



# Yolo County Library Library Advisory Board

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## Meeting Minutes

**Meeting Location:** Knights Landing Branch Library  
42351 Third Street, Knights Landing, CA 95645  
Wednesday, October 12, 2016 – 6:30 PM

### CALL TO ORDER: 6:30 PM

#### PRESENT:

- Patty Wong, County Librarian
- Carol Strunk, Assistant Supervisor's Deputy, District 1
- Anthony Wright, LAB Chair, District 2
- Rebecca Fridae, Vice Chair, City of Winters
- Mark Fink, District 1
- Sharon Hallberg, City of Davis
- Diane Adams, District 3
- Holly Bishop, District 4
- Meredith Beales, Business Services Manager
- GUEST: Carly Brotherton, Library Associate, Knights Landing Branch
- GUEST: Dana Christy, Interim Library Regional Supervisor, Mobile Outreach Bike
- GUEST: Joan Tuss, Librarian II, Books by Mail Program

**EXCUSED:** Susan Martimo, Rie Surad-Miller

#### 1. INTRODUCTIONS

2. **PUBLIC COMMENT:** None

#### 3. APPROVAL OF LIBRARY ADVISORY BOARD MINUTES: August 10, 2016

- Sharon approved. Rebecca seconded. Holly and Diane abstained as they were not present at the August 10<sup>th</sup> meeting. **Motion passed.**

#### 4. STAFF PRESENTATIONS

- Carly Brotherton, Library Associate at Knights Landing Branch Library.
  - Carly talked about what the Knights Landing Branch Library offers to the community. The branch opened for a third day this year, and is now open on Monday 1-6 p.m., Tuesday 3-8 p.m, and Wednesday 10-12 and 1;6 p.m. They are the only place with free Wi-Fi in Knights Landing. Recent programs have included visits with bats, school class visits, and Spanish bilingual Story Time twice each month, with upcoming events including pumpkin decorating, drop-in Halloween crafts, and monthly movie night. Most children who visit the library are between ages 11-13 and come without their parents.
  - The Knights Landing Friends of the Library group is reviving, with six new members attending the recent meeting. The Friends group will be paying for the painting of the exterior of the building. Carly is hoping for other beautification projects in the future, including a bench and garbage can outside.

- Patty discussed how Carly has been integral in making the Knights Landing Branch Library a real presence in the town. She also talked about how the branch partially serves Robbins in Sutter County, as the elementary school in Knights Landing was shut down for a period, so some children began attending school in Robbins. Because of this, some Knights Landing families have children attending school in Robbins when they might have attended KL schools to avoid the problem of children in two different districts with two different schedules. On another note, Wave Broadband is going to bring fiber internet access to the home, to the entire town, likely in the first quarter of 2017 thanks to the good work of County negotiations. Hopefully this could lead to increased technology training at the branch, and possibly a Chromebook lab. A community meeting to discuss this and other projects is scheduled for October 24<sup>th</sup> at the KL Community Center. Lastly, the KL branch will soon be open for a fourth day.
- Dana Christy, Interim Library Regional Supervisor, Mobile Outreach Bike.
  - Dana presented on the Yolo County Mobile Outreach Bike, funded by a federal grant from the Institute of Museum and Library Services (IMLS), and passed-through/awarded by the California State Library. Yolo County Library applied for the grant with the Woodland Public Library. Dana passed around a binder with photos from Book Bike outings. Their first outing was on May 1<sup>st</sup>, at Loopalooza in Davis. They make regular stops at Birch Lane Elementary School through the Bridge program, the Davis Farmers' Market, Yolo County Housing free meal nights, and the senior housing at Eleanor Roosevelt Circle in Davis. Library staff stock the Book Bike with different content depending on the event. The Davis Friends of the Library provided funding for the mobile technology for checking books in or out and providing Mi-Fi. Through the Book Bike, staff signed up a number of children and adults for library cards and the Summer Reading Program. Patty recognized Dana for winning a County SPIRIT award for Innovation for the Book Bike program. Staff are looking at a number of ways to regularly extend the reach of the Book Bike program beyond Davis.
- Joan Tuss, Librarian II, Books by Mail Program.
  - Joan presented on the new Books by Mail program, funded by a federal Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services (IMLS), and passed-through/awarded by the California State Library. The program provides library materials (books, magazines, CDs, and/or low-demand DVDs) via mail to patrons who have difficulty visiting the library, whether due to temporary or long-term health reasons, lack of transportation, or other hardship. The grant covered the purchase of durable locking mailing bags and related supplies (tags/plastic ties), as well as postage both ways. Interested patrons fill out an application (which doubles as an application for a library card if needed) on paper, online, or via phone. The application includes questions about the patron's interests in types of media, authors, genres, etc. Joan then calls to walk the patron through the program. Patrons can keep materials for four weeks, and the mailing bags include surveys to be completed each time. Joan has 12

patrons already participating, and has received very positive feedback so far. Many of the customers are living in Dunnigan, Zamora and other remote and geographically isolated locations in Yolo County.

