Local Mental Health Board
Regular Meeting: Monday, April 30, 2018, 7:00 PM – 9:00 PM
Mary L. Stephens Library, Blanchard Community Conference Room,
315 East 14th Street, Davis, CA 95616.

All items on this agenda may be considered for action.

**CALL TO ORDER** 7:00 PM – 7:10 PM

1. Welcome and Introductions
2. Public Comment
3. Approval of Agenda
4. Approval of Minutes from March 19, 2018
5. Member Announcements
6. Correspondence

**TIME SET AGENDA** 7:10 PM – 7:30 PM

7. **HHSA Crisis Responses System Overview Presentation** – Sandra Sigrist
   Adult and Aging Branch Director, HHSA

**TIME SET AGENDA** 7:30 PM – 8:00 PM

8. **HHSA Behavioral Health Services Budget Presentation** – Connie Cessna-Smith
   Fiscal Administrative Officer, HHSA

**CONSENT AGENDA** 8:00 PM – 8:20 PM

9. **Mental Health Director’s Report** – Karen Larsen
   a. First Responder’s Mental Health Urgent Care
   b. Continuum of Care Workgroup
   c. Sheriff Department
   d. Pine Tree Gardens
   e. Yolo Family Service Agency
   f. Substance Use Disorder Update
   g. Navigation Center
   h. Psychiatry Recruitment
   i. Cognitive Behavior Therapy Training
   j. UC Davis – Yolo County Partnership
   k. MHSA Reversion
   l. Federal Network Adequacy Standards
   m. May is Mental Health Month
   n. Data
### REGULAR AGENDA --------------------------------- 8:20 PM – 8:45 PM

10. Name Change (Yolo County Behavioral Health Board)  
11. Annual Report Update  
12. Board of Supervisors Report – Supervisor Don Saylor  

### PLANNING AND ADJOURNMENT --------------------------------- 8:45 PM – 9:00 PM

14. Future Meeting Planning and Adjournment – James Glica-Hernandez  
   a. Current Ad-Hoc Committees and Members / Reports

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Participants</th>
<th>Date Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Data Metrics Ad-Hoc</strong></td>
<td>Samantha Fusselman, James Glica-Hernandez, Nicki King, Richard Bellows</td>
<td>February 20, 2018</td>
</tr>
<tr>
<td><strong>Pine Tree Gardens</strong></td>
<td>James Glica-Hernandez, Martha Guerrero, Brad Anderson, Sally Mandujan, Antonia Tsobanoudis</td>
<td>March 19, 2018</td>
</tr>
<tr>
<td><strong>Annual Update Ad-Hoc</strong></td>
<td>Ajay Singh, Martha Guerrero, Brad Anderson</td>
<td>April 9, 2018</td>
</tr>
<tr>
<td><strong>West Sac Engagement Ad-Hoc</strong></td>
<td>Sally Mandujan, Martha Guerrero, Robert Schelen</td>
<td>April 10, 2018</td>
</tr>
<tr>
<td><strong>Site Visit Ad-Hoc</strong></td>
<td>James Glica-Hernandez, Ajay Singh, Ben Rose</td>
<td>April 16, 2018</td>
</tr>
<tr>
<td><strong>Budget and Finance</strong></td>
<td>Nicki King, Bob Schelen, Richard Bellows</td>
<td>April 25, 2018</td>
</tr>
</tbody>
</table>

b. Long Range Planning Calendar Discussion and Review  

c. Next Meeting Date and Location – May 21st, 2018, from 7:00pm to 9:00pm. Putah Creek Conference Room, 111 East Grant Ave. Winters, CA 95694.

I certify that the foregoing was posted on the bulletin board at 625 Court Street, Woodland CA 95695 on or before Friday, April 27, 2018.

Iulia Bodeanu  
Local Mental Health Board Administrative Support Liaison  
Yolo County Health and Human Services Agency
Item 4. Approval of Minutes from March 19, 2018
Local Mental Health Board
Meeting Minutes
Monday, March 19, 2018, 7:00 – 9:00 PM
Woodland Public Library, Leake Meeting Room
at 250 1st Street, Woodland, CA 95695


Members Excused: Supervisor Don Saylor, Serena Durand, Laurie Ferns, Robert Schelen, Reed Walker

Staff Present: Karen Larsen, HHSA Director and Mental Health Director
Samantha Fusselman, HHSA Deputy Mental Health Director and Manager of Quality Management Services
Iulia Bodeanu, LMHB Administrative Liaison
Jessica Jones, Deputy to Don Saylor

CALL TO ORDER

1. Welcome and Introductions: The March 19, 2018 meeting of the Local Mental Health Board was called to order at 7:10 PM. Introductions were made.

2. Public Comment
   a. Chair James Glica-Hernandez made an announcement that discussions regarding Pine Tree Gardens are in discussion
   b. A consumer of county services shared a concern regarding incarcerated youth within the criminal justice system. The individual shared concerns regarding level of care and attention paid to youth with mental health issues within the system.
   c. A community member and property owner of the quadplex approximately three houses down from Pine Tree Gardens will be donating the property upon her passing and wanted to inform the board that more property will be coming to the organization.
   d. A community member and family member of those that receive services voiced his support of Pine Tree Gardens. It is a facility that is keeps those receiving services in the community and would like to see the
   e. A community member stated that having a local site for clients receiving services and Pine Tree is an exemplary example of providing services and encouraged the board to continue to advocate on its behalf.
f. A community member hopes the board will come up with a resolution to continue to keep the facility open and in the community. There is a huge need for the organization and the community could not afford this loss.

g. A community member stated the importance of treating those with mental illness in institutions versus within the criminal justice system and the cost savings associated with funding institutions.

h. A family member of a client stated the importance of intervention on the one on one level versus the criminal justice system.

i. A community member and family member of a client stated that the action of the county does not reduce the number of beds available for those in crisis.

j. A family member of a client stated that Pine Tree Gardens is a treasure and a part of the community. Losing the two facilities would be tragic. A suggestion was made to find a way to make the funding sustainable, possibly from the cannabis tax.

k. The chief operations officer of Pine Tree gardens appreciated the opportunity to present information and to work with the board and the community to move toward a solution. He thanked the attendees of the meeting for the opportunity for working with everyone to find a solution and move toward sustainability.

