-2.3302. Membership.

The Commission shall consist of nine (9) members and one (1) alternate member as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors appointed by the Board of Supervisors, who shall be the Chair of the Commission.

(b) Two (2) members shall be appointed by the Board of Supervisors from among the County Health Officer or persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, tobacco and other substance abuse prevention and treatment services.

(c) One (1) member shall be appointed by the Board of Supervisors from:

(i) Among the County Health Officer or persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, tobacco and other substance abuse prevention and treatment services; or

(ii) The County Office of Education as a representative of local school districts; or

(iii) The following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; and representatives of local medical, pediatric, or obstetric associations or societies.

(d) Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be appointed by the Board of Supervisors from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.
(e) The alternate member shall be a member of the Board of Supervisors. In the absence of the voting member of the Board of Supervisors, the alternate member shall have all of the power of a voting member.

(f) A Commissioner, other than the Board of Supervisors member appointed pursuant to Subsection (a) above, may request the Board of Supervisors, in writing, to grant the Commissioner a leave of absence for a specified period of time. The Board of Supervisors may deny the request, or may grant the request for a specified period, if the leave will not adversely impact the functioning of the Commission. If the request is granted, the Board of Supervisors shall appoint an interim Commissioner to serve on the Commission in place of the member on leave. If the Commissioner on leave does not return by the expiration of the specified time period, the position shall be deemed vacant, and will be filled by the Board of Supervisors pursuant to the procedure specified in Section 2-2.3303 for filling vacancies.

SECTION 4. Effective Date/Publication.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in the Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 4th day of October, 2005, by the following vote:

AYES: Sieferman Jr., Yamada, Chamberlain, McGowan
NOES: None.
ABSENT: None.
ABSTAIN: None.

Helen Thomson, Chairman
Board of Supervisors

Attest:
Ana Morales, Interim Clerk
Board of Supervisors

By: Linda (Seal)
Deputy

Approved as to form:

Steven M. Basha, County Counsel
# First 5 Yolo Children & Families Commission
## Local Ordinance Amendments

<table>
<thead>
<tr>
<th>DATE ADOPTED</th>
<th>ORDINANCE NO.</th>
<th>AMENDMENTS</th>
<th>DETAILS</th>
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<tr>
<td>January 20, 2004</td>
<td>1314</td>
<td>Membership</td>
<td>Provides appointment for interim commissioner when a commissioner other than the BOS members has been granted a leave of absence.</td>
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<tr>
<td>August 29, 2000</td>
<td>1254</td>
<td>Duties and Responsibilities</td>
<td>Added (e) and (e.1) - (e.3). Referencing the administration of programs authorized by and funds allocated and appropriated to the Commission by the California Children and Families Act.</td>
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| May 23, 2000      | 1247          | Membership and Membership Terms         | • Added (1) alternate member (in place of the ex officio non voting member). Alternate member shall be a member of the BOS and has all power of the voting member.  
                      • Membership terms: Member and alternate who are members of the BOS shall be one year.  
                      • Of the initial members (2) not (1) shall serve a term of two years.  
                      • Membership termination: Members do not need to be appointed by BOS majority vote. |
| June 29, 1999     | 1238          | Membership                              | • BOS shall be the Chair of the Commission.  
                      • BOS shall appoint permanent and rotating members of the commission.  
                      • Added Ex officio non voting member whom shall be a member of the BOS and vice chair of the commission. Has voting rights when serving as chair in the absence of the chair. Ex officio member shall be the vice-chair of the BOS. |
| March 16, 1999    | 1233          | Membership                              | Allowed for the commission to consist of 9 members instead of 7 by adding 2 additional rotating members. |
| December 8, 1998  | 1231          | Creating the Yolo County Children and Families Commission. | |
CONSENT CALENDAR


2. Adopted and authorized the Chair to sign Ordinance No. 1314 amending Section 2-2.3302 of the Yolo County Code to provide for the appointment of interim commissioners on the Children and Families Commission.

3. Adopted and authorized the Chair to sign Resolution No. 03-157.13 amending the Budget Resolution transferring funds from the Rumsey Casino Mitigation Fund to the Esparto, Madison, Willow Oak and Yolo Fire Districts for purchase of equipment.

4. Received and filed the monthly investment report for November 30, 2003.
Minute Order No. 04-16: At the conclusion of a public hearing to consider an ordinance amending Section 2-2.3302 of the Yolo County Code to provide for the appointment of interim commissioners on the Children and Families Commission, the Board introduced the proposed ordinance by title only, waived full reading, and set January 20, 2004 to consider adoption of said ordinance.

Ordinance No. 1314

(An Ordinance Amending Section 2-2.3302 of the Yolo County Code to Provide for the Appointment of Interim Commissioners on the Children and Families Commission)

The Board of Supervisors of the County of Yolo, State of California, ORDAINS AS FOLLOWS:

SECTION 1. Section 2-2.3302 of Article 33 of Title 2 of the Yolo County Code is hereby amended by the addition of Subsection (e), to read as follows:

Section 2-2.3302. Membership.

The Commission shall consist of nine (9) members and one (1) alternate member as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors appointed by the Board of Supervisors, who shall be the Chair of the Commission.

(b) Three (3) permanent members shall be appointed by the Board of Supervisors from among the County Health Officer and persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.

(c) Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be appointed by the Board of Supervisors from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

(d) The alternate member shall be a member of the Board of Supervisors. In the absence of the voting member of the Board of Supervisors, the alternate member shall have all of the power of a voting member.

(e) A Commissioner, other than the Board of Supervisors member appointed pursuant to Subsection (a) above, may request the Board of Supervisors, in writing, to grant the Commissioner a leave of absence for a specified period of time. The Board of Supervisors may deny the request, or may grant the request for a specified period, if the leave will not adversely impact the functioning of the Commission. If the request is granted, the Board of Supervisors shall appoint an interim Commissioner to serve on the Commission in place of the member on leave. If the Commissioner on leave does not return by the expiration of the specified time period, the position shall be deemed vacant,
and will be filled by the Board of Supervisors pursuant to the procedure specified in Section 2-2.3303 for filling vacancies.

SECTION 2. EFFECTIVE DATE/PUBLICATION.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in The Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 20 day of January 2004, by the following vote:

AYES: Thomson, Sieferman, Jr., Yamada, Pollock, McGowan.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Mike McGowan, Chairman
Board of Supervisors

Attest:
Patty Crittenden, Clerk
Board of Supervisors
By
Deputy
(Seal)

Approved as to Form:

Steven M. Basha, County Counsel
By
Elizabeth A. Stoltz, Senior Deputy

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YOLO COUNTY CHILDREN AND FAMILIES COMMISSION
BYLAWS

Article I – Authority

The Yolo County Children and Families Commission was created by the Yolo County Board of Supervisors ordinances 1231, 1233, 1238, and 1247 in response to the California Children and Families First Act of 1998.

Article II – Mission Statement

The Yolo County Children and Families Commission will assist our community to raise children who are healthy and ready to learn. We will assure that our resources are effectively used and that all community voices are heard.

Article III – Duties and Responsibilities

The Yolo County Children and Families Commission shall:


2. The County strategic plan shall, at a minimum, include a description of the following:
   a. Goals and objectives proposed to be attained.
   b. Programs, services, and projects proposed to be provided, sponsored, or facilitated.
   c. Measurable outcomes of such programs, services, and projects using appropriate reliable indicators.
   d. The programs, services, and projects relating to early childhood development within the County will be integrated into a consumer-oriented and easily accessible system.

3. Annually solicit input from the Board of Supervisors and from individuals, communities, and agencies in Yolo County concerning the needs of families and children through age 5; facilitate the exchange of information between such individuals and entities; and jointly work to develop a coordinated strategic plan and service delivery approach.

4. Based on annual input received, carry out a review of the county strategic plan and revise the plan as may be necessary or appropriate. Conduct at least one public hearing of its annual review of the plan before any revisions to the plan are adopted.
5. Submit the adopted strategic plan and any subsequent revisions thereto, to the state commission.

6. Administer the moneys in the Children and Families Trust Fund consistent with the requirements of the Act and the adopted strategic plan.

7. Apply for gifts, grants, donations, or contributions of money, property, facilities, or services from any person, corporation, foundation, any governmental entity, or other entity consistent with the Commission's mission.

8. Enter into such contracts as necessary or appropriate to carry out the provisions and purposes of the Children and Families Act.

9. Prepare and adopt an annual audit pursuant to Section 130150 of the California Health and Safety Code. Conduct at least one public hearing prior to adopting the annual audit, making copies available to members of the general public on request at no cost.

10. Make recommendations to the Board of Supervisors for changes in ordinances or services necessary or appropriate to carry out an integrated and comprehensive program, which is consistent with the strategic plan.

11. Monitor State and local legislative and regulatory processes in order to proactively communicate the Commission’s experiences and positions and to anticipate changes in laws, regulations, and services impacting early childhood development programs.

12. Carry out such other duties as are prescribed by statute, regulation, or by the state commission.

Article IV – Membership

1. Membership

The Commission shall consist of nine (9) members and one (1) alternate member appointed by a majority vote of the Board of Supervisors as follows:

   a. One (1) member of the Commission shall be a member of the Board of Supervisors and shall serve as Chair of the Commission.
   b. Three (3) permanent members shall be from among the County Health Officer and persons responsible for management of the following County functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.
   c. Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be from the following categories: recipients of project services included in the County strategic plan; educators specializing in
childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

d. An alternate member shall be a member of the Board of Supervisors. In the absence of the voting member of the Board of Supervisors the alternate member shall have all of the power of a voting member of the Commission.

2. Terms

a. Members of the Board of Supervisors - Terms of the members of the Board of Supervisors shall be one (1) year and shall commence on February 1 and end on January 31.

b. Permanent Members - Permanent members shall serve until replaced by the Board of Supervisors.

c. Rotating Members -- The terms of rotating members shall be four (4) years and shall commence on February 1 and end on January 31. A vacancy shall exist upon the death, resignation, or termination of residence within the designated area from which the member is appointed. The Board of Supervisors shall fill vacancies for the unexpired term. Each member shall serve until the appointment and qualification of a successor. Of the initial members, two (2), chosen by lot, shall serve a term of two (2) years. The terms of service shall be computed from February 1, 1999.

3. Termination

a. All members shall serve at the pleasure of the Board of Supervisors and may be removed at anytime for any reason by a majority vote of the Board of Supervisors.

b. The Chair of the Commission shall recommend that the Board of Supervisors remove any member that has failed to attend three (3) consecutive meetings without providing the Commission with a valid excuse prior to the time of the meeting.

c. Any member of the Commission may resign at any time by submitting a written resignation to the Clerk of the Board. Any such resignation shall be effective upon submission, or upon such later date as is specified in the resignation, if such date is not more than sixty days (60) after the date of submission.

4. Notice of Vacancies

a. Notice of vacancies in rotating positions shall be shared with the community. The Yolo County Health Department, in conjunction with Yolo County Counsel, will review each application to assure the applicant is qualified to serve in that they do not have a conflict of interest and fit the criteria specified
in the Ordinance. The position shall be appointed by a majority of the Board of Supervisors upon nomination by the member of the Board of Supervisors from whose district the vacancy has occurred.

b. Appointments to all other vacancies will be made by a majority vote of the Board of Supervisors.

c. Effort will be made to insure that the ethnic and cultural composition of the Commission is reflective of persons and families within the community.

Article V – Compensation

Members of the Commission shall not be compensated for their service except that they shall be paid reasonable per diem and reimbursement of reasonable expenses for attending meetings and discharging other official responsibilities as authorized by the Commission in the manner prescribed by resolution of the Board of Supervisors.

Article VI – Officers

1. Designation of Officers
   a. Chair - Will be a member of the Board of Supervisors appointed by a majority vote of the Board of Supervisors.
   b. Vice-Chair – Will be selected by a majority vote of the Commission to serve a one-year term beginning February 1. At each January meeting nominations will be taken and the Vice-Chair selected. Members may serve in consecutive terms of office upon re-selection. The Vice-Chair may be removed from office by a majority vote of Commission members.
   c. Treasurer – Will be selected by a majority vote of the Commission to serve a one-year term beginning February 1. At each January meeting nominations will be taken and the Treasurer selected. Members may serve in consecutive terms of office upon re-selection. The Treasurer may be removed from office by a majority vote of Commission members.
   d. Secretary – The Executive Director will act as Secretary.

2. Duties of the Officers
   a. Chair
      1) Call meetings of the Commission.
      2) Set Commission meeting agendas.
      3) Facilitate or designate another Commissioner to facilitate all regular and special meetings and set the agendas thereof.
      2) Facilitate the formation of various committees or task force.
      3) Represent the Commission or designate a representative at public functions.
   b. Vice-Chair
      Act on behalf of the Chair in the Chair’s absence and as requested by the Chair.
   c. Treasurer
      The Treasurer shall:
1) Review proposed budgets and budget revisions and make recommendations for adoption to the Commission.
2) Regularly review the expenditures and revenues of the Commission to insure that they are consistent with the direction of the Commission.
3) Recommend payment of bills to the Commission.
4) Present a summary of the Commission’s expenditures and revenues to the Commission at each regular meeting for review and approval.
5) Oversee preparation of the annual audit.

d. Secretary
The Secretary shall insure:
1) Preparation of minutes including filing all minutes with the Clerk of the Board of Supervisors.
2) Preparation of correspondence.
3) Scheduling of Commission meetings and activities.
4) Appropriate public notice of all meetings.

3. Executive Director
The Commission shall hire an Executive Director who shall act under the authority of and in accordance with the direction of the Commission. The Executive Director, with the approval of the Commission, will be authorized to hire other such staff as necessary or appropriate. The Executive Director will select and supervise such activities of staff.

Article VII – Meetings

1. The Commission will convene in regular sessions to fulfill Commission duties and responsibilities.
2. Meetings of the Commission shall be held in accordance with the Ralph M. Brown Act, California Government Code Section 54950 et seq., including subcommittees with a quorum of commissioners.
3. Special meetings of the Commission may be called by the Chair or by a quorum of the Commission.
4. Written notice of all Commission meetings and agendas pursuant thereto shall be sent to all Commission Members prior to the scheduled meeting date.
5. Commission operations shall be based on mutual respect. All meetings shall be conducted in accordance with Robert’s Rules of Order unless otherwise prescribed in these bylaws.

Article VIII – Decision-Making Procedures

1. A quorum shall be required for Commission actions. A quorum is five members excluding the alternate member.
2. Decisions will be made by a majority vote of the members present. The alternate member will not vote except in the absence of the member of the Board of Supervisors serving as Chair.

3. Records shall be kept of all Commission actions as part of Commission meeting minutes.

4. Commission members will declare to the Commission when they perceive a potential conflict of interest may be present, including but not limited to situations involving financial interests of a member or his/her spouse's involvement with an agency/individual being considered for funding by the Commission. If a Commission member determines that a conflict of interest is present, the Commissioner shall abstain from the discussion and decision-making process affecting these agencies or individuals. Such declarations shall be noted in the minutes. Each Commission member will comply with the disclosure required by the Political Reform Act.

Article IX – Bylaws

1. Adoptions of Bylaws. Initiating bylaws shall become effective upon approval of the Commission.

2. Amendments to Bylaws. Commission bylaws may be amended by a quorum of the Commission at any meeting provided the amendments have been distributed to the entire membership at least 30 calendar days preceding the meeting at which the amendment will be considered.

Article X – Committees

1. The Commission may form committees and sub-committees as deemed necessary to advise the Commission.

2. Committees and sub-committees may be appointed by formal action of the Commission.

3. Committees and sub-committees may be Standing (permanent) or Ad Hoc (of limited duration).

4. Committees and sub-committees shall be composed of regular Commission members, plus community members if appropriate. A member of the Commission may act as chair of any committees or sub-committees formed.

Adopted: 6/14/00
Agenda Item No. 40  
Agricultural Element of  
The Yolo County General Plan

Discussed the Agricultural Element of the Yolo County General Plan, received public comment, referred discussion on the Open Space and Recreation Element of the Yolo County General Plan, directed staff to return to the Board with additional information on the Agricultural Element of the Yolo County General Plan and to set a future date to discuss the Open Space and Recreation Element of Yolo County.

Agenda Item No. 38A-1  
Children and Families Commission

Minute Order No. 02-119: Approved and authorized the Chairman to sign **Agreement No. 02-158**, Memorandum of Understanding, with the Yolo County Children and Families Commission to define and clarify the relationship between the County and the Children and Families Commission.

**MOTION:** Wolk. **SECOND:** McGowan. **AYES:** Pollock, McGowan, Wolk, Stallard, Rosenberg.
MEMORANDUM

TO: Dave Rosenberg, Chairman and Members of the Board of Supervisors

FROM: Lois Wolk, Chair, Yolo County Children and Families Commission

DATE: May 28, 2002

RE: Memorandum of Understanding

RECOMMENDED ACTION

Authorize the Chairman of the Board of Supervisors to execute the attached Memorandum of Understanding with the Yolo County Children and Families Commission.

REASON FOR RECOMMENDED ACTION

To define and clarify the relationship between the County and the Children and Families Commission.

BACKGROUND

At its retreat last May 9, 2002, the Children and Families Commission approved the attached Memorandum of Understanding. Although the Commission is a County agency, it retains independent financial authority including authority over hiring personnel and entering into contracts.

For the past several months, the Commission has been discussing the nature of its relationship with County departments and the County itself. In addition, the Commission has been concerned about the manner in which it can meet its statutory obligation to have advisory committees while meeting legal requirements to avoid conflicts of interest. The attached MOU will resolve the Commission’s concerns in these areas.

FISCAL IMPACT

None.

CONSULTATION WITH OTHER AGENCIES

County Counsel’s Office drafted the Memorandum of Understanding.

Attachment – Memorandum of Understanding

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AGREEMENT NO. 02-158

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between the Board of Supervisors of the County of Yolo ("County") and the Yolo County Children and Families Commission ("Commission").

RECITALS:

WHEREAS, the Yolo County Board of Supervisors, through the adoption of County Code Title 2, Chapter 2, Article 33, has created the Yolo County Children and Families Commission, pursuant to California Health and Safety Code Section 130100 et seq. (Proposition 10); and

WHEREAS, the Commission was established as an agency of the County with certain independent authority, as provided for in Health and Safety Code Section 130140.1(a)(2); and

WHEREAS, the parties hereto wish to further define and clarify the relationship between the County and the Commission;

IT IS THEREFORE AGREED AND UNDERSTOOD AS FOLLOWS:

(1) The Yolo County Children and Families Commission is a County agency with independent authority over the strategic plan described in Health and Safety Code Section 130140, and the local trust fund established by Health and Safety Code Section 130105(d)(2)(A). This means that the Commission has the same administrative authority over Proposition 10 matters as the Board of Supervisors exercises over other County matters, as more fully described below.

