



# Yolo County Library Library Advisory Board

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## **DRAFT - Meeting Minutes**

**Meeting Location:** Clarksburg Branch Library  
52915 Netherlands Avenue – Clarksburg 95612  
Wednesday, June 14, 2017 – 6:30 PM

**CALL TO ORDER: 6:35 P.M.**

### **PRESENT:**

- Chris Crist, Interim Library Administrator
- Scott Love, Library Regional Manager
- Anthony Wright, Chair, District 2
- Mark Fink, District 1
- Diane Adams, District 3
- Susan Martimo, City of West Sacramento
- Rebecca Fridae, Vice Chair, City of Winters
- Holly Bishop, District 4
- Sharon Hallberg, City of Davis
- GUEST: David Tavarez, Librarian II, AFT Library
- GUEST: Elizabeth Gray, Central Services Mgr.
- GUEST: Nancy Pacheco, Yolo Reads

### **1. INTRODUCTIONS**

### **2. PUBLIC COMMENT:** None

### **3. APPROVAL OF LIBRARY ADVISORY BOARD MINUTES FROM April 12, 2017**

- Hallberg moved, Bishop seconded. Motion passed.

### **4. STAFF PRESENTATIONS:**

- David Tavarez – Chromebooks and Virtual Reality Devices
  - David talked about the State Library Grant for Virtual Reality that YCL was awarded. The library is receiving an Oculus Rift device that will reside at AFT but can be taken to other branches for programs. The device includes the headset, a PC, and a wand to help the user interact with the virtual world. There will be games, an art program and virtual field trips to schools, museum and more. YCL is still waiting to hear from the State Library if we will get a second device, which if received would reside at the Davis Branch.
  - David also brought a Chromebook to show to the board, which is one of the ones that were bought from a project funded by the Board of Supervisors. Each library will get 5 Chromebooks and 5 Hot Spots (with unlimited data plans), which can be borrowed for up to seven days by the public. The library has had good success with Chromebooks bought for staff in the last year, including two that are being used as catalog computers at Davis. As part of the project, the library will track outcomes to determine effectiveness of the concept. Fridae voiced a concern about the durability of the Chromebooks, as they have had to replace or repair a number of them that students take home at Winters High School. David commented that we bought the most durable devices possible and that patrons borrowing them will be aware of the replacement

cost. Separate from the State Library grant, the West Sacramento Friends have received a \$3,000 grant from the Sacramento River Cats to purchase for 15 Chromebooks. The Chromebooks will be used in-house with teens and homework help.

- Nancy Pacheco – Literacy Coordinator
  - Originally hired as a Ready-for-Kindergarten specialist, Nancy is a UC Davis graduate. Nancy has replaced Maria Sandoval as the Literacy Coordinator. She stated that she is very busy in the position, doing 3-4 assessments each day. Nancy said that they need a lot more tutors. Most students are bilingual learners, many of whom are students at UC Davis. The lack of tutors is the biggest issue at this time.

## 5. INTERIM LIBRARY ADMINISTRATOR'S REPORT

- Budget Update, including Grants
  - The Board of Supervisors approved the library's budget as originally submitted
  - The library has received a Virtual Reality grant from the State Library
  - No news yet on the DRAM grant for the Tech Van
- HR and Operations:
  - Administrative Services Analyst – There were two candidates, though each declined the position. There may be a candidate from the Librarian I/II list. If that doesn't work, the position will remain vacant until after the new County Librarian comes on board.
  - Librarian I/II for West Yolo – First round interviews were held and second round interviews are Thursday, June 15.
  - County Librarian Recruitment – Interviews are set for June 28. There will be two panels, employee panel and an executive panel, each panel interview is 45 minutes. Wright is serving on the executive panel.
    - LAB requests two panelists on the executive committee for the County Librarian Interviews, Wright and Hallberg to serve on the panel
      - Martimo moved, Fridae seconded. Motion passed, Fink abstained
  - Carly Brotherton has left YCL to accept a position with Sacramento Community College, leaving the Knights Landing supervisor position vacant. There is an internal recruitment for a replacement.
  - Hallberg requested a new organization chart with all the staff names on it. Chris will create one as soon as the current open positions are filled.
- YCL in the News
  - The library received a PR Excellence Award from the California Library Association. Chris passed around the winning recruitment brochure that was created by Jenny Tan.

## 6. NEW BUSINESS

- LAB committees reports:
  - Legislative
    1. Hallberg mentioned that ESSA (Every Student Succeeds Act) is looking for comments. See <http://www.cde.ca.gov/re/es/>
    2. Love met with Assemblywoman Cecilia Aguiar-Curry in May. Aguiar-Curry said that SCA-3 had her full support, and that she was trying to get Career Online

High School and Broadband funded in next year's budget. State Budget at this time does not include funding for Broadband, but it does include Career Online High School. SCA-3, which reduces the vote threshold needed from 66.6% to 55% for library capitol bonds is due to go to the Senate in the next two weeks if Senator Dodd can secure two more votes.

- Facilities Master Plan
  1. Facilities Master Plan team met on June 13 to review a first draft and give input on the facility needs based on the draft.
  2. There are many facility needs down the road and some opportunities to co-locate facilities.

## **7. OLD BUSINESS**

- Meeting room policy ratification – nothing to report at this time

## **8. YOLO COUNTY LIBRARY FOUNDATION**

- Fink reported that the next meeting will be Monday, June 19.
- Members will rotate on and off the board
- Board is working on what their focus and by-laws will be. Each board member has an assignment for the upcoming meeting, and the board is looking at carving out a role for the foundation that is different from what the Friends groups focus on, such as system wide needs.
- Camille Chan is the chair.
- Monthly meetings will be held the rest of this year.

## **9. LAB DEVELOPMENT**

- 2017 Important Dates Calendar
  - June 17 Yolo Garage Sale
  - June 17-18 West Sac Friends booksale
  - October 19 West Sac Friends annual dinner
- TIMED DISCUSSION TOPIC: On hold until next meeting

## **10. LIBRARY ADVISORY BOARD MEMBER REPORTS**

- Bishop – Garbage around the Stephens Davis Library is a problem as it makes parents feel unsafe. Bishop said she understands that it is a constant issue with the homeless but wants to make sure we continue to work with the County and PD on the issue.
- Martimo – West Sac Friends made \$3,600 on Big DOG and received \$1,000 grant for early literacy
- Fridae – WFoL members were book fairies in the Earth Day parade; WFoL made \$38,000 on Big DOG. Toni Mendieta continues to do her walking book club with the teens, it has been a big success; Munchkins program is going well this summer; and the WFoL summer concerts start in July. The Shakespeare Workshops are starting soon but they are looking for more boys to participate, and there are scholarships available if needed.
- Hallberg – The Davis Friends booksale in June had them take in \$895 in just membership dues; UC Davis students made a presentation to the Friends on suggestions for improvements to the Logos Bookstore; Hallberg noted that the bookstore has not hurt the

booksales; Logos is taking part in Friday Art Night with having local artists display and sell their art. Hallberg asked Crist about Yolo, and Crist said a study needs to be done on the two parcels and that the PO is done, but there is a delay on pouring the concrete pad, so the installation of the modular is also delayed; the County may be taking over financial management of the project, which would free up library staff time.

- Fink – Clarksburg made \$1,300 from Big DOG, and hand dryers are being installed in the restrooms to reduce on waste.
- Adams – Archives long-time member Petty passed away and joining the Board is Clarence Van Hook. Woodland Public Library’s new makerspace is opening July 1, and Adams offered to set up a tour in October for the LAB.

**11. BOARD OF SUPERVISORS REPRESENTATIVE: Opportunities to comment on issues**

**12. ACTION ITEMS**

**13. NEXT MEETING**

- August 9 at the Esparto Regional Branch Library (17065 Yolo Avenue, Esparto, CA 95627) at 6:30 PM
  - Future agenda items
    1. Technology
    2. Literacy promotion
    3. Proclamation that “Libraries Are For Everyone”

**14. ADJOURNMENT: 9:01 P.M.**