## 5. COUNTY LIBRARIAN'S REPORT

- Patty began by remembering the untimely passing of Olga Chavez-Morales, who worked primarily at the Esparto Regional Library and the Winters Community Library. She will be missed.
- Rachel Hudson had her baby, Grace Eva Hudson.
- The 211 Yolo program transitioned to HHSA. HHSA is reviewing options to manage the program through a local contractor.
- The I See You program consists of arts workshops for people experiencing homelessness. The program at Davis concluded with an art sale and reception in September, with about half the art selling, and the artists receiving all proceeds from the sales. The second phase of the program began at the Arthur F. Turner Community Library (West Sacramento) on October 7<sup>th</sup>, with nine participants attending the first class. The program is funded by a James Irvine Foundation grant in collaboration with YoloArts.
- Heather Lanctot began work in as the County Archives/Records Center Coordinator on October 3<sup>rd</sup>. The Board of the Friends of the County Archives will be hosting a luncheon in her honor following their meeting day on November 3<sup>rd</sup>.
- Laura Benn (currently Library Assistant II) has accepted the Children's Librarian position and will be focusing on work with children ages 0 – 5 and their families. Vaile Fujikawa will focus on ages 5+ through Teens, and the Adult Services Librarian (still in hiring process) will focus on Teens and Adults.
- Logos Bookstore in Davis is going out of business and has asked the Friends of the Davis Public Library if they would like to take over the lease. It would involve taking over a three-year lease with no break in rent for nonprofits, so it would be a substantial investment. Anthony Wright and Holly Bishop said that it would likely involve hiring a manager, with the store being staffed by volunteers. They have been told that the current Logos volunteers are interested in continuing their role to staff the store, if the Friends take over the space. While this could be a good outreach opportunity and could lead to increased revenue, it is a huge commitment, and the Friends are still discussing whether it is feasible and if they are interested in that level of commitment.
- The Library will host a reception and tour of County Archives at Central Services on October 31<sup>st</sup> from 10:00 to noon for librarians from UC Davis. LAB members are welcome to attend.
- Strengthening Families – Patty provided some materials about Strengthening Families, which is intentional programming used by the Library and the County as a whole (such as First 5, Yolo County Children's Alliance, etc.). It is a framework consisting of five pillars: parental resilience, social connections, concrete support in times of need, knowledge of parenting and child development, and social and emotional competence of children. The Brazelton Touchpoints philosophy is a precursor to this framework focusing on child development and for every

milestone in a child's developmental stage, there is a setback. This is a framework that could be applied through the human life cycle.

- A folder of materials on additional trainings, events, and news items was passed around, and LAB members were to write their names on anything they'd like copied.

#### 6. **YOLO COUNTY LIBRARY FUND (Action required)**

- Patty discussed the Library's opportunity to create a Yolo County Library Fund that operates like an endowment, to use for building projects and grant projects for staff. To start the fund, we have \$25,000 from an anonymous donor, and \$50,000 from a bequest.
- The Fund would be established within the Yolo Community Foundation, whose investments are managed by the Sacramento Region Community Foundation (SRCF). SRCF has a seal from the (national) Council on Foundations, which attests to their good management of funds and transparency.
- Staff proposed a structure that would begin with a 5-member board, consisting of Patty, Mary Stephens-DeWall (ex officio), one individual from the public, one LAB member, and two representatives of Friends of the Library groups selected by the LAB from applications, one from the large branch Friends groups, and the other from smaller rural branch Friends groups. Anthony asked if any LAB members were interested in serving as the LAB representative on the Yolo County Library Fund (YCLF) Board and Mark volunteered.
- Rebecca moved that the LAB support the creation of the YCLF, endorsed the proposed structure, and appointed Mark Fink to the YCLF Board. Holly seconded. **Motion passed.**

#### 7. **COMMUNITY REPORT (Feedback needed)**

- Patty asked for input on what Library programs/events to highlight in the annual community report. Sharon recommended the Story Time programs, as she was impressed with the content and participation at a Story Time for infants she attended at the Yolo Branch Library. Mark recommended highlighting the Race to the Top and I See You programs.

#### 8. **LAB DEVELOPMENT**

- 2016 Important Dates Calendar – New dates to add
  - Next LAB meeting is December 14<sup>th</sup> at Central Services. It will be a holiday potluck, with food served at 6:00 and the meeting to begin at 6:30.
  - Yolo community meeting to discuss the temporary site was changed to November 3<sup>rd</sup>.
  - Winters Friends of the Library meeting changed from November 7<sup>th</sup> to November 14<sup>th</sup>.
  - The Winters Fourth Friday Feast is at 5:30 on October 28<sup>th</sup>. The WFOL will be premiering Mrs. Gildart's Book Cart (see Rebecca's report below).
  - The Winters Family Festival begins at 10:00 am on Saturday, December 3<sup>rd</sup>.
  - Patty shared a calendar of upcoming library-related dates/events (ALA, CLA, etc.) for 2016 and 2017.
- TIMED DISCUSSION TOPIC: Access to Information, Censorship, Filtering and Libraries
  - Anthony described how he hoped that for at least some meetings, the LAB can "deep dive" on specific issues for exploration, and given some recent developments, introduced

Patty to lead a discussion on the Yolo County Library's philosophy on Access—particularly its policy on materials on the shelves and the longstanding policy not to use Internet filters.