3. Approval of Agenda
   Motion to approve: Nicki King Second: Antonia Tsobanoudis Vote: Unanimous
   Abstentions: None

4. Approval of Minutes from February 26, 2018
   Motion to amend minutes: Richard Bellows
   Amended Items: Ajay Singh’s name on page is spelled incorrectly. Amendment to the summary of the Metrics Ad-Hoc Committee report to state “that it is difficult to measure” the no wrong door concept. Item d in the Mental Health Director’s report to say “one day summit”. With the changes made to the minutes the board approved the minutes.
   Second: Ajay Singh Vote: Unanimous
   Abstentions: None

5. Member Announcements: None

6. Correspondence: None

TIME SET AGENDA

7. Community Corrections Partnership Strategic Plan Presentation
   by Carolyn West of the County Administrator’s Office. (CCP Summary / CCP Timeline)

Karen Larsen provided an overview of the CCP program With the approval of Assembly Bill 109 which took individuals out of prisons and imbedded them in the counties which had to meet certain criteria, financial resources where shifted from the state to the county. The departments involved in this group are HHSA, Public Defender, District Attorney, Courts, Probation, Sherriff, and Local Police Departments.
Karen stated that she could bring the Continuum of Care model to the Local Mental Health Board to the group and where the gaps and proposed solutions where members of the board will be able to provide feedback.
CONSENT AGENDA

8. **Local Mental Health Director Report** by Karen Larsen, Mental Health Director, Yolo County Health and Human Services
   
   a. Triennial – The board asked how we fare compared to other counties. We have been doing a great job, we received 90% (an A!). The chart disallowance rates are much better.
   
   f. Adult Residential Facility – ARFs / CFTN Funding (Capital Facilities Technology) funding that is a use it or use it fund. Can go toward new construction and rehabilitation of an existing site.
   
   g. Drug Medi-Cal Organized Delivery System – A board member asked for clarification of the term managed care plan. HHSA services are classified as a managed care organization, similar to any insurance provider.
   
   h. CFMG – Jail Behavioral Health. Previously we have not always been working together with mental health and the jail. There have been meetings to collaborate and looking at baseline data for individuals in custody that have mental health issues. For clients that are waiting to go to state hospitals, there is a long wait period in the jail. The sheriff’s office has agreed to allow for the administration of involuntary medication to manage care.
   
   i. Crisis Intervention Training – Previously the sheriff’s office and UCD police were not participating, both departments have increased participation and Mike Summers was awarded the contract again this year.
   
   j. Data – A board member asked for a schedule for upcoming data presentations. Discussion to upgrade avatar staffing and putting new AVATAR staffing in the 18/19 budget.

REGULAR AGENDA

9. **Board of Supervisors Report** – Supervisor Don Saylor / given by his Assistant Deputy Jessica Jones
   
   • Tomorrow there is a board meeting and the MHSA will be on the consent agenda. A ribbon cutting there will be on April 4th for Mental Health Urgent Care facility in West Sacramento. The Woodland Apartment Complex will start taking residents in October 2018. The Davis Wellness Center will open in June and the end of summer for the rest of the building. Sup. Saylor and Sup. Provenza are both concerned about the status of Pine Tree Gardens and supportive of the centers.

10. **Chair Report** – James Glica Hernandez
    
    • James Glica-Hernandez informed those board members that are new to complete the online ethics training. We also have a few spots open on the board. James will be appointed to the governing board of the Local Mental Health Boards and Commissions over the Central Region.
PLANNING AND ADJOURNMENT

11. Future Meeting Planning and Adjournment: James Glica-Hernandez

- **Long Range Planning Calendar** Discussion and Review.

- **Next Meeting Date and Location** – April 30, 2018 from 7:00pm to 9:00pm at the Mary L. Stephens Library, Blanchard Community Conference Room, 315 East 14th Street, Davis, CA 95616.

- This meeting was adjourned at 8:20 PM.
Item 7. HHSA Crisis Response System
Overview Presentation
Crisis Response System Overview

Sandra Sigrist, LCSW
Yolo County Health & Human Services Agency
How do we provide care, support and crisis intervention to our most vulnerable residents, their families and our communities?
Outpatient Clinics
County Clinics

Monday-Friday
8am-5pm

Woodland - Monday thru Friday

West Sac - Tuesday, Thursday, Friday

Davis - Monday & Wednesday
Navigation Center

CommuniCare Health Centers in Davis

Projected to Open
August, 2018

Monday-Friday
8am-5pm
Wellness Centers

Woodland Clinic - Monday through Friday 9am -3pm

Woodland Community College - Monday through Friday 8am – 5pm

West Sacramento - Tuesday, Thursday 10am – 3pm

Davis Coming August, 2018 - Monday, Wednesday
Crisis Response in the Community
First Responders' Mental Health Urgent Care

7 days per week
12pm - 9pm
West Sacramento

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Children’s and Transition Age Youth Crisis Response Staff
Coming August, 2018
After Hours
Heritage Oaks

24-hour Access Line and In-Person Response with Law Enforcement
Projected July 2018

Monday-Thursday
5pm-8am

All Holidays

Weekends
Friday 5pm to
Monday 8am
Hospital Emergency Departments

- Sutter Davis Hospital
- Woodland Memorial Hospital

8am – 5pm - HHSA
After hours - Heritage Oaks
Questions ?
Item 8. HHSA Behavioral Health Services
Budget Presentation
Yolo County ADMH
FY 2018-2019 Budget

Local Mental Health Board
April 30, 2018

Presented by:
Connie Cessna Smith, Fiscal Administrative Officer
Yolo County Health & Human Services Agency
## MH Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>17/18</th>
<th>18/19</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHARGES FOR SERVICES - MEDI-CAL</strong></td>
<td>8,470,943</td>
<td>8,129,499</td>
<td>Federal Medi-Cal reimbursement for services</td>
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<tr>
<td><strong>1991 REALIGNMENT</strong></td>
<td>5,777,628</td>
<td>6,024,681</td>
<td>1991 Realignment is comprised of Sales Tax and VLF fees</td>
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<tr>
<td><strong>2011 REALIGNMENT</strong></td>
<td>3,296,106</td>
<td>4,526,651</td>
<td>Required County contribution for 1991 Realignment</td>
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<tr>
<td><strong>GENERAL FUND / MOE</strong></td>
<td>377,364</td>
<td>377,364</td>
<td>Required County contribution for 1991 Realignment</td>
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<tr>
<td><strong>GRANT FUNDING</strong></td>
<td>1,682,625</td>
<td>4,001,734</td>
<td>SAPT, SAMHSA, Homeless Grants and Prop 47 3-year Grant</td>
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<tr>
<td><strong>IGT, PATIENT FEES, TRANSFERS IN</strong></td>
<td>14,385,239</td>
<td>892,434</td>
<td>Other - from Social Services, MHSA, SUD, IGT, etc.</td>
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<tr>
<td><strong>REVENUE TOTAL</strong></td>
<td>33,989,905</td>
<td>23,952,363</td>
<td></td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>17/18</th>
<th>18/19</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DIRECT SALARY &amp; BENEFITS</strong></td>
<td>12,000,437</td>
<td>8,798,205</td>
<td>Hospital &amp; Other Contracts, Rents, Communications, Utilities, Administrative costs</td>
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<tr>
<td><strong>OPERATING &amp; ADMIN</strong></td>
<td>20,922,468</td>
<td>14,078,283</td>
<td>Computer system upgrades &amp; Replacements</td>
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<tr>
<td><strong>EQUIPMENT</strong></td>
<td>67,000</td>
<td>109,586</td>
<td>Replacement of 5 Department Vehicles</td>
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<tr>
<td><strong>CAPITAL ASSETS</strong></td>
<td>1,000,000</td>
<td>115,000</td>
<td>Total A-87 for ADMH is spread between MH, MHSA &amp; SUD. Department share of County Administration costs</td>
</tr>
<tr>
<td><strong>COUNTY ADMINISTRATION (A-87)</strong></td>
<td>0</td>
<td>400,000</td>
<td></td>
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<tr>
<td><strong>EXPENDITURE TOTAL</strong></td>
<td>33,989,905</td>
<td>23,952,363</td>
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</table>
## MHSA Combined Budget FY 2018/19

### MHSA Summary

<table>
<thead>
<tr>
<th></th>
<th>17/18</th>
<th>18/19</th>
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<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State MHSA Allocation</td>
<td>5,603,628</td>
<td>9,978,739</td>
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<tr>
<td>Charges for Services (MEDI-CAL)</td>
<td>0</td>
<td>2,427,561</td>
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<tr>
<td>Other Revenue</td>
<td>0</td>
<td>630,000</td>
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<tr>
<td>Fund Balance</td>
<td>7,968,805</td>
<td>983,104</td>
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<tr>
<td><strong>Revenue Total</strong></td>
<td><strong>13,572,433</strong></td>
<td><strong>14,019,404</strong></td>
</tr>
</tbody>
</table>

|                      |                   |               |
| **Expenditure**      |                   |               |
| Direct Salary & Benefits | 0              | 5,227,643     |
| Operating & Admin    | 0                 | 8,382,751     |
| Equipment            | 0                 | 9,010         |
| Capital Assets       | 0                 | 0             |
| County Administration (A87) | 0             | 400,000       |
| Transfers Out        | 13,572,433        | 0             |
| **Expenditure Total**| **13,572,433**    | **14,019,404**|

1.0% "Millionaire’s Tax"  
Based on MHSA 3 year Plan  
IGT, Sutter Community Benefit Funds  
Labor Costs including Benefits  
Contracts, Rents, Communications, Utilities, Administrative costs  
Computer system upgrades & Replacements  
MHSA Share of general County Administration

FY 2018/19 ADMH Budgets 3/28/18
<table>
<thead>
<tr>
<th>REVENUE</th>
<th>FY 18/19</th>
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<tr>
<td>CHARGES FOR SERVICES - MEDI-CAL</td>
<td>2,249,075</td>
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<tr>
<td>STATE MHSA ALLOCATION</td>
<td>7,484,054</td>
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<td>FUND BALANCE</td>
<td>200,159</td>
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<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td><strong>9,933,288</strong></td>
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<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>FY 18/19</th>
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<tbody>
<tr>
<td>DIRECT SALARY &amp; BENEFITS</td>
<td>4,668,535</td>
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<tr>
<td>OPERATING &amp; ADMIN</td>
<td>4,856,944</td>
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<td>EQUIPMENT</td>
<td>7,809</td>
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<tr>
<td>COUNTY ADMINISTRATION (A-87)</td>
<td>400,000</td>
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<tr>
<td><strong>EXPENDITURE TOTAL</strong></td>
<td><strong>9,933,288</strong></td>
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## MHSA PEI BUDGET FY 2018/19

### MHSA PREVENTION & EARLY INTERVENTION (PEI)

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>REVENUE</strong></td>
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<tr>
<td>CHARGES FOR SERVICES - MEDI-CAL</td>
<td>6,480 Estimated Federal Medi-Cal reimbursement for services</td>
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<tr>
<td>STATE MHSA ALLOCATION</td>
<td>1,995,748 Estimated State Allocation for PEI</td>
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<tr>
<td>OTHER REVENUE</td>
<td>630,000 IGT &amp; Sutter Community Benefit Foundation Funds</td>
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<td>FUND BALANCE</td>
<td>782,945 Requested Fund Balance Request</td>
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<td><strong>REVENUE TOTAL</strong></td>
<td><strong>3,415,173</strong></td>
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<tr>
<td><strong>EXPENDITURE</strong></td>
<td>FY 2018/19</td>
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<tr>
<td>DIRECT SALARY &amp; BENEFITS</td>
<td>490,118 Based on Approved MHSA 3-Year Plan</td>
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<tr>
<td>OPERATING &amp; ADMIN</td>
<td>2,923,854 Based on Approved MHSA 3-Year Plan</td>
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<tr>
<td>EQUIPMENT</td>
<td>1,200 PC Upgrades, minor equipment</td>
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<td><strong>EXPENDITURE TOTAL</strong></td>
<td><strong>3,415,173</strong></td>
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## MHSA INNOVATION BUDGET FY 2018/19

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<tr>
<th>MHSA INNOVATION (INN)</th>
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<tr>
<td><strong>REVENUE</strong></td>
<td><strong>FY 2018/19</strong></td>
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<tr>
<td>CHARGES FOR SERVICES - MEDI-CAL</td>
<td>172,006 Estimated Federal Medi-Cal reimbursement for services</td>
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<tr>
<td>STATE MHSA ALLOCATION</td>
<td>498,937 Estimated State Allocation for INN</td>
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<td><strong>REVENUE TOTAL</strong></td>
<td><strong>670,943</strong></td>
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<tr>
<th><strong>EXPENDITURE</strong></th>
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</thead>
<tbody>
<tr>
<td>DIRECT SALARY &amp; BENEFITS</td>
<td>68,990 Based on Approved MHSA 3-Year Plan</td>
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<tr>
<td>OPERATING &amp; ADMIN</td>
<td>601,953 Based on Approved MHSA 3-Year Plan</td>
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<td><strong>EXPENDITURE TOTAL</strong></td>
<td><strong>670,943</strong></td>
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## SUD BUDGET FY 2018/19

### SUBSTANCE USE DISORDERS (SUD)

#### REVENUE FY 2018/19

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
<th>Notes</th>
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<tr>
<td>CHARGES FOR SERVICES - MEDI-CAL</td>
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<td>Estimated Federal Medi-Cal reimbursement for services</td>
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<tr>
<td>SAPT BLOCK GRANT (FEDERAL)</td>
<td>1,095,111</td>
<td>Substance Abuse, Prevention and Treatment (SAPT) Block Grant</td>
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<tr>
<td>STATE GENERAL FUND FOR DMC-ODS WAIVER</td>
<td>527,953</td>
<td>State General Fund allocated for Waiver</td>
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<tr>
<td>2011 REALIGNMENT</td>
<td>1,000,000</td>
<td>Formerly State General Fund revenue</td>
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<td>GENERAL FUND</td>
<td>339,733</td>
<td>Requested General Fund revenue</td>
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<tr>
<td>GRANT FUNDING</td>
<td>67,869</td>
<td>SAMHSA Dual Diagnosis and Adolescent Youth Treatment</td>
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<tr>
<td>IGT, FEES, TRANSFERS IN</td>
<td>1,127,877</td>
<td>Other - from Social Services, MHSA, SUD, IGT, etc.</td>
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<tr>
<td>FUND BALANCE</td>
<td>1,015,287</td>
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<tr>
<td><strong>REVENUE TOTAL</strong></td>
<td><strong>6,795,907</strong></td>
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#### EXPENDITURE FY 2018/19

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECT SALARY &amp; BENEFITS</td>
<td>1,338,497</td>
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<td>OPERATING &amp; ADMIN</td>
<td>5,390,056</td>
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<td>EQUIPMENT</td>
<td>10,822</td>
<td>5 Computers; SUD share of HHSA cost</td>
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<tr>
<td>COUNTY ADMINISTRATION (A-87)</td>
<td>56,531</td>
<td>SAMHSA Dual Diagnosis and Adolescent Youth Treatment</td>
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<tr>
<td><strong>EXPENDITURE TOTAL</strong></td>
<td><strong>6,795,907</strong></td>
<td></td>
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</table>
Fiscal Challenges & Solutions

• Hospital costs remain high

  ➢ HHSA is now operating an Urgent Care Clinic in W. Sacramento, and has hired several more Clinicians to mitigate hospitalizations in 18/19.

HHSA has expanded its network of hospitals to include:

  ➢ Psychiatric Health Facilities (PHFs), which are Medi-Cal billable.

  ➢ Adult Residential facilities, to keep clients in the least restrictive level of care.
Questions and Comments?

Thank You
Definition of Terms

• **1991 Realignment**
  Mental Health funding based on formulas and a county percentage of statewide sales tax and motor vehicle license fee revenues.

• **2011 Realignment**
  Mental Health and Substance Use Disorder funding based on formulas and a county percentage of statewide sales tax revenues.

• **Other Financing Uses**
  The expense incurred when moving funds from a “savings” account to a “checking” account to use for operations.

• **Other Financing Sources**
  The revenue received from funds moving from the “savings” account (“Fund Balance”) to the “checking” account to use for operations.

• **Intrafund Transfers**
  Expense reimbursements where one program area incurred a cost on behalf of another program area.
Item 9. Mental Health Director’s Report
First Responders’ Mental Health Urgent Care - Thank you to those of you who joined us at the grand opening on April 4th. It was a beautiful day and we had a great turnout. We are beginning to see more clients coming from more of our partners.
Continuum of Care Workgroup - Presentation to BOS from 5/8/18.

Sheriff Department – Please see the attached response from the Sherriff to last month’s concerns regarding the jail population.

Pine Tree Gardens- Pine Tree Gardens is structured as two separate homes (East and West), both located in Davis. Each house operates as a Board and Care facility and each house has a separate operator for the Board and Care functions. To complicate matters further, Turning Point Community Programs owns both homes outright and operates as an LLC for the houses. Between the two homes, Pine Tree Gardens provides housing for 27 clients, most of whom receive Social Security Income, and receive an enhanced rate for Board and Care. These clients all pay $1,100 per month. The Board and Care operators are required to cover 24/7 staffing and despite having the client income are unable to cover costs above staffing and food and supplies.

In March of 2017, Turning Point’s Executive Director approached the Yolo County Health & Human Services Agency (HHSA) to report that the organization was experiencing operating losses associated with the homes. The operators were not paying rent or utilities and Turning Point was absorbing all maintenance costs for upkeep. HHSA offered to assist if it became necessary, but no immediate actions were identified. HHSA was approached again in December by Turning Point and informed that the problem had gotten worse. At this point, we asked for a revenue and expense accounting information and discussed some options that we may be able to assist with. We notified our Local Mental Health Board and created a sub-committee to strategize long term options. In particular, one of the strategies
identified and offered to Pine Tree Gardens was for HHSA to pay a monthly stipend of approximately $300-400 for our clients that live at the homes who are either conserved or are receiving services through our mental health full service partnership program. This would allow additional income to Pine Tree Gardens for approximately half of their clients, as not all of their residents are eligible for this stipend.

Last week Turning Point provided us with the financials that we previously requested, and we have scheduled a call with Turning Point and the County Administrator’s Office to work through some potential solutions and next steps.

**Yolo Family Service Agency** - Yolo Family Service Agency’s (YFSA) Board has realized that the agency is no longer financially sustainable. Their Board is meeting this evening and our understanding is that they will be taking the final actions to sell their property, issue final checks, transfer contracts and close out the business effective April 30. The CAO’s office and HHSA have been working closely with YFSA board members and staff to develop contingency plans for the staff and, most importantly, the clients. YFSA’s Board approached CommuniCare and Turning Point about transferring clients and clinicians. Additionally, HHSA reached out to North American Mental Health regarding the possibility of absorbing the clients who fall into the mild to moderate criteria for mental health services. Tomorrow, County staff, CommuniCare staff, and staff from Turning Point Community Programs and North American Mental Health will attend YFSA’s all staff meeting to support staff and develop transition plans for our children they serve. County Human Resources will be on site to assist all clinical staff in completing Extra Help employment applications for Yolo County. We will hire all clinical staff for a short time so that there is no disruption in service and all of the youth get served until we determine the best transition plan for them. This will also allow time for CommuniCare, Turning Point and North American Mental Health to interview current YFSA staff and hopefully employ them all. If you have any questions or would like additional information please do not hesitate to contact me directly.

**Substance Use Disorder Update** - On Monday April 23, Yolo County HHSA issued letters of intent to award to several providers located both within and outside of Yolo County that together will form a comprehensive continuum of services. July 1, 2018 Yolo County will be launching a new adult substance use continuum of care that will be comprised of the awardees from this RFP and include the following services; outpatient services (up to 9 hours of clinical services/week), intensive outpatient services (9-19 hours of clinical services per week), residential treatment (24 hour residential facility that provides a minimum of 20 hours of clinical services per week), case management (to assist clients in linkage for mental health, physical health, and other necessary services, while also assisting with levels of care transitions between substance use providers), physician consultation (allowing substance use providers medical directors to consult with an addiction specialist), transitional living services for the criminal justice involved population, residential detoxification services, and recovery services (provided to clients who may relapse after having completed their substance use continuum of services and need short term connection back to minimal services to stabilize once again).

An exciting new component of the substance use services delivery system that will begin on July 1st, while be centralized access for services. In the past, entry into substance use services have been sporadic, and not well coordinated or tracked. Under our new system starting July 1st, there will be 3 centralized access points; a 24/7 access line which will be the same 24/7 access line for mental health, in-person access and referral to treatment through Yolo County HHSA’s Bauer building and First
Responder Urgent Care site, as well as, CommuniCare Health Centers providing in-person access and referral to treatment in Davis, Woodland, and West Sacramento. All clients will be screened using the same tool for consistency, and all access points will capture the same data ensuring that we meet State and Federal regulations regarding access to services.

**Navigation Center** - HHSA is continuing to work with the City of Davis and Yolo County Housing on locating a Navigation Center at the Pacifico property in South Davis. CommuniCare Health Centers (CCHC) will be the service provider. To assist with readiness while the property rental is secured and renovations are completed, CCHC staff will locate interim at the West Sacramento Urgent Care site for training and program planning.

**Psychiatry Recruitment** - Yolo County faces similar psychiatrist recruitment and retention challenges as other counties and public agencies. In our efforts to provide access, quality and continuity of care we have taken several steps, including retaining a recruiter to allow us to attract candidates from around the country – including one who is currently seriously considering a full time position with the county. As more psychiatrist are turning to locum companies to fine part time employment, early, mid and late in their careers, we have expanded our relationship with locum tenem companies so that we can fill vacancies in a more responsive way. We currently have one full time physician, Dr. Clare Maxwell, and one part time physician, Dr. Mona Gill who have come to us via such an arrangements. As you know, we also added telepsychiatry in August of last year, and Dr. Zev Wiener is our telepsychiatry doctor who is well liked by clients and staff.

We have also successfully recruited a local psychiatrist who will begin working with us in June, who is Trilingual, speaking Korean and Spanish in addition to English.

**Cognitive Behavioral Therapy Training** - Several Yolo County HHSA clinical staff and provider staff have been participating in TEAM-Cognitive Behavioral Therapy (TEAM-CBT) training provided by Dr. Harrington, a Level 5 Certified Trainer. The 16 week course concludes May 8, and we have already seen a positive impact. We are delighted to be adding to the therapists’ skill set and the tools that they can bring to serving our clients.

**UC Davis – Yolo County Partnership – Medical Students** - Our Medical Director, Leigh Harrington, has a longstanding relationship with the UC Davis Medical School Psychiatry Department. She has collaborated with her UCD colleagues to set up Yolo County HHSA’s Mental Health clinic as a training site for interested medical students. Yolo County has long sought to work with UC Davis in training medical students and residents. The benefits include exposing future physicians and psychiatrists to our clinics so that they may choose Yolo County HHSA as a future site to practice, potential for increased assess, and the vibrant learning environment that develops where training is taking place. Yolo County HHSA plans to welcome their first medical student to the clinic on May 1. Medical Students will be closely supervised by attending physicians, and will join sessions with the permission of the client.

**MHSA Reversion** - On December 28, 2017, MHSUDS Information Notice 17-059 notified counties that unspent MHSA funds subject to reversion would be considered reverted and reallocated to counties, as long as counties have a plan to fully expend the funds by July 1, 2020. Yolo County received confirmation from DHCS on March 28, 2018 that we have $386,700 in Innovation Funds from FY08-09 and $268,922 of Capital Facilities and Technology Needs (CFTN) Funds from FY16-17 which are subject to reversion. Yolo County HHSA intends to allocate these funds in accordance with the Mental Health
Services Act Three-Year Program & Expenditure Plan 2017-2020. The plan to fully expend these funds by July 1, 2020 will be posted for public review and presented to the Board of Supervisors for approval by June 2018.

Federal Network Adequacy Standards - On May 6, 2016, the Centers for Medicare and Medicaid Services (CMS) published the Medicaid and Children’s Health Insurance Program Managed Care Final Rule, commonly referred to as the 438 Mega Rule, which revised Title 42 of the Code of Federal Regulations. Among the new mandates in the Managed Care Rule are requirements for network adequacy that become effective July 1, 2018.

The California Department of Health Care Services (DHCS) issued network adequacy requirements (MHSUD IN 18-011) to all County Mental Health Plans February 13, 2018. Mental Health Plans (MHPs) are required to demonstrate compliance with network adequacy standards for outpatient specialty mental health services and, where applicable, DMC-ODS services provided to both adults and children/youth. The majority of network adequacy standards include: Time and Distance, Timely Access, and Network Certification data collection and documentation.

Yolo County HHSA submitted the inaugural report on March 29, 2018, including the Network Adequacy Certification Tool (NACT), GIS maps, Policies and Procedures, Contracts, and additional supporting documentation and will provide all other materials as requested by DHCS and quarterly thereafter. We are currently awaiting DHCS full review for Network Certification.

May is Mental Health Month - Since 1949, Mental Health Month has been observed in May. The purpose is to raise awareness about mental illnesses and draw attention to suicide, ultimately educating our community and reducing stigma surrounding mental health. As we celebrate Mental Health Month, we recognize the incredible strides we’ve made in promoting understanding, increasing opportunities and improving the lives of people living with mental health and substance use problems. Mental Health Month is an opportunity to reflect on how far we’ve come and is also an opportunity to acknowledge how much more work there is to do. Please refer to the May is Mental Health Month 2018 calendar of local events. All Local Mental Board Members are invited to participate in the events throughout May, listed [here](#) and attached at the end of this report.

Data - The following data was provided to Yolo County HHSA by the External Quality Review Organization and represents Approved Medi-Cal Claims data for persons receiving specialty mental health services in Yolo County. The pie charts compare the demographic compilation of all Medi-Cal enrollees in Yolo County with the demographic compilation of the Medi-Cal beneficiaries who received specialty mental health services in 2016. The penetration rate data provide a reflection of access to services across a three-year period, comparing Yolo’s performance with other medium-sized Mental Health Plans (MHPs) and the statewide averages, across the following domains: all Medi-Cal beneficiaries served in Yolo County, foster care, Transition aged youth, and Latino/Hispanic beneficiaries.
In CY16, there was a disproportionate representation of White and Latino/Hispanic Medi-Cal beneficiaries receiving Specialty Mental Health Services in Yolo County. White Medi-Cal enrollees comprised 28.7% of all Yolo County Medi-Cal enrollees but accounted for 45.7% of beneficiaries receiving Specialty Mental Health Services. Conversely, Hispanic Medi-Cal enrollees comprised 40% of all Yolo County enrollees, but accounted for 23% of the beneficiaries receiving services.
Consistent with the statewide trend, the MHP’s overall penetration rate has been trending downward from CY14 (4.4%) to CY16 (3.4%). Yolo County remains under the average for medium MHPs (4.1%) and the statewide average (4.4%) in CY16.

The MHP’s foster care penetration rate has increased 63% (26.30% CY 14 to 41.72% CY16) over past three years, while the medium and statewide averages decreased slightly over the period.

*The penetration rate is calculated by dividing the number of unduplicated beneficiaries served by the monthly average enrollee count.

Note: The data in this report was provided by the California External Quality Review Organization, Behavioral Health Concepts, Inc.
The MHP’s Hispanic penetration rate has trended downward from CY14 (2.41%) to CY16 (1.96%) over the past three years and remains well below the medium MHP (2.7%) and statewide averages (3.4%), which have also been trending downward.

The MHP’s TAY penetration rate has been trending downward from CY14 (4.5%) to CY16 (3.2%) and remains under the average for medium MHPs (4.3%) and the statewide average (4.5%), which have also been trending downward.
Addressing questions about the jail population.

Looking at Ad Seg inmates (administrative segregation / solitary confinement population)

Inflexible visitation schedules
We have visiting available daily. However we have 6 different classifications of inmates that have to be kept separate.

Only one hour per day out of cells
Most of our inmates get 3 hours of time out of their cells daily.

No library access
We provide donated books to the inmates and they are rotated at least monthly. Inmates also have the ability to have someone purchase books for them and have them mailed to the facility.

No exercise access
Anytime an inmate is out of their cell they have access to the yard.

Not enough programming
We have various programs available. AA/NA, religious services, GED classes, Mental Health socialization, Tablets with about 100 programs on them and they can meet with mental health professionals.
MAY 2018

<table>
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<th>Sun</th>
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<th>Thu</th>
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MAY IS MENTAL HEALTH MONTH HISTORY

Since 1949, Mental Health Month has been observed in May. The purpose is to raise awareness about mental illnesses and draw attention to suicide, ultimately educating our community and to reduce stigma surrounding mental health.

STIGMA REDUCTION ACTIVITIES

- **Mental Health Services Act Stop Stigma Awareness Wall**: Mental Health family members, peers, and providers are encouraged to stop by the West entrance of the Bauer Building to sign a stigma reduction ribbon or blue dot throughout May to show your support of stigma reduction.

- **Lime Green Ribbon and Maternal Mental Health Blue Dot Pin Campaigns**: Pick up a lime green ribbon or blue dot pin from the Mental Health Reception Desks at all HHSA Mental Health Clinics, the Bauer Building Welcome Desk, or an MHSA Wellness Center and wear it daily to show you actively support reducing mental health and maternal mental health stigma.

- **SNAP a Stigma Busting Selfie**: Stop by the Stigma Reduction Selfie station in the Bauer Bldg. or snap a selfie anywhere wearing your lime green ribbon and post to your personal social media accounts with one or all of the hashtags: #EachMindMatters #MillionsLikeMe #MIMHM2018.

- **Maternal Mental Health Blue Dot Campaign**: Show your agency/groups support for Maternal Mental Health by following the Yolo County Blue Dot campaign on Facebook at: [https://www.facebook.com/YoloHealthServices/](https://www.facebook.com/YoloHealthServices/). Learn more about Blue Dot Project at: [https://www.thebluedotproject.org/](https://www.thebluedotproject.org/)

CALENDAR OF EVENTS

- **05/02**, 12:45 PM: Each Mind Matters at the Giants vs Padres game.
  For tickets visit: [https://groupmatics.events/event/eachmindmatters](https://groupmatics.events/event/eachmindmatters) (Supplies are limited).


- **05/04**, 11:30 AM – 1:30 PM: Stop Stigma Salsa Bar. Participate in stigma reduction activities and enjoy fresh salsa hosted by MHSA and the HHSA Cultural Competency Committee. West Entrance – Bauer Building

- **05/04**, 12:00 PM – 2:00 PM: Yolo County Maternal Mental Health Collaborative Meeting “Breastfeeding and Maternal Mental Health” Thomson Conference Room – Bauer Building

- **05/05**, 8:00 AM Registration/10:00 AM Walk: NAMIWalks 2018, William Land Park, Sacramento, Register at: [https://www.namiwalks.org/index.cfm?fuseaction=donorDrive.event&eventID=742](https://www.namiwalks.org/index.cfm?fuseaction=donorDrive.event&eventID=742)


- **05/10**, SAMHSA Children’s Mental Health Awareness Day.
  Learn more at: [https://www.samhsa.gov/children/awareness/day/2018](https://www.samhsa.gov/children/awareness/day/2018)

- **05/10**, 3:00 PM– 5:00 PM: Children’s Mental Health Awareness Day, Children’s Lobby – Bauer Building.

- **05/11**, 11:00 AM – 1:00 PM: Yolo County Cultural Competency Committee Welcoming and Mental Health Awareness Event. Stop by for refreshments, information, and video presentations.

- **05/14 – 05/18**, Consumer Perception Survey Collection, Yolo County Mental Health Clinics & Wellness Centers.

- **05/16**, Stepping Up National Day of Action, Learn more at: [www.stepuptogether.org](http://www.stepuptogether.org)


- **05/23 – 05/25**, Digital Stories Workshop for Transition Age Youth. Participants will be selected through application and screening process. Space is limited! Contact Laura Christensen at (530) 681-5292.

- **05/24**, 12:00 PM – 1:00 PM: Comprehensive Perinatal Services Program Spring 2018 Roundtable Presents: Maternal Mental Health, Community Room – Gonzales Building.
  Questions? Contact: Monica Koenig (530) 666-8522 or Monica.Koenig@yolocounty.org

- **05/30**, 11:00 AM – 4:00 PM: 7th Annual MHSA Consumer Art Show and Voting, Livingstone and Williams Rooms – Bauer Building.

- **06/01**, 11:00 AM: Annual MHSA Consumer Art Show Awards Presentation, Woodland Wellness Center – Bauer Building.

TRAININGS

To Register, Email: MHSA-MHTrainings@yolocounty.org

- **05/09 and 05/10**, 1:00 PM – 5:00 PM: Mental Health First Aid (Youth) *must attend both days, Community Room - Gonzales Building.

- **05/22 and 05/23**, 1:00 PM – 5:00 PM: Mental Health First Aid (Adult) *must attend both days, Walker Conference Room - Bauer Building.

- **06/12 and 06/13**, 8:30 AM – 12:30 PM: Mental Health First Aid (Adult) *must attend both days!, Community Room – Gonzales Bldg.

Questions? Contact Kellymarie Chen, MHSA Assoc. Admin Analyst at (530) 666-8537 | Revised: 04/19/2018
West Beamer Place
New Affordable Housing

West Beamer Place
10 N. Cottonwood Street
Woodland, CA 95695

(530) 419-5976
TTY: 800.877.8973 or 711

Applications are available to download on
www.mercyhousing.org/CA-westbeamerplace

Applications will be available
April 24, 2018

Applications must be mailed to
P.O. Box 8280
Woodland, CA 95776

Applications will be processed in the order received

FEATURES AND AMENITIES:
- 80 Garden-style apartments (48 affordable and 32 permanent supportive)
- 15 two-story buildings
- Community building to include:
  - Property Management offices
  - Conference room
  - Multipurpose room
  - Kitchen
  - Laundry
  - Computer area
- Non Smoking Community except in designated outdoor area

Reasonable accommodations will be made available for persons who make a request.
### INCOME QUALIFICATIONS & RENTS*

<table>
<thead>
<tr>
<th>Unit Size</th>
<th>Household Size</th>
<th>No. of Units</th>
<th>Approx. Rent</th>
<th>Maximum Income</th>
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<td>4 to 7 Persons</td>
<td>3</td>
<td>$649</td>
<td>$24,960 to $30,960</td>
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* Rents and Incomes are subject to change per regulatory agency. Other restrictions apply. See Resident Selection Criteria for details.
Stepping Up Initiative

- A national initiative to reduce the number of people with mental illnesses in jails

1. Reduce: The number of people with MI booked into jail
2. Shorten: The average length of stay in jails
3. Increase: The percentage of connection to care
4. Lower: Rates of recidivism
Purpose and Goals

**Strategic Plan Focus Area:** “Develop coordinated continuum of care ranging from prevention through intensive services”

**Vision:**

- Improve **service provision** to assist in preventing adults from entering or penetrating deeper into the criminal justice system.