(2) The Commission retains independent financial authority, as described in Yolo County Code Section 2-2.3308(e), including the following duties and responsibilities:

   (a) Enter funding agreements with non-County providers to implement the County strategic plan.
   (b) Fund County programs by submitting them to the Board of Supervisors for adoption and appropriation to County departments.
   (c) Purchase personal property necessary for administrative purposes in accordance with the standards of the County Purchasing Agent.
   (d) Make contracts for services in accordance with the standards of the County.
   (e) Exercise directly or by delegation to the Executive Director the powers of an appointing authority pursuant to County Personnel Regulations.
   (f) Determine the number, qualifications, and compensation of employees consistent with County Personnel Regulations.

(3) The Commission retains the authority to develop its own job descriptions, and to determine qualifications for each position. The Commission may utilize the services of the County Human Resources Division for recruitment and hiring.

(4) Employees of the Commission are considered to be at-will County employees, serving at the pleasure of the Commission, and are entitled to receive all rights and benefits to which at-will
County employees are entitled, including retirement benefits through PERS. In addition, employees who change employment status from the Commission to a County department, or from a County department to the Commission, are entitled to retain all accrued rights and benefits, including but not limited to accrued vacation, sick leave, seniority, and all rights established under County Personnel Regulations. Commission employees are not presently union members and therefore do not presently pay union dues.

(5) The Commission is covered for liability insurance purposes through the Yolo County Public Agency Risk Management Insurance Agency ("YCPARMIA").

(6) The Commission receives services of the Yolo County Auditor-Controller, including use of the Yolo County Financial System ("Gen. Led."), and is billed at the same rate and in the same manner as County Departments for those services.

(7) The Commission may use the services of the County Purchasing Agent, but is not required to do so. The Commission has the authority to develop and monitor its own contracts. Commission contracts do not require the approval of the County Board of Supervisors.

(8) In compliance with Health and Safety Code Section 130145, the Commission will utilize advisory committees, which will be established on an ad hoc as needed basis to advise the Commission on specified issues. Members of the advisory committees will be selected in compliance with all applicable laws, including those concerned with conflicts of interest.

(9) Any County employee, including a department head, shall recuse himself or herself from any participation in discussion and/or voting whenever the discussion and/or voting involves an allocation of funds to that employee’s department, regardless of whether Government Code Section 1090 applies.

(10) When Commission funds are allocated to a County department, that department will be subject to the same requirements as non-County providers, including, but not limited to, record-keeping and quarterly reports.

(11) In addition, the Commission shall have other authority as expressly provided by applicable laws.

(12) This Memorandum of Understanding shall remain in full force in effect until modified by agreement of both parties.

Entered into this 28th day of May, 2002.

By

Yolo County Board of Supervisors

By

Yolo County Children and Families Commission

Dave Rosenberg, Chairman
County of Yolo, State of California

Lois Wall, Chairman
Attest:
Patty Contender, Clerk
Board of Supervisors
By

Approved as to Form:

Steven M. Basha, County Counsel
By

Elizabeth A. Stoltz, Senior Deputy
CONSENT CALENDAR

Excerpt of Minute Order No. 00-321 Item No. 9, of the Board of Supervisors' meeting of September 5, 2000.

MOTION: Rosenberg. SECOND: McGowan. AYES: Stallard, Rosenberg, Pollock, McGowan, Wolk

7. Approved the Plans, Specifications, and Bid Documents for the bridge rail replacement project for the bridges on County Road 99W over Buckeye Creek and County Road 86A over South Fork Willow Slough and authorized the Department of Planning Works to advertise for competitive bids following receipt of authorization to proceed from California Department of Transportation (Caltrans)

8. Approved and authorized the Chair to sign Resolution No. 00-178, Resolution of Acceptance of Parcel Map No. 4447 for Adreon B. and Jean K. Johnston.

9. Adopted Ordinance No. 1254, Ordinance amending Section 2-2.3308 to codify the relationship of the Children and Families Commission and the County of Yolo.
CONSENT CALENDAR

Excerpt of Minute Order No. 00-299, Item No. 4, of the Board of Supervisors' meeting of August 29, 2000.


Introduced a proposed ordinance amending Section 2-2.3308 to codify the relationship of the Children and Families Commission and the County of Yolo. After reading the proposed ordinance by title only, the Board waived further reading and set September 5, 2000 on the consent agenda to consider adoption of the ordinance.
ORDINANCE NO. 1254

(An Ordinance Amend Section 2-2.3308 to Codify the Relationship of the Children and Families Commission and the County of Yolo)

The Board of Supervisors of the County of Yolo, State of California, DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2-2.3308 of Article 33 of Title 2 of Chapter 2 of the Yolo County Code is hereby amended to read as follows:

Sec. 2-2.3308. Duties and Responsibilities.

The Commission shall have the following duties and responsibilities:

(a) To adopt and complete a County strategic plan for the support and improvement of early childhood development within the County that complies with the following:

1. The County strategic plan shall be consistent with, and in furtherance of the purposes of the “California Children and Families Act of 1998”, Health and Safety Code section 130100 and following, and any guidelines adopted by the California Children and Families Commission pursuant to subdivision (b) of Section 130125 of the Health and Safety Code that are in effect at the time the plan is adopted.

2. The County strategic plan shall, at a minimum, include the following:

   (1) description of the goals and objectives proposed to be attained; a description of the programs, services, and projects proposed to be provided, sponsored, or facilitated; and a description of how measurable outcomes of such programs, services, and projects will be determined by the County Commission using appropriate reliable indicators. No County strategic plan shall be deemed adequate or complete until and unless the plan describes how programs, services, and projects relating to early childhood development within the County will be integrated into a consumer-oriented and easily accessible system.
(b) To periodically review its County strategic plan and to revise the plan as may be necessary or appropriate.

(c) To submit its adopted County strategic plan, and any subsequent revisions thereto, to the State Commission.

(d) To prepare and adopt an annual audit and report pursuant to Section 130150 of the Health and Safety Code. The County Commission shall conduct at least one public hearing prior to adopting any annual audit and report.

(e) To administer programs authorized by and funds allocated and appropriated to this Commission by the California Children and Families Act in accordance with the intent of that Act to emphasize local decision making and to provide greater local flexibility in designing delivery systems, including, but not limited to,

1. implementing the county strategic plan with respect to non County providers by entering into funding agreements in accordance with the provisions and standards of that plan.

2. implementing the county strategic plan with respect to County departments by funding programs and submitting them to the Board of Supervisors for adoption and appropriation to County departments in accordance with the provisions and standards of that plan.

