



Yolo County Library Library Advisory Board

Meeting Minutes

Meeting Location: Arthur F. Turner Community Library
1212 Merkley Avenue – West Sacramento, CA 95691
Wednesday, April 12, 2017 – 6:30 PM

CALL TO ORDER: 6:34 P.M.

PRESENT:

- Chris Crist, Interim Library Administrator
- Scott Love, Library Regional Manager
- Carol Strunk, District 1 Assistant Deputy
- Mark Fink, District 1
- Diane Adams, District 3
- Rebecca Fridae, Vice Chair, City of Winters
- Holly Bishop, District 4
- Sharon Hallberg, City of Davis
- GUEST: Maria Sandoval, Library Assistant
- GUEST: Laura Benn, Early Learning Coordinator
- GUEST: Elizabeth Gray, Central Services Mgr.
- GUEST: Katie Martin, Yolo Reads Volunteer
- GUEST: Ken MacDonald, West Sac. Friends
- GUEST: Helen MacDonald, West Sac. Friends

1. INTRODUCTIONS

2. PUBLIC COMMENT: None

3. APPROVAL OF LIBRARY ADVISORY BOARD MINUTES FROM February 8, 2017

- Hallberg moved, Bishop seconded. Motion passed.

4. STAFF PRESENTATIONS:

- Laura Benn, Early Learning Coordinator
 - Laura has been with the library 7.5 years, originally working at West Sacramento as a Library Assistant, she was promoted to Librarian at Davis as the Early Learning Coordinator in December 2016. Laura oversees programming for infants - 3rd Grade in Davis and system wide. She also coordinates class tours and serves on the Social Media Team. Laura is also a member ALSC (Assoc. for Library Services to Children) and is assisting with the planning of a pre-conference seminar for ALA's Summer Conference in Chicago. IL.
- Maria Sandoval, Library Assistant
 - Maria began her career with YCL as a Page in Davis and most recently Yolo Read's Literacy Coordinator. Maria promoted to full-time Library Assistant in Davis this past January. At this time she is still supporting Yolo Reads until a replacement Coordinator can be hired, and her other duties include supply ordering and assisting youth services.
- Katie Martin, Yolo Reads Volunteer
 - Katie has been doing outreach for Yolo Reads, trying to some underserved areas, such as the Capay Valley, and Winters. She has also been working with Supervisor Villegas' office

to do outreach in West Sacramento. Katie has also been contacting businesses or donations to support the program.

- Adams brought up that she would like every board member to talk to three people about volunteering for Yolo Reads as a way to increase the number of tutors.

5. INTERIM LIBRARY ADMINISTRATOR'S REPORT

- Budget Update, including Grants
 - The budget has been submitted, no changes were asked for.
 - Property taxes are up about 4.5% as well as staff benefits (PERS and OPEB)
 - Big expense next will be the replacement of the Sorter/Automated Materials Handling at Davis.
- Facilities
 - Yolo – CEQA study will take about eight months so there isn't a way to include it in the bond issue the County is planning for June 2017. The modular unit for services during construction has been chosen and should be installed by June. The Juarez family has given permission for the firm doing the CEQA Study (MIG) to have access to their property. The County had initially planned to use bond funds for this construction project, though now will find other funding as the project moves forward.
 - County Archives will be part of the bond issue in June. It will be an expansion of the current facility, will include climate controls to keep the temperature and humidity at the correct levels, and may include compact shelving.
- The Yolo County Library Foundation will have its first meeting April 24. A summary of that meeting will be provided at the next LAB meeting.
- HR and Operations:
 - Library Regional Manager Position for East Yolo has been filled by Dana Christy. Dana has been filling in as the Library Regional Supervisor since last July.
 - County Librarian Recruitment – Should open soon and will be open for four weeks. If there are not enough qualified candidates after four weeks, they will extend the recruitment. The library has asked for an LAB member or community member be on the interview panel. Hallberg asked Strunk to please express to Supervisor Villegas the importance of having someone with a Librarian background on the interview panel.
- Community Conversations
 - The community meetings were completed last week. The MacDonalds and Fink said they were happy with the one they attend at AFT.
 - A question has been developed to make it easy for the community to just answer one quick question. The library will have the sheet with the question available at various spots and put up flip charts for the community to also use. Staff will also try and get the public at the various Día celebrations to fill one out or write on the flip chart.

6. NEW BUSINESS

- LAB committees reports:
 - Finance
 - Hospitality
 - Legislative

1. Hallberg encouraged LAB members to send letters to their congressperson on the importance of funding LSTA and IALS, which are proposed to be dramatically reduced or eliminated in the proposed federal budget. ALA has advocacy information on their website (www.ala.org/advocacy).
2. Day at the Capitol is April 18 – LAB members are encouraged to come and participate. Check with Sharon or Scott if you need more information.

7. OLD BUSINESS

- Meeting Room Policy Ratification – County Council is still reviewing, staff will bring back
- River Cats – sales are coming along

8. LAB DEVELOPMENT

- Calendar
 - Big Day of Giving is May 4 – Esparto, Winters, West Sacramento and Clarksburg Friends are participating.
- Immigration
 - Fridae brought up that she would like the LAB to draft a statement in support of libraries being a welcoming space for everyone.
 - Fink suggested that resources were available from ALA and that he will gather them for the next meeting.

9. LIBRARY ADVISORY BOARD MEMBER REPORTS

- Hallberg – Yolo Easter event is supported by the Friends, who donated eggs and books for give aways; They are preparing for moving to a modular facility; Attended the Logos Grand Opening which included the popcorn machine and very good attendance.
- Bishop – Now serving on the Davis Friends board; Davis Friends are moving their meetings to the second Thursday of even numbered months; Friends made over \$5,000 from February and March 2017 from the Logos Bookstore, they also took in \$9,000 from the booksale in April.
- Adams – Attended the Community Conversation in Davis; Woodland's Makerspace is getting closer to completion; Woodland is working on their Strategic Plan and our using the same consultants as Yolo County Library.
- Fink – Attended the Community Conversation at AFT and complimented the work done by the facilitators; attended Ruth Metz meeting on County Librarian Recruitment; was panelist on the Library Regional Manager interviews. West Sacramento Friends have a website! www.WestSacLibFriends.org; Friends applied for West Sac Community Foundation Grant for more story time resources and craft supplies. Clarksburg Friends will be doing Big Dog for the first time, and they are collaborating with the West Sac Friends on it; CFOL elected new officers and are planning their annual wine event for which they are talking about making some changes. Attended the 2-Day Colorado State Library's Research Institute for Public Libraries at the California State Library.
- Fridae – Quiz Show in Winters went well and raised \$1,200; annual tree sale did well, making somewhere around \$5-6,000; WFoL are working on the community garden at the library and are negotiating with the school district who wants WFoL to be in charge of all the maintenance. Big Dog funds raised this year will be used to help fund and outdoor theater at a park. The Library's Read and Walk program has been doing well, Toni walks around town with the teens and talk

about the book they read; 4th Friday Feast is coming up; WFoL will be giving away book at the Youth Fair.

- Helen MacDonald thanked the LAB for all that they do.

10. BOARD OF SUPERVISORS REPRESENTATIVE: Opportunities to comment on issues

- Strunk said Supervisor Villegas wanted to know how the security is doing around AFT. Ken MacDonald said he feels it hasn't improved. Crist said the Library will likely go over to the company that the City of West Sac is using because they have had better results with them.

11. ACTION ITEMS – none

12. NEXT MEETING

- June 14 at the Clarksburg Branch Library (52915 Netherlands Avenue, Clarksburg CA 95612) at 6:30 PM

13. ADJOURNMENT: 8:03 P.M.