- Reduce the number of people with mental illness in the jail system in accordance with the Stepping Up Initiative.

- Increase **information sharing** and **coordination** among law and justice departments and service/community providers to improve services, enhance outcomes and reduce duplication of effort.
January 2017 Next Steps

1. More detailed analysis by larger cross section of involved stakeholders

2. Pool resources and serve as the driving force to implement action items
Intercept Mapping: Subcommittees

Continuum of Care Work Group (Advisory Group)

**Initial Incident**
- Incident
  - Booked
    - ER
      - Discharged w/ Plan
    - Jail Custody
      - Cited & Released or Bailed Out
        - Homeless Court
        - Neighborhood Court
        - Prop 47 Diversion Pilot
      - Arraignment
      - Ball Out or Pre-Trial Release w/ Conditions/Services
      - Home
        - Stay in Jail Custody
        - Discharged w/ Plan
      - Transfer to In-Patient Services or Safe Harbor

**Initial Detention/Court Hearings**
- Continues from Initial Incident

**After Adjudication/Jail**
- Released (w/ or without Electronic Monitoring or SHIP)
  - Home
    - Stay in Jail Custody
    - Released on Probation
    - Released No Supervision
    - Mental Health Court/Drug Court (voluntary post sentencing)
  - AB 109 or Sentenced
    - Transfer Out of County
    - Remain in County
    - Discharged

**Reentry**
- Continues from After Adjudication/Jail

**Community Corrections**
- Continues from Reentry

**Subcommittees**
- Intercept 1: From first contact by call or by an officer through detention or release from custody.
- Intercept 2: From citation or arrest through adjudication, which may include diversion program, dismissal, and/or final disposition.
- Intercept 3: Adjudication up to release, including post adjudication, electronic monitoring, specialty court, and incarceration.
- Intercept 4: Six months or less from release of custody through 1 month after release.
- Intercept 5: Individuals admitted into a diversion program (never taken into custody), discharged from jail, or moved to County (with charges), through as long as needed or until individual moves out of County.
- Intercept 6: Data sharing across the continuum.
Intercept Leads

- **Intercept 1**: Tom Waltz – Davis PD
- **Intercept 2**: Tracie Olson/Dan Hutchinson – Public Defender
- **Intercept 3**: Jonathan Raven/Chris Bulkeley - DA’s Office
- **Intercept 4**: Zachary Ground/Stephen Svetich – Probation Department
- **Intercept 5**: Sara Gavin/Sandra Sigrist – CommuniCare/HHSA
- **Intercept 6**: Will Ferrier/Mashan Wolfe – DA/Sheriff Department
Subcommittee Members

- Local mental health board
- Davis dispatch
- Dignity Hospital
- Sutter Hospital
- EMS
- AMR
- NAMI
- Safe Harbor
- 4th and Hope
- Yolo County Housing Authority
- Sheriff Department Patrol Unit
- Empower Yolo
- Yolo County Office of Education
- Legal Services of Northern California

- Woodland PD
- West Sac PD
- Winter PD
- Sheriff Department Booking staff
- CFMG
- Courts
- HHSA
- District Attorney
- Public Defender
- Probation
- Day Reporting Center
- Turning Point
- Sheriff In-Custody Treatment Coordinator
- County Counsel
- IT Department
- Sheriff Department Records
Prioritized Gaps/Needs

1. Loss of CIP
2. Increase law enforcement involvement in diversion programs
3. Need for Urgent Care Center
4. Improve VA verification at jails
5. Connect individuals to outpatient treatment early on
6. Potential diversion program needed for those later deemed competent
7. Expand Specialty Court Programs
8. Explore ways to fast track or mitigate time in jail awaiting trial for those with mental illness
9. Limited hours out of jail cell
10. Jail release planning
   o Need medication in hand
   o Medi-Cal reinstated
11. Transportation
12. Case management out of custody to coordinate services
13. Evaluate 5150 process
14. Need for greater data sharing
Next Steps

• Projects already underway
  ○ Monitor items already being implemented

• Projects in need of further research
  ○ Work group development

• Projects in need of funding
  ○ Developed funding proposals
  ○ Research alternative funding sources
  ○ Identified lead to coordinate potential grant opportunities
Questions

Thank you
Item 13. Local Mental Health Board Chair Report
1. The California Association of Local Mental Health Boards and Commissions recently changed its name to The California Association of Local Behavioral Health Boards and Commissions to reflect the broadening of most county organizations’ responsibilities. We will discuss our own name later in today’s meeting.

2. April 4, 2018 – First Responders’ Urgent Mental Health Crisis Center opening – Supervisor Oscar Villegas, District 1, led the opening of the center at the 500 Jefferson Blvd site. This crisis center is intended to prevent those in crisis from being taken to the Emergency Department of a hospital, or from being incarcerated in the County jail. Health and Human Services Director, Karen Larsen spoke, thanking Sutter and the various partners in this endeavor. It was attended by many state and local dignitaries, including LMHB liaison, Supervisor Don Saylor. Attendees enjoyed the tour of the facility, seeing the various treatment and administrative rooms in the venue.

3. April 11, 2018 - Woodland State of the City – Mayor Enrique Fernandez spoke at the Woodland Chamber of Commerce event. Part of his speech included the city’s focus on homelessness. They are currently hiring a homelessness coordinator to oversee their efforts to assist those who require assistance.

4. April 12, 2018 – Health Council hosted two discussions regarding Emergency Preparedness, presented by Kristin Weivoda, Emergency Services Coordinator, and Air Quality, presented by Dr. Thomas Cahill, UC Davis.

Kristin Weivoda updated us on the new, statewide requirements regarding emergency preparedness. Special trainings, including routine exercises carried out at the Yolo County Fairgrounds will take place in June. Mental health considerations will eventually be a part of other training opportunities down the road.

Air quality in Yolo County, for the most part, is some of the best in the world. In many parts of our county, particulate counts are lower than what is considered good air quality. There are pockets of the county, though, which are extremely unhealthy, especially those areas near elevated freeways.

5. April 13, 2018 – James spoke with Diana White, COO of Turning Point, who stated the directors of both Pine Tree East and West have provided the financials to her, and they have been internally audited by Turning Point financial officers. Ms. White will provide those data to our Pine Tree Gardens work group for review, and we will schedule another work group meeting soon thereafter.
6. April 13, 2018 – The Quality Improvement Committee met to review the following items, which will likely be reviewed by HHSA Executive Director Karen Larsen:

   A. System & Chart Review of Specialty Mental Health Services ("the Triennial") – Preliminary Results from March 5-8, 2018 State audit
   B. External Quality Review Organization (the “EQRO”) – update re: February 14-15, 2018 audit of Mental Health Plan (MHP)
   C. Medicaid Managed Care Final Rule (42 CFR Part 438) – Network Adequacy and Certification update • Drug Medi-Cal Organized Delivery System (DMC-ODS) Readiness Review update
   D. Upcoming Spring 2018 Beneficiary Satisfaction Survey data collection – May 14th – 18th

7. April 16, 2018 – The Site Visit ad hoc Committee met to start planning for our upcoming site visits. Details will be forthcoming.

8. April 25, 2018 – Healthy Yolo: Joint Work Group – A meeting of the Healthy Aging, Mental Health, and Chronic Disease Prevention arms of the Healthy Yolo Work Groups met to discuss new information for the dashboard, for which a link to the Mental Health portion can be found here: http://www.yolocounty.org/health-human-services/community-health/healthy-yolo/mental-health-workgroup
The Site Visit ad hoc Committee (Committee) met to begin planning for site visits, which will provide the Yolo County Local Mental Health Board (LMHB) an opportunity to “review and evaluate the community’s mental health needs, services, facilities, and special problems.” (Statutory Duties: WIC 5604.2) With these evaluations, we will be better able to advise the Health and Human Services Agency, its Director, and the Yolo County Board of Supervisors regarding the operating facilities in the county.

Based on the priorities identified by the full LMHB during our discussion in March, the Committee set the following order of facilities to visit:

1. YCCC Farmhouse (Davis)
2. Walter’s House (Woodland)
3. Helen Thomson House (West Sacramento)

**REEVALUATION OF PROCESS**

4. RISE (Esparto)
5. Cesar Chavez (Davis)
6. Safe Harbor (Woodland)
7. West Sacramento Wellness Center (West Sacramento)
8. Pine Tree Gardens East and West (Davis)
9. Yolo Family Services Agency (Woodland)

Following the first three visits, the Committee will perform a process review to ensure all necessary information is being received, and to change or eliminate any questions which are deemed ineffective. Thereafter, visits will resume. Other agencies will be visited when these first nine evaluations are completed.

A pre-interview set of questions and information will be provided to each agency to complete so that we may focus on the quality of the environment, quality of care in treatment, status of the basic functional infrastructure of the organization, and most importantly, the patients’ level of person-centered practices, and patient enrichment during the in-person visit.

The following four documents and suggested metrics and rubrics are as follows:

1. The purpose of site visits;
2. The pre-interview document to be completed by the agency leadership;
3. The questionnaire to be used by the Board visitors;

The next step is to identify who would like to perform the first three visits, and contact the facilities in question.
Item 14b. Long Range Planning Calendar
<table>
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<th>Meeting</th>
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<td>1/29/18</td>
<td>5150 Process Presentation</td>
<td>Harjit Singh Gill, Samantha Fusselman</td>
<td>Presentation</td>
<td>Past</td>
</tr>
<tr>
<td>2/26/18</td>
<td>MHSA 3-year Plan Update</td>
<td>Resource Development Associates (RDA)</td>
<td>Presentation</td>
<td>Past</td>
</tr>
<tr>
<td>2/26/18</td>
<td>Homeless Presentation</td>
<td>Aurora William, HHSA Homeless Services Manager</td>
<td>Presentation</td>
<td>Past</td>
</tr>
<tr>
<td>3/26/18</td>
<td>CCP Presentation</td>
<td>Carolyn West, CAO Senior Management Analyst</td>
<td>Presentation</td>
<td>Past</td>
</tr>
<tr>
<td>4/30/18</td>
<td>Annual Report Approval</td>
<td>Executive Committee</td>
<td>Recommendation</td>
<td>Past</td>
</tr>
<tr>
<td>4/30/18</td>
<td>Behavioral Health Services Budget Presentation</td>
<td>Connie Cessna-Smith, HHSA Fiscal Administrative Officer</td>
<td>Presentation</td>
<td>Past</td>
</tr>
<tr>
<td>5/21/18</td>
<td>Public Guardian Presentation</td>
<td>Laurie Haas, HHSA Chief Deputy Public Guardian</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>5/21/18</td>
<td>Annual Election of Officers</td>
<td>All</td>
<td>Adoption</td>
<td>Upcoming</td>
</tr>
<tr>
<td>6/25/18</td>
<td>MHSA Update</td>
<td>Resource Development Associates (RDA)</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>6/25/18</td>
<td>Maternal Suicide and Depression Presentation</td>
<td>TBD</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>8/27/18</td>
<td>Davis Wellness Center Remodel Update</td>
<td>TBD</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>8/27/18</td>
<td>SUD Update</td>
<td>Ian Evans, Alcohol and Drug Administrator</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>9/24/18</td>
<td>Approval of LMHB Recommendation on the BHS Recommended Budget</td>
<td>All</td>
<td>Recommendation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>10/22/18</td>
<td>Presentation</td>
<td>TBD</td>
<td>Presentation</td>
<td>Upcoming</td>
</tr>
<tr>
<td>12/3/18</td>
<td>2018 LMHB Meeting Calendar Approval</td>
<td>All</td>
<td>Adoption</td>
<td>Upcoming</td>
</tr>
</tbody>
</table>
Item 14b. Meeting Calendar
Yolo County Local Mental Health Board

**January 20, 2018 - Davis**
Mary L. Stephens Library, Blachard Community Conference Room, 315 East 14th Street, Davis, CA 95616 7:00 – 9:00 PM Meeting

**February 26, 2018 - West Sacramento**
AFT Library, Community Meeting Room, 1212 Merkley Ave. West Sacramento, CA 95691 7:00 – 9:00 PM Meeting

**March 19, 2018 - Woodland**
Woodland Public Library, Leake Room, 250 1st Street, Woodland, CA 95695 7:00 – 9:00 PM Meeting

**April 30, 2018 - Davis**
Mary L. Stephens Library, Blachard Community Conference Room, 315 East 14th Street, Davis, CA 95616 7:00 – 9:00 PM Meeting

**May 21, 2018 - Winters**
Putah Creek Conference Room, 111 East Grant Ave. Winters, CA 95694 7:00 – 9:00 PM Meeting

**June 25, 2018 - West Sacramento**
AFT Library, Community Meeting Room, 1212 Merkley Ave. West Sacramento, CA, 95691 7:00 – 8:00 PM Meeting

**July - Board Recess**

**August 27, 2018 - Woodland**
Bauer Building, Thomson Conference Room, 137 N. Cottonwood St. Woodland, CA 95695 7:00 – 8:00 PM Meeting

**September 24, 2018 - Davis**
Mary L. Stephens Library, Blachard Community Conference Room, 315 East 14th Street, Davis, CA 95616 7:00 – 9:00 PM Meeting

**October 22, 2018 - West Sacramento**
AFT Library, Community Meeting Room, 1212 Merkley Ave. West Sacramento, CA, 95691 7:00 – 9:00 PM Meeting

**December 3, 2018 - Woodland**
Bauer Building, Thomson Conference Room, 137 N. Cottonwood St. Woodland, CA 95695 7:00 – 9:00 PM Meeting