- Because the Yolo County Library does not filter the internet, it is not compliant with the Children's Internet Protection Act (CIPA) and therefore loses out on some limited funding that requires agencies to be CIPA-compliant (probably \$30k five years ago, maybe \$10k now). E-rate credits are not applicable to fiber, which we have at a number of the branches now, so that reduces the amount of funding we'd be eligible for if we were CIPA-compliant. We do receive E-rate funding for certain equipment, such as circuits and switches.
- As a group, discussed the values of access. Values identified included the following:
  - i. Kids can search for anything when they don't have anyone to talk to, such as GLBTQIA support.
  - ii. Equitable for all community members.
  - iii. Provides intellectual freedom.
  - iv. Avoids "big brother" monitoring
  - v. The use of human judgment is more practical than machine filtering (by words, etc.)
  - vi. Filters could prevent county workers and residents from getting work-related and other important information.
  - vii. Shows the value of trust and assumes good intentions.
  - viii. One parent's values should not govern other children.
  - ix. The freedom for all members of the community outweighs the actions of a few.
- Patty discussed how staff are trained to deal with patrons using the internet for inappropriate content, whether it's noticed by the staff or brought to their attention by another patron.
- Another option for internet access is to have an opt-out option like Sacramento Public Library, where the internet is filtered unless a person opts-out of the filtering when they log on to the computer.
- The Winters Community Library is filtered between 7:30 and 3:30 due to considerations as a joint-use facility with the school.
- While no formal vote was taken, the LAB concluded with a general affirmation of Yolo County Library's Access Policy, and with offers to assist in communicating the values and the policy to the public when needed.

9. **OLD BUSINESS – UPDATES:** none to report

10. **NEW BUSINESS**

- LAB committees reports:
  - i. Finance: None.
  - ii. Hospitality: Nothing new to report.
  - iii. Legislative: None.

- iv. Facilities Master Plan: The LAB committee consists of Anthony, Rebecca, Susan, and Holly. Two proposals were received, both from local firms. The committee will likely meet with one company and the company's subcontractor for an interview, possibly the last week in October. There was a large disparity in pricing in the bids, with the higher-priced firm proposing a lot of work that Library staff, the County, and the LAB had already done.

#### 11. LIBRARY ADVISORY BOARD MEMBER REPORTS

- **Holly Bishop:** Has been working on the facilities master plan, as previously discussed. The Davis Friends of the Library made \$10,529 at their most recent book sale. Holly helped Jenny screen candidates for the adult services librarian position.
- **Sharon Hallberg:** Attended a Story Time session at the Yolo Branch Library and was very impressed. Also mentioned that the Davis library is always overflowing with patrons.
- **Mark Fink:** Attended a few Friends meetings, as well as the Clarksburg Friends of the Library's Wines of Clarksburg 2016 Event (wine tasting and art auction) at Heringer Ranch on September 18<sup>th</sup>. He said the event was well-attended and organized. The West Sacramento Friends of the Library had a book sale, and was having their annual dinner on October 13<sup>th</sup> at Bryte Garden Café. He stated that they were looking for a President for their group. Representatives from Parks & Rec had attended the WSFOL meeting to discuss plans for Bryte Park, as they are applying for a grant to redo the park.
- **Diane Adams:** Diane joined the Friends of the County Archives group, and worked a shift at their table at the Yolo County Fair. Additionally, she attended a Board of Supervisors meeting with Patty, Elizabeth Gray, and Maria Sandoval to accept the literacy resolution. Lastly, Diane announced that the Woodland Public Library Board of Trustees had broken ground on their MakerSpace Community Learning Lab.
- **Rebecca Fridae (City of Winters):** Winters Friends of the Library was planning for the Family Festival (12/3/16). Rebecca described the [Harwood Institute-inspired] community-engagement poster at the Winters Community Library that said "I want to live in a community that..." and said that it had a number of great responses. Rebecca's husband built a book cart in honor of her mother's 100<sup>th</sup> birthday: Mrs. Gildart's Book Cart. Rebecca will have it at the Fourth Friday Feast in Winters (10/28/16), complete with an umbrella and twinkle lights. She also mentioned that training for the 2017 Big Day of Giving had begun, and the WFOL was considering using some of the WFOL BigDOG money to fix the theater part of the park where they have Shakespeare in the Park.
- **Anthony Wright:** Items covered by Sharon (Davis FOL book sale) or Patty (Logos Bookstore).

#### 12. BOARD OF SUPERVISORS REPRESENTATIVE: Opportunