

Yolo County Aviation Advisory Committee (AAC)

May 10, 2018

The Aviation Advisory Committee (AAC) convened at Davis Flight Support located at 25170 Aviation Ave., Davis, CA 95616, Yolo County Airport May 10, 2018.

The following members were in attendance from the AAC.

Present: Gary Pelfrey (Chair), Blake Jessen (Vice Chair), Joel Larsen, Stanley Maricich, James Hechtl

Absent: Greg Wyatt, Patrick Scribner

1. Call to Order.

Meeting called to order at 6:06 PM by AAC Chair Gary Pelfrey.

2. Introductions.

Members of AAC Board introduced themselves.

3. Public Comment / Announcements / Non-Agenda Items.

Pelfrey, AAC: Noted he had invited and met with candidates running for District 3 Yolo County Supervisor Meg Stallard and Gary Sandy to visit the business here and airport and both candidates did visit. Provided a handout from the Airport Manager Gary Engel noting set back area in red in the transient parking area. The set back reflected in the handout gives more room for larger wingspan aircraft to pass by the transient parking location.

Public: Pointed out the porta potty located in the transient parking area is very close to aircraft that taxi into this area and can it be relocated? Pelfrey noted he would discuss with the Airport Manager.

Public: Discussion that visitors who fly in can't use the bathrooms because they are locked. Prior to the airport being fenced there were issues with the bathrooms and security. Now that airport is fenced the issues have declined. Noted that they are nice bathrooms and should not be locked or a code be made available for public in some method. Pelfrey noted the doors are regularly blocked open and found during the daily airport inspection. Pelfrey noted he would discuss with the Airport Manager.

Board, AAC: Discussion resulted from the group that the transient parking area is full on the weekends and why this is. Discussion of methods on asking visitors why they are coming to Yolo County Airport and to gather more information and bring in additional business. Recommendation from Public to install a grass strip to increase traffic.

Pelfrey, AAC: Updated group on actions from previous AAC meeting. The wind sock had been replaced and the AWOS announcement modified to add additional information regarding the pattern and to be aware of skydiving activity east of the airfield.

4. Establish Quorum

There were five out of seven members present and a quorum was established. One-member Blake Jessen needed to depart early. He was at meeting for all motions less the final adjournment. Even with his absence on final action a quorum was maintained throughout the meeting.

5. Approval of Agenda.

- a. Motion to approve the Meeting Agenda by Larsen and second by Jessen

Motion passed.

AYES	5
NOES	0
ABSENT	2
ABSTAIN	0

6. Approval of Minutes from February 21, 2018 AAC meeting.

- a. Motion to approve the Minutes from February 21, 2018 AAC Meeting by Larsen and second by Jessen;

- b.

Motion passed.

AYES	5
NOES	0
ABSENT	2
ABSTAIN	0

7. Airport Manager’s Report –

Airport Manager Update – Gary Engel

Gary Engel was not available due to travel but provided an update to Gary Pelfrey to share.

- Tree Cutting – *Contact was made with 3 of the 7 residents with trees above the 7:1 Transitional Plane. Those I spoke with are understanding and expressed their concern over the cost of the tree removal. I’ve requested information on FAA grants and haven’t heard directly one way or the other.*
- Draining Pond Updates – *Design of the ponds is on track. The new contract with the engineer was just approved in April 2018, so not much has occurred regarding the design. I still have it to connect Skydance representatives with the design team, prior to design completion in 2019.*
- Automatic Gate Updates – *G&G Gate Guys (Gary & Gary) worked on any inoperable gates and they all work great now.*
- Wildlife Update – *For the time, the turkeys (and any other wild life) has been off the aviation side, far as I can tell. Now with the fields mowed and the mating season in full swing and coming to a close, we may see more birds. If so, I’ve made a new friend in Mike Mueller the county’s “trapper,” and he’s confident the problem can be resolved, if needed.*

8. Review, discussion of flight pattern complaints and action update.

Pelfrey, AAC: Noted two complaints since last meeting in February 2018 where an aircraft was not communicating with landing traffic requiring an arriving pilot to avoid landing and go around. The aircraft not communicating then flew through the jump zone. A second complaint was an aircraft that flew through the jump zone and pilots in the area pointed this out over the radio. Both aircraft were first time visitors to Yolo County Airport.

Board Discussion: Ideas on how to communicate further the traffic pattern for the airport and awareness of the jump zone were discussed.

Ideas:

- Create a clear and simple image noting the airport, pattern and jump zone and place on the County, Davis Flight Support / Woodland Aviation and Skydance websites. Simple postcard with same image could be made available in lobbies of the businesses at the airport. Discussed that consistency in the message and image was important.
- Davis Flight Support and Woodland Aviation staff be given a prepared comment to share over the phone when speaking to new customers coming in the airport for the first time.
- Place a clearer image on the airport / fuel websites noting the pattern and jump zone.

Pelfrey noted he would discuss with the airport manager and create a draft image for review.

9. Review, discussion of new private hangar construction and location (handout).

Pelfrey, Chair: Provided handout supplied by the Airport Manager noting the location of the Bond hangar, as it was approved by the County Board of Supervisors. Discussion from the last meeting was that hangar placement could only occur in approved hangar areas per Airport Layout Plan, as this one is.

Hechtl: Noted that the set back of the hangar should be reviewed as now the time to look forward and design for any future set back changes.

10. Next AAC Meeting schedule and location – Thursday, August 9, 2018 starting at 6:00 PM to 8:00 PM at Davis Flight Support, 25170 Aviation Ave., Davis, CA 95616 – Yolo County Airport KDWA.

11. Other business that may come before the Board.

Pelfrey, Chair: Shared with group the emergency plan in place in association with Office of Emergency Services in County of Yolo. Board asked for distribution of the plan so they could provide input at the next scheduled Board meeting in August 2018. Pelfrey indicated he would distribute to the Board.

Discussion and update requested by Board on the gate operations and overall security. Pelfrey shared that two methods of entry, one a card and the other method a 4 digit PIN number. Board requested an agenda item at the next meeting to discuss gate codes and security. Pelfrey acknowledged this will be

added to the agenda in August 2018. Group acknowledged the fencing of the airport was a good move for security and control of areas on airport.

12. Adjournment

Meeting was moved to adjournment by Pelfrey at 7:40 PM.

- a. Motion to adjourn the meeting by Larsen and second by Hechtl;
Motion passed.

AYES	4
NOES	0
ABSENT	3
ABSTAIN	0

Respectively Submitted:

_____, Gary Pelfrey, Chair Aviation Advisory Committee

_____ Date
End of Minutes