

DRAFT - Meeting Minutes

Meeting Location: Esparto Regional Library

Wednesday, August 9, 2017 – 6:30 PM

CALL TO ORDER: 6:34 PM

PRESENT:

- Chris Crist, Interim Library Administrator
- Scott Love, Interim Asst. County Librarian
- Anthony Wright, Chair, District 2
- Mark Fink, District 1
- Rebecca Fridae, Vice Chair, City of Winters
- Marie Surad-Miller, District 5
- Sharon Hallberg, City of Davis
- Holly Bishop, District 4
- Susan Martimo, City of West Sacramento
- GUEST: Patricia Valdovinos, Librarian I
- GUEST: Betty Koeppen, Library Assistant II
- GUEST: Dana Christy, Lib. Regional Mgr

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1. INTRODUCTIONS

2. PUBLIC COMMENT: None

3. APPROVAL OF LIBRARY ADVISORY BOARD MINUTES FROM July 14, 2017

- Hallberg moved, Bishop seconded for minutes to be approved as amended. Motion passed

4. STAFF PRESENTATIONS:

- Betty Koeppen – Esparto Regional Library
 - Betty talked about the branch and the many programs done monthly. Mentioned that 1,109 attended programs in FY2017. They have a jar out every month for customers to guess how many items are in the jar, closest guess receives a free book. The library is doing monthly art classes, which have been popular, including a new one targeting seniors.
- Patricia Valdovinos – Davis Migrant Center
 - Shortly after starting at YCL, Patty (and Scott) met with Yolo County Housing, and were given tours of the Madison Migrant Center and another YCH facility in Woodland. Patty then attended a Yolo Interfaith Immigration Network (YIIN) presentation and learned that the Davis Migrant Center received very little attention, lacked resources, and needed “some love.”
 - In April, Patty and Maria Sandoval started weekly storytimes, and enrolled all the children in the First 5 Yolo Ready for Kindergarten program. They added felt board stories to involve tweens and teens, making sure activities were all STEM based.
 - Davis Friends provided small bookcases and boxes of Spanish and English books to create a little free library. During Summer Reading they signed up 25 kids, and 30% had completed the program so far. A total of 258 children have attended the weekly outreach.

- Patty, working with other staff, has developed the Barrios Writers Project for the Migrant Center in September. The project was born out of Southern California, and involves teen spending a week learning writing techniques and writing their own stories or poetry. Patty applied for and received a Poet & Writers grant to pay for renowned author Sarah Rafael Garcia, and is keeping costs down by having Ms. Garcia board with her. The project will involve teens from Davis visiting the Migrant Center two days, and teens from the Migrant Center visiting the Stephens Davis Library the other days. The end goal will be to have the teens published in a Barrio Writers book.
- Patty and Scott attended a meeting for parents at the Migrant Center, where they learned about educational opportunities offered and Patty talked about library services. The adults made it be known that they would like it if the library could arrange English conversation classes, and that they would be interested in Citizenship classes and in having Chromebooks with hotspots available to them when the library visits.
- There will be an end of summer potluck in September put on by staff to thank parents and children at the Migrant Center.
- Wright let Patty know that he may be able to assist in getting volunteers to help next season.
- Dana Christy – new Regional Manager
 - Dana talked about her new position as the East Yolo Regional Manager. She mentioned that Maria Sandoval has just started as the new manager at Knights Landing Library , and that Maria will be increasing outreach to the community. West Sacramento Friends received a River Cats Grant for the purchase of 17 new Chromebooks for AFT, and staff is developing curriculum for classes using the Chromebooks. Touger started outreach to a new low-income housing facility. Dana is trying to develop a connection with HHS to get a social worker to have regular hours at Turner.
- Scott Love – Flipster
 - Scott, with assistance from Dana, talked about the new Flipster Digital Magazine service started on August 1. There are 50 magazine titles available, most going back April 2014. Patrons may borrow and download the magazines on personal devices or a computer. There is an app called Flipster for using on personal devices. Magazines check out for different periods of time, depending on whether they are weekly, monthly, or if the Flipster has a different agreement with the publisher. Scott and Dana assisted the board members with downloading the app and borrowing a title. Flipster was chosen mainly due to its ease of use.

5. INTERIM LIBRARY ADMINISTRATOR'S REPORT

- Archives has put in for an NEH grant that if funded would provide funds for a Content Management System plus staffing for 3 years to allow more of the Archives collection to be available online.
- Friends of the Yolo Library and the Yolo Community Advisory Group have narrowed the design for a new library down to one design. Next step is to present to a Community At Large meeting for final approval.
- New Administrative Services Analyst Yong Xiong started and will be at the October meeting.

- Clarksburg Branch Supervisor position remains vacant – we will be going back out to recruit again. Margaret Pelrine will continue to split her time between Clarksburg and Davis until a new person is hired.
- Maria Sandoval has been promoted to the Knight’s Landing Library Associate. She will continue to have three shifts at Davis every two weeks. There is an internal recruitment for filling her Library Assistant position in Davis.
- County Librarian recruitment
 - The finalist will make a presentation to staff on August 22, answer staff questions, then have a final interview with the executive team.
 - Wright – mentioned that the LAB had asked for a second representative on the first panel, and he was successful at getting Hallberg on it.
 - Hallberg – mentioned that the Contra Costa Director, a Supervisor, CEO, and HR Director were all in the executive panel. There was a separate staff panel. Both panels put three names forward and discussed. Executive Team determined final rankings.

6. NEW BUSINESS

- LAB Committee Reports
 - Finance – no report
 - Hospitality – no report
 - Legislative
 1. Latest Federal budget moved forward by the Senate has restored all IMLS funding, both California Senators supported restoring the funding. Budget still needs to be approved.
 2. SCA-3 has not been taken to the floor yet. Staff will be notified when it goes.
 - Facilities Master Plan
 1. Chris asked for data to be integrated into the report
 2. Editing is still needed
 3. Wright – mentioned there is a lack of awareness by the Board of Supervisors about library needs; major takeaway was the need for South Davis and South Port branches and general need for some type of service to rural areas.
 4. There was a concern about inclusion of funding for Clarksburg in the report.
 5. Chris will edit the plan and get it to LAB by August 18 for their review.

7. OLD BUSINESS

- Meeting room policy ratification
 - County Council modified language on political use to be that rooms may not be reserved for “a political rally or campaign for or against a specific ballot issue or candidate, (however, viewpoint neutral political forums may be allowed).”
 - Chris also reordered the General Rules section to have all the “may not” be used for items after all the “may” be used for.
 - Fridae moved that the policy be approved as amended, Martimo seconded. Motion passed.
- Proclamation that “Libraries Are For Everyone”

- LAB made various suggestions for amending the draft produced by Scott. Chris will redraft the proclamation and send it out to the LAB for additional suggestions, then LAB will vote via e-mail for final approval.
- Staff was asked to look at services and outreach, and future program ideas that could help to support the proclamation.
- Chris mentioned that all branches had recently added a Citizenship Corner, and that Davis and West Sacramento had offered to be sites for future Citizenship swearing in ceremonies.
- An update on the subject was asked to be included on the October agenda.

8. YOLO COUNTY LIBRARY FOUNDATION

- Fink reported on progress:
 - Ground work for developing a mission and vision had been laid.
 - They have reserved the internet domain of YCLFoundation.org.
 - Foundation will co-exist with the Friends groups, and a Foundation representative will be at all Friends meeting and ask the Friends groups about what they do, then the Foundation will look at setting a mission so it will work with the Friends groups.
 - There will be a list developed of types of things the Foundation will fund
 - Next step is to set up a bank account
 - Next Foundation meeting is August 28 at West Sacramento branch.

9. LAB DEVELOPMENT

- 2017 Important Dates Calendar – New dates to add
 - September 17 – Wine Tasting and Art Sale at Clarksburg, Herriger Estates, \$40 a ticket
 - August 26 – Car Show in Yolo
 - WSFOL meeting changed to August 16
 - October 11 – LAB Meeting at Woodland Public Library, and Square One tour
 - December 13 – LAB Meeting at Winters Community Library

10. LIBRARY ADVISORY BOARD MEMBER REPORTS

- Hallberg
 - Car Show in Yolo is coming up August 26. The concrete pad for the modular in Yolo has been poured.
 - Logos had a meeting for all their volunteers, and it was a great event that included team building exercises.
- Bishop
 - Friends of the Davis Public Library are gathering books to give to the jail; Logos Bookstore is bringing in \$6-7,000 a month gross with about \$3,000 in monthly expenses; August book sale brought in \$9,285.
 - Holly wrote a proposal to Humanity Beyond Borders for building a library in Bangladesh; it was approved in concept and now working on the full proposal.
- Martimo
 - West Sacramento is doing an Eclipse program on August 21; WSFOL were presented with a check at the River Cats game for the new Chromebooks.

- Fink
 - Clarksburg Winetasting is coming up on September 17.
 - WSFOL did not get the Community Foundation grant they had applied for.
- Fridae
 - WFoL got a Big DOG check for \$36,000; Shakespeare Workshop was a success; there was a Books for Babies party; the Gazebo Concerts were well attended.
 - Rebecca requests there be another county wide Friends Meeting for all to get together and share experiences
 - WFoL Friends have been asked to participate in the making of a Big DOG video
 - The Friends are finding it difficult to work with WJUSD, as is the City of Winters, and she requests that another 2x2x2 meeting get set up to work things out as soon as a new County Librarian is on board.

11. BOARD OF SUPERVISOR'S REPRESENTATIVE

12. ACTIONS ITEMS

13. NEXT MEETING

- October 11 at the Woodland Public Library (250 1st Street, Woodland, CA, 95695) at a special time of 6:00 PM. Starting with a tour of Square One.
 - Future agenda items
 1. Update on "Libraries Are For Everyone" and Citizenship Corner
 - 2.

14. ADJOURNMENT: 9:02 P.M.