



Yolo County Library Library Advisory Board

Meeting Minutes

Meeting Location: Central Services Administration
226 Buckeye Street, Woodland CA 95695
Wednesday, December 14, 2016 – 6:30 PM

CALL TO ORDER: 6:33 PM

PRESENT:

- Patty Wong, County Librarian
- Anthony Wright, LAB Chair, District 2
- Rebecca Fridae, Vice Chair, City of Winters
- Mark Fink, District 1
- Diane Adams, District 3
- Holly Bishop, District 4
- Rie Surad Miller, District 5
- Susan Martimo, City of West Sacramento
- Sharon Hallberg, City of Davis
- Jenny Tan, Administrative Services Analyst
- GUEST: Heather Lanctot, Archives and Records Center Coordinator

1. INTRODUCTIONS

2. PUBLIC COMMENT: None

3. APPROVAL OF LIBRARY ADVISORY BOARD MINUTES FROM October 12, 2016

- Change: the Winters Community Library filters the internet until 3 p.m. for card holders under the age of 18.
- Sharon approved. Rebecca seconded. Motion passed.

4. STAFF PRESENTATIONS:

- Heather Lanctot: Archives and Records Center Coordinator.
 - Heather most recently comes from the City of Hope and brings considerable experience in a research facility and Archives. Heather grew up in Redding, CA and received her Bachelors in Music History and Literature at the University of Oregon and later obtained her Masters in Music History. She received her MLIS from San Jose State University with an emphasis in Archives and Records Management. She has already met with a variety of partners who are impressed and excited to begin work with her. Heather has a passion for Archives, as a patron and a staff member and is excited to begin her journey with Yolo County, where there is an emphasis on community, and Heather believes there are great opportunities for outreach, especially primary resource education.

5. COUNTY LIBRARIAN'S REPORT

- As a result of budget and funding, HNSA can no longer sustain 211 Yolo and is looking for other possible agencies or departments to maintain this integral service in Yolo County, which receives more than 25,000 hits on the website each year. The 211 call center will still be directed by Interface in Ventura, CA.
- The Little Free Libraries continue to be a benefit to the communities and users. A homeless person has been enjoying these free book exchanges and has read 15 books in past month, saying that the Little Free Library has been "a life saver."

- Budget Update:
 - The Yolo County Library was a recipient of a California Humanities grant, where they will be working with Yolo County Housing to create a three part speaker series focusing on homelessness to help relieve some of the stigma surrounding this topic. Yolo County Library's Business Services Manager Meredith Beales will be managing this project with assistance from Yolo County Housing and library staff.
- Facilities:
 - Yolo, Central Services/Archives, Capital Improvement Plan Process
 - Facilities Master Plan: Sweeney and Associates was chosen as the consultant and an initial meeting is planned for January 12 at the Mary L. Stephens Davis branch Library from 5:00 p.m. to 8:00 p.m. to discuss timelines and the work moving forward. All are invited to join.
 - Yolo Branch Library: The property owner of the land next to the Library is open to selling their property as long as the Library lives (partially) on that side of the land. The Environmental Impact Report (EIR) is moving forward as expected and a temporary double wide portable, with 1200 square feet and an ADA restroom, will be housed on the Library's existing property for interim library service and programming during the reconstruction.
 - County Archives and Central Services: The Library received another visit from Dignity Health and the County is looking at commercial properties as possible replacements.
 - South Davis: A new bathroom was designed and installed at Walnut Park, where the South Davis branch might be located
- HR and Operations:
 - Rachel Hudson has resigned as the East Yolo Library Regional Manager to spend more time with her new family and the Library will be recruiting for this position very soon.
 - The salary survey was completed and the Library will be able to phase in the new salary increases in one pay period.
 - Bill Petty, a longtime Friends of the Yolo County Archives, recently passed away. Bill was a local activist and longtime resident (and original settler) of Guinda.
- Yolo County Library in the News:
 - The Friends of the Davis Public Library have taken over the lease at Logos Bookstore in downtown Davis. This is an opportunity to engage with downtown Davis and expand their role in the community. Hank Wyman will be the store manager with support from library staff.
 - The Yolo County Board of Supervisors authorized the purchase of 35 chrome books for the Library; 5 chrome books will be sent to each of the 7 branches for public use.
 - The Library is currently in the midst of their Food for Fines program, which allows library cardholders to clear \$1 from their Yolo County Library overdue fines for each food item they donate at any of the Library's branches. Last year, the Library was the Yolo Food Bank's third largest donator.

6. **YOLO COUNTY LIBRARY ENDOWMENT (Update)**

- The Yolo County Library Endowment has officially launched with an initial sum of \$25,000. Hopefully additional funds will be added through matching or event proceeds. There has been interest from a few of the Friends groups to be a part of the committee and developing the Endowment. **Patty and Jenny will put together a profile of Friends members who are interested in being a part of the initial Library Endowment.**

7. LAB DEVELOPMENT

- Possible Topics for Future Timed Discussions:
 - What resources or mediums of technology are available at the branches and in society.
 - The role of libraries as educators and supporters of parents looking to engage their children in literacy; how to increase the reading levels of school aged children.
 - Ways the library can respond to a community problem; how to step up or think beyond the physical walls of the library; the role of libraries in the greater community.
 - Libraries as sanctuaries or safe havens; gauging the climate of the culture.
 - Are libraries under attack for their freedom of speech or open access to information? Is intellectual freedom at risk?

8. OLD BUSINESS

9. NEW BUSINESS

- LAB committees reports:
 - Finance: None
 - Hospitality: None
 - Legislative: None
 - Facilities Master Plan: Already reviewed earlier during meeting.

10. LIBRARY ADVISORY BOARD MEMBER REPORTS

- **Susan Martimo (City of West Sacramento):** The West Sacrament Friends of the Library (WSFOL) recently selected a new President, Alex Hirsch, who works for as an analyst for a legislature. The WSFOL will be participating in the Big Day of Giving again this year.
- **Diane Adams (District 3):** Diane attended the Friends of the Yolo County Archives' November meeting and the Friends are looking for ways to spark attendance and create new exciting programs. Diane has been working more closely with family and adult literacy in the county and has met with Elizabeth Gray, Maria Sandoval, and Katie Martin and will meet with them again in January in regards to outreach. The City Council in Woodland has a diverse group with perspectives across the age groups. The Woodland Public Library is working on their Facilities Master Plan 2017-2037 and has hired Nolan Cam as the consultant.
- **Holly Bishop (District 4):** the Friends of the Davis Public Library made \$9,000 at their last book sale and currently have 530 members. The Friends are honoring a few community members at their next annual meeting on January 29, which includes two members who are not returning, Lois Wolk, Mary Stephens-DeWall, and Cass Sylvia.
- **Rie Surad Miller (District 5):** The Harvest Dinner in Esparto will now be held at the church. The Esparto Elementary School Library has a new teacher and has recently dispensed with the Dewey Decimal System and replaced it with a new system. The new teacher created library cards with the student numbers to create a faster and more efficient way for students to check out books at the library.
- **Rebecca Fridae (City of Winters):** The Winters Friends of the Library had their first meeting with their newly elected Board in November. The Family Festival was a success with a beeswax candle activity and gingerbread cookies. The Friends also debuted their new book cart. The Tractor Parade was a big hit in December with over 50 tractors and more than 2,000 participants lining the streets. The Friends are also discussing the Big Day of Giving this year.
- **Sharon Hallberg (City of Davis):** The Yolo Friends of the Library have improved meeting attendance and circulation with 5 new members in the last month. The Friends also made over \$3000 at the Classic Car and Truck Show and have decided to make it an annual event. Sharon enjoyed attending the California Library Association's annual conference in Sacramento and met

with other Friends members to table a booth for the California School Library Association. Sharon attended a class on how social media can be used for libraries and hopes to use the knowledge for the Library.

- **Anthony Wright (District 2):** Updates were covered by Sharon and Holly.
- **Mark Fink (District 1):** The West Sacramento Friends of the Library are excited with their new President and held their annual membership meeting at the end of October at the culinary academy with great food and service from the students. The Arthur F. Turner Community Library was a featured stop during the Library Directors Summit on December 1st that focused on sustainability. The Clarksburg Friends of the Library recently made \$10,000 from their annual wine tasting event and are looking to make big changes to this event next year.

11. BOARD OF SUPERVISORS REPRESENTATIVE: Opportunities to comment on issues

12. ACTION ITEMS

- Patty and Jenny will put together a profile of Friends members who are interested in being a part of the initial Library Endowment.

13. NEXT MEETING

- February 8 at the Mary L. Stephens Davis Branch Library (315 E. 14th Street, Davis CA 95616) at 6:30 PM

14. ADJOURNMENT

- At 8:37 p.m.