3. administering funds allocated to administrative purposes by purchasing personal property reasonably necessary therefor in accordance with standards and procedures of the County Purchasing Agent, by making contracts for services (including those with persons especially trained, experienced, expert and competent to perform special services) in accordance with the standards and procedures of the County, exercising or delegating to its executive director the authority of an appointing authority pursuant to the County Personnel Regulations, and
determining the number, qualifications, and compensation of employees consistent with the Personnel Regulations of the County and other aspects of the County personnel system.

SECTION 2. EFFECTIVE DATE/PUBLICATION.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in The Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 29th day of August, 2000, by the following vote:

AYES: Stallard, Rosenberg, Pollock, McGowan, Wolk.

NOES: None

ABSENT: None.

ATTEST:

PAT-L-Y CRITTENDEN, CLERK
BOARD OF SUPERVISORS

JOHN CRITTENDEN
DEPUTY

(S SEAL)
CONSENT CALENDAR

Excerpt of Minute Order No. 00-180 Item No. 2, of the Board of Supervisors' meeting of May 23, 2000.

MOTION: Wolk. SECOND: Rosenberg. AYES: Stallard, Rosenberg, Pollock, McGowan. Wolk

1. Adopted and authorized the Chair to sign Resolution No. 00-92 Resolution to endorse the “Leave a Legacy” program.

2. Adopted and authorized the Chair to sign Ordinance No. 1247, an Ordinance revising the ordinance creating the Children and Families Commission regarding the appointment of the Chair and the alternate and Vice Chair and modifying the name of the Commission to conform to state law by eliminating the word “first” from the title.

3. Adopted and authorized the Chair to sign Resolution No. 00-98, declaring May 22 through May 26 as “National Public Works Week” in the County of Yolo.

4. Received and filed the monthly investment report for month ending April 30, 2000.
MEMORANDUM

TO: Lois Wolk, Chair, and Members of the Board of Supervisors
FROM: Charles R. Mack, County Counsel
DATE: May 16, 2000
RE: Revision of Ordinance Creating Children and Families Commission

RECOMMENDATION

That the Board of Supervisors adopt the enclosed Ordinance No. _____, An Ordinance Revising the Ordinance Creating the Children and Families Commission after introducing the ordinance, reading it by title only, waiving further reading, and setting it for adoption at a subsequent meeting of the Board.

REASON FOR RECOMMENDATION

Adoption of this recommendation will revise the provisions of the Yolo County Code creating the Children and Families Commission in accordance with your Board’s direction. That direction is for the Supervisor member to be appointed by the Board of Supervisors annually. In addition, the alternate Supervisor member will no longer serve as Vice Chair of the Commission. The ordinance also modifies the name of the Commission to conform to state law.

BACKGROUND

Your Board at its last meeting called for revisions of the provisions for Supervisor members of the Commission. The existing ordinance designates the Chair of the Board of Supervisors as the Supervisor member who shall serve as Chair of the Commission. It also designates a second Supervisor to serve as an alternate and Vice Chair.

The revision calls for the Supervisor member to be appointed by the Board of Supervisors annually. It eliminates the provision requiring the alternate Supervisor member to be Vice Chair.

The ordinance also modifies the name of the Commission to conform to state law. The word “First” is eliminated from references to state law and from the name of the Commission.

For these reasons, I make the recommendations set forth above.

FISCAL IMPACT

None.
CONSULTATION

I have consulted with the County Administrative Officer and the Executive Director of the Commission.

CRM/bp

Enclosures-mark up showing changes
Ordinance

cc: County Administrative Officer
Executive Director, Commission
MEMORANDUM

TO: Lois Wolk, Chair, and Members of the Board of Supervisors

FROM: Charles R. Mack, County Counsel

DATE: May 16, 2000

RE: Amended Revision Regarding Children and Families Commission

RECOMMENDATION

That the Board of Supervisors adopt the enclosed amended form of Ordinance No. ____, An Ordinance Revising the Ordinance Creating the Children and Families Commission after introducing the ordinance, reading it by title only, waiving further reading, and setting it for adoption at a subsequent meeting of the Board.

REASON FOR RECOMMENDATION

Adoption of this recommendation adds one further ministerial correction to the revisions of the provisions of the Yolo County Code creating the Children and Families Commission. The further correction properly staggers the terms of the rotating members of the Commission.

BACKGROUND

Your agenda already contains an ordinance carrying out the directions your Board gave at its last meeting. This recommendation adds one further ministerial correction. It concerns a proper staggering of terms.

As originally created, the Commission contained three rotating members, one of whose initial members was to serve a shorter term. The number of rotating members was increased from three to five. Inadvertently the number of initial members serving the shorter term was not increased from one to two. This recommendation corrects that inadvertence.

For these reasons, I make the recommendations set forth above.

FISCAL IMPACT

None.
CONSULTATION

I have consulted with Supervisor Wolk, the Chair of the Commission, and with Margaret Sheldon, who encountered the matter while proposing Commission bylaws in consultation with the Executive Director of the Commission. I understand that the Commission has also reviewed this matter in connection with reviewing its proposed bylaws.

CRM/bp

Enclosures-revised mark up and ordinance pages

cc: County Administrative Officer
    Executive Director, Commission
    Margaret Sheldon, Director, DESS
ORDINANCE NO. 1247

(An Ordinance Revising the Ordinance Creating the Yolo County Children and Families Commission)

The Board of Supervisors of the County of Yolo DOES ORDAIN AS FOLLOWS:

SECTION 1. Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

ARTICLE 33.

YOLO COUNTY CHILDREN AND FAMILIES COMMISSION

SECTION 2. Section 2-2.3301 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3301. Created.

There is hereby created the Yolo County Children and Families Commission.

SECTION 3. Section 2-2.3302 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3302. Membership

The Commission shall consist of nine (9) members and one (1) alternate member as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors appointed by the Board of Supervisors, who shall be the Chair of the Commission,

(b) Three (3) permanent members shall be appointed by the Board of Supervisors from among the County Health Officer and persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.

(c) Rive (5) rotating members, of whom one shall be nominated by each individual
Supervisor, shall be appointed by the Board of Supervisors from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

(d) The alternate member shall be a member of the Board of Supervisors. In the absence of the voting member of the Board of Supervisors, the alternate member shall have all of the power of a voting member.

SECTION 4. Section 2-2.3303 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3303. Membership: Terms

The terms of the member and alternate who are members of the Board of Supervisors shall be one (1) year and shall commence on February 1 and end on January 31. The terms of rotating members shall be four (4) years and shall commence on February 1 and end on January 31. A vacancy shall exist upon the death, resignation or termination of residence within the designated area from which the member was appointed. Vacancies shall be filled for the unexpired term by the appointing authority. Each member shall serve upon the appointment and qualification of a successor. Of the initial members, two (2) chosen by lot shall serve a term of two (2) years. The terms of service shall be computed from February 1, 1999.

SECTION 5. Section 2-2.3304 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code
is hereby amended to read as follows:

**Section 2-2.3304. Membership: Termination**

(a) Notwithstanding the provisions of this Article concerning terms, all members of the Commission shall serve at the pleasure of the appointing authority, and may be removed at any time for any reason by the appointing authority.

(b) Any member of any board, commission or committee may resign at any time by submitting a written resignation to the Clerk of the Board. Any such resignation shall be effective upon submission, or upon such later date as is specified in the resignation if such date is not more than sixty (60) days after the date of submission,

**SECTION 6.** Section 2-2.3305 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

**Section 2-2.3305. Officers.**

The members of the Children and Families Commission shall elect a vice chair from the rotating members. The election shall be held at the first meeting and at each annual meeting thereafter to fill the office for the next succeeding twelve (12) month term.

**SECTION 7.** Section 2-2.3308 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

**Section 2-2.3308. Duties and Responsibilities**

The Commission shall have the following duties and responsibilities:

(a) To adopt and complete a County strategic plan for the support and improvement of early childhood development within the County that complies with the following:

(1) The County strategic plan shall be consistent with, and in furtherance of the
purposes of the “California Children and Families Act of 1998”, Health and Safety Code section 130100 and following and any guidelines adopted by the California Children and Families Commission pursuant to subdivision (b) of Section 130125 of the Health and Safety Code that are in effect at the time the plan is adopted,

(2) The County strategic plan shall, at a minimum, include the following: a description of the goals and objectives proposed to be attained; a description of the programs, services, and projects proposed to be provided, sponsored, or facilitated; and a description of how measurable outcomes of such programs, services, and projects will be determined by the County Commission using appropriate reliable indicators. No County strategic plan shall be deemed adequate or complete until and unless the plan describes how programs, services, and projects relating to early childhood development within the County will be integrated into a consumer-oriented and easily accessible system.

(b) To periodically review its County strategic plan and to revise the plan as may be necessary or appropriate.

(c) To submit its adopted County strategic plan and any subsequent revisions thereto, to the State Commission.

(d) To prepare and adopt an annual audit and report pursuant to Section 130150 of the Health and Safety Code. The County Commission shall conduct at least one public hearing prior to adopting any annual audit and report.

SECTION 8. PUBLICATION/EFFECTIVE DATE.

This ordinance shall take effective and be in force thirty (30) days after its passage. Prior to the expiration of fifteen (15) days, this ordinance shall be published once in the
Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 23rd day of May, 2000, by the following vote:

AYES: Stallard, Rosenberg, Pollock, McGowan, Wolk.

NOES: None.

ABSENT: None.

LOIS WOLK, CHAIR, BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

PATTY CRITTENDEN, CLERK
BOARD OF SUPERVISORS

By

DEPUTY
BOARD OF SUPERVISORS  
Yolo County, California  

To:  
CAO  
Co. Counsel  
Auditor  
Plan & Pub Works  
Cmtv. Part.  
Health Services  
Human Resources  
Social Services  

CONSENT CALENDAR  

Excerpt of Minute Order No. 99-246, Item No. 2A, of the Board of Supervisors’ meeting of June 29, 1999.  


2. Adopted and authorized the Chairman to sign the following:  

A. Ordinance No. 1236 modifying the membership of the Yolo County Children and Families First Commission  
B. Ordinance No. 1239 establishing examination preference points for county employees  
C. Ordinance No. 1240 imposing new speed limits on parts of County Roads 99W, 67 and 17A
Meeting Date: June 22, 1999

To: 
- CAO
- Co. Counsel
- Auditor
- Plan & Pub Works
- mtv Part.
- Health Services
- Human Resources
- Social Services

Agenda Item No. 11
Children & Families First Commission

Minute Order No. 99-226: Introduced a proposed ordinance modifying the membership
of the Yolo County Children and Families First Commission. After reading the proposed ordinance
by title only, the Board waived further readings and set June 29, 1999 on the consent agenda to
consider adoption of the ordinance.

MOTION: Wolk. SECOND: Pollock. AYES: Wolk, Stallard, Rosenberg, Pollock, McGowan

Minute Order No. 99-227: Designated Vice-Chair Wolk as the voting member
representing the Board of Supervisors on the Children and Families First Commission for calendar
year 1999 and Chairman McGowan as the non-voting member.

MEMORANDUM

TO: Mike McGowan, Chairman and Members of the Board of Supervisors
FROM: Paul Garrett, Director of Health Services
Charles R. Mack, County Counsel
DATE: June 22, 1999
RE: Proposition 10 Commission

RECOMMENDATION

That the Board of Supervisors adopt the enclosed Ordinance No. (An Ordinance Amending Section 2-2.3302 of the Yolo County Code Modifying the Membership of the Yolo County Children and Families First Commission) after reading it by title only, waiving any further reading, and setting it for second reading on June 29, 1999.

REASON FOR RECOMMENDATION

This recommendation carries out the Board’s earlier membership decision adding a Board member as an ex-officio non voting member. It also designates the ex-officio Commission member as Vice Chair with full voting power when acting in the absence of the Chair.

BACKGROUND

Your Board has established a Children and Families First Commission for Yolo County in order to qualify for participation in Proposition 10 revenue and programs. At your last meeting you determined to make the Board of Supervisors member the Chair of the Commission and to add a second member of the Board of Supervisors to the Commission as a non-voting member.

This present recommendation makes the further modification of designating the ex-officio member as Vice Chair with full voting power when acting in the absence of the Chair.

FISCAL EFFECT

None.

CONSULTATION

Staff has consulted with the Chair and Vice Chair of the Board of Supervisors and the County Administrative Officer.

cc: Victor Singh, County Administrative Officer
Board of Supervisors
Yolo County, California

Meeting Date: June 1, 1999

To: CAO
   Co. Counsel
   Auditor
   Plan & Pub Works
   Cnty. Part.
   Health Services
   Human Resources
   Social Services

Agenda Item No. 25
Children & Families First Commission

Minute Order No. 99-217: Took the following actions on the Yolo County Children and Families First Commission:

A. Appointed the following:

   1. Sue Heitman, representing Supervisorial District 5
   2. Sarah Bradley Rock, representing Supervisorial District 2

B. Introduced a proposed ordinance modifying the membership of the Yolo County Children and Families First Commission to include the following. After reading the proposed ordinance by title only, the Board waived further readings and set June 22, 1999 to consider adoption of the ordinance.

   1. Appointees to be reviewed by the Board of Supervisors in January of each year.

   2. Requesting the Children and Families First Commission for recommendations as to groups to be advisory to the Commission

ORDINANCE NO. 1238

(An Ordinance Amending Section 2-2.3302 of the Yolo County Code Modifying the Membership of the Yolo County Children and Families First Commission)

The Board of Supervisors of the County of Yolo DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2-2.3302 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3302. Membership.

The Commission shall consist of nine (9) members and one ex officio non-voting member as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors, who shall be the Chair of the Commission. Until the first meeting of the Board of Supervisors in the calendar year 2000, the member shall be appointed by the Chair of the Board of Supervisors. Thereafter the member shall be the Chair of the Board of Supervisors.

(b) Three (3) permanent members shall be appointed by the Board of Supervisors from among the County Health Officer and persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.

(c) Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be appointed by the Board of Supervisors from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for children.
families at risk; representatives of community-based organizations that have the goal of promoting and
nurturing early childhood development; representatives of local school districts; and representatives
of local medical, pediatric, or obstetric associations or societies.

(d) The ex officio non voting member shall be a member of the Board of Supervisors, who
shall be the Vice Chair of the Commission. When serving as Chair in the absence of the Chair, the ex
officio member shall have all of the power of the Chair, including the power to vote. Until the first
meeting of the Board of Supervisors in the calendar year 2000, the ex officio member shall be
appointed by the Chair of the Board of Supervisors. Thereafter the ex officio member shall be the
Vice-Chair of the Board of Supervisors.

SECTION 2. Section 2-2.3305 of Article 33 of Chapter 2 of Title 2 of the Yolo
County Code is hereby amended to read as follows:

Section 2-2.3305. Officers.

The members of the Children and Families First Commission shall elect a vice chair at the first
meeting and at each annual meeting thereafter and such office shall be filled by election for the next
succeeding twelve (12) month term.

SECTION 3. PUBLICATION/EFFECTIVE DATE.

This ordinance shall take effective and be in force thirty (30) days after its passage, and
prior to the expiration of fifteen (15) days, this ordinance shall be published once in The Daily
Democrat, a newspaper of general circulation, printed and published in the County of Yolo.
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 29 day of June, 1999, by the following vote:

AYES: Wolk, Stallard, Rosenberg, Pollock, McGowan.

NOES: None.

ABSENT: None.

[Signature]

CHAIRMAN OF THE BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

ATTEST:

[Signature]

PAULA COOPER, CLERK
BOARD OF SUPERVISORS

By [Signature]

DEPUTY
(SEAL)
Agenda Item No. 13
Children & Families First Commission

Minute Order No. 99-104: Adopted and authorized the Chairman to sign Ordinance No. 1233 amending Section 2-2.3302 of the Yolo County Code changing the membership of the Yolo County Children and Families First Commission from seven to nine members.


Agenda Item No. 24
Re Leachate at Central Landfill

Minute Order No. 99-105: Approved and authorized the Chairman to sign Agreement No. 99-85 with Liquid Waste Management Inc., for collection, transportation and disposal of leachate from the landfill. If the services under this agreement becomes needed, staff is to bring the matter back to the Board for implementation in a regular or special meeting, if necessary.

MOTION: Pollock. SECOND: Wolk. AYES: Wolk, Stallard, Rosenberg, Pollock, McGowan,
ORDINANCE NO. 1233

(An Ordinance Amending Section 2-2.3302 of the Yolo County Code Increasing the Membership of the Yolo County Children and Families First Commission)

The Board of Supervisors of the County of Yolo DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2-2.3302 of Article 33 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

Section 2-2.3302. Membership

The Commission shall consist of nine (9) members appointed by the Board of Supervisors as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors.

(b) Three (3) permanent members shall be from among the County Health Officer and persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.

(c) Five (5) rotating members, of whom one shall be nominated by each individual Supervisor, shall be from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk; representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.
SECTION 2. PUBLICATION/EFFECTIVE DATE

This ordinance shall take effective and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days, this ordinance shall be published once in the The Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 16th day of March, 1999, by the following vote:

AYES: Wolk, Stallard, Rosenberg, Pollock, McGowan.

NOES: None.

ABSENT: None.

CHAIRMAN OF THE BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

PAULA COOPER, CLERK.
BOARD OF SUPERVISORS

By ______________________
DEPUTY
(SEAL)

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ENTRY NO. 6

Excerpt of Minute Order No. 98-435, Item No. 27, of the Board of Supervisors’ meeting of December 8, 1998.


25. Received and filed a status report on the implementation of the CalWORKs Program in Yolo County.

26. Received and filed the annual report of the Sheriff-Coroner.

27. Introduced a proposed ordinance granting authority for District Attorney Investigators to become subject to the Commission on Peace Officer Standards and Training (POST) Agency. After reading the proposed ordinance by title only, the Board waived further readings and set January 5, 1999 on the consent agenda to consider adoption of the ordinance.
ENTRY NO. 5

Excerpt of Minute Order No. 99-3, Item No. 2c, of the Board of Supervisors’ meeting of January 5, 1999


Upon second reading, the Board adopted and authorized the Chairman to sign the following:

a. **Ordinance No. 1229** increasing compensation of the Yolo County Assessment Appeals Board

b. **Ordinance No. 1230** granting authority for District Attorney Investigators to become subject to Peace Officer Standards and Training Agency

c. **Ordinance No. 1231** creating the Yolo County Children and Families First Commission
ORDINANCE NO. 1231

(An Ordinance Amending the Yolo County Code to Create the Yolo County Children and Families First Commission)

The Board of Supervisors of the County of Yolo DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2 of Title 2 of the Yolo County Code is hereby amended by the addition of Article 33 to read as follows:

ARTICLE 33.

YOLO COUNTY CHILDREN AND FAMILIES FIRST COMMISSION

Section 2-2.3301. Created.

There is hereby created the Yolo County Children and Families First Commission.

Section 2-2.3302. Membership.

The Commission shall consist of seven (7) members appointed by the Board of Supervisors as follows:

(a) One (1) member of the Commission shall be a member of the Board of Supervisors.

(b) Three (3) permanent members shall be from among the County Health Officer and persons responsible for management of the following County functions: children’s services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.

(c) Three (3) rotating members shall be from the following categories: recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention of early intervention for families at risk;
representatives of community-based organizations that have the goal of promoting and nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

Section 2-2.3303. Membership: Terms.

The terms of rotating members shall be four (4) years and shall commence on February 1 and end on January 31. A vacancy shall exist upon the death, resignation or termination of residence within the designated area from which the member was appointed. Vacancies shall be filled for the unexpired term by the appointing authority. Each member shall serve upon the appointment and qualification of a successor. Of the initial members, one shall serve a term of two (2) years. The terms of service shall be computed from February 1, 1999.

Section 2-2.3304. Membership: Termination.

(a) Notwithstanding the provisions of this Article concerning terms, all members of the Commission shall be appointed by majority vote of the Board of Supervisors, shall serve at the pleasure of the Board, and may be removed at any time for any reason by majority vote of the Board.

(b) Any member of any board, commission or committee may resign at any time by submitting a written resignation to the Clerk of the Board. Any such resignation shall be effective upon submission, or upon such later date as is specified in the resignation if such date is not more than sixty (60) days after the date of submission.

Section 2-2.3305. Officers.

The members of the Children and Families First Commission shall elect a chairman and vice chairman at the first meeting and at each annual meeting thereafter, such offices shall be filled by election for the next succeeding twelve (12) month term.
Section 2-2.3306. Meeting.

Meetings of the Commissions shall be held at such regular times as determined by the Commission.

Section 2-2.3307. Meetings: Minutes.

The Board of Supervisors shall designate a representative of the County who shall serve as aion to the commission and shall assist in the administration of all meetings and the Commission shall le a copy of all minutes with the Clerk of the Board of Supervisors.

Section 2-2.3308. Duties and Responsibilities.

The Commission shall have the following duties and responsibilities:

(a) To adopt and complete a County strategic plan for the support and improvement of early childhood development within the County that complies with the following:

(1) The County strategic plan shall be consistent with, and in furtherance of the purposes of the “California Children and Families First Act of 1998”, Health and Safety Code section 30 100 and following and any guidelines adopted by the California Children and Families First Commission pursuant to subdivision (b) of Section 130125 of the Health and Safety Code that are in effect at the time the plan is adopted.

(2) The County strategic plan shall, at a minimum, include the following: a description of the goals and objectives proposed to be attained; a description of the programs, services, and projects proposed to be provided, sponsored, or facilitated; and a description of how measurable outcomes of such programs, services, and projects will be determined by the County Commission using appropriate reliable indicators. No County strategic plan shall be deemed adequate or complete until unless the plan describes how programs, services, and projects relating to early childhood
development within the County will be integrated into a consumer-oriented and easily accessible system.

(b) To periodically reviews its County strategic plan and to revise the plan as may be necessary or appropriate.

(c) To submit its adopted County strategic plan, and any subsequent revisions thereto, to the State Commission.

(d) To prepare and adopt an annual audit and report pursuant to Section 130150 of the Health and Safety Code. The County Commission shall conduct at least one public hearing prior to adopting any annual audit and report.

Section 2-2.3309. Procedural Requirements

The Commission shall comply with the following procedural requirements in carrying out its duties and responsibilities:

(a) All meetings shall be held and conducted in accordance with the provisions of the Brown Act, Government Code section 54950 and following.

(b) Before adopting a County strategic plan, the Commission shall both obtain the recommendations of the Board of Supervisors and hold at least one public hearing on the proposed plan.

(c) Before adopting any revisions to the County strategic plan, the Commission shall both obtain the recommendations of the Board of Supervisors and hold at least one public hearing on the proposed plan.

(d) Before adopting any annual audit or report, the County Commission shall obtain the recommendations of the Board of Supervisors and hold at least one public hearing.
Section 2-2.3310. Compensation.

Members of the Commission shall not be compensated for their service except that they shall be paid reasonable per diem and reimbursement of reasonable expenses for attending meetings and discharging other official responsibilities as authorized by the Commission in the manner prescribed by resolution by the Board of Supervisors.

SECTION 2. The Board of Supervisors in creating the Yolo County Children and Families First Commission is acting as soon as it reasonably can so as to establish its eligibility for funding as of the beginning of 1999. In doing so, the Board understands that it is creating its Commission before any guidelines have been adopted by the California Children and Families First Commission and specifically reserves its prerogative to amend any portion of this ordinance, including but not limited to, reorganizing the Commission created herein and revising the membership of the Commission notwithstanding the existence of members appointed to the Commission.

SECTION 3. PUBLICATION/EFFECTIVE DATE.

This ordinance shall take effective and be in force thirty (30) days after its passage, and upon becoming effective, shall be retroactive to December 8, 1998. Prior to the expiration of fifteen (15) days, this ordinance shall be published once in the Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 8th day of December, 1998, by the following vote:

AYES: McGowan, Wolk, Stallard, Rosenberg, Pollock.

NOES: None.

ABSENT: None.

CHAIRMAN OF THE BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

ATTEST:
PAULA COOPER, CLERK
BOARD OF SUPERVISORS

By
DEPUTY
(SEAL)
January 6, 1999

Thomas J. Ferguson, M.D., Ph.D.
Yolo County Medical Society
5380 Elvas Avenue
Sacramento, CA 95819-2396

Ref: Proposition 10

Dear Dr. Ferguson:

Thank you for your interest regarding the appointment of a physician to the Yolo County Children and Families First Commission. As the Chairman of the Board of Supervisors, I would like to acknowledge agreement that a physician be appointed to the Commission which will establish community-based programs to provide parental education and family support services relevant to effective early childhood development programs.

Paul Garrett, the Director of the Health Department, has recommended to the Board that the newly appointed Health Officer, Bette Hinton, be considered for the Yolo County Children and Families First Commission. As Yolo County’s Health Officer, Dr. Hinton will provide the Commission with needed information to make responsible decisions regarding the distribution of tobacco tax revenues that will provide the most beneficial impact to our community.

Again, thank you for your input and interest in providing Yolo County with committed individuals who are willing to give of their time and experience.

Sincerely,

MIKE McGOWAN, Chairman
Yolo County Board of Supervisors

cc: Paul Garrett, Director, Health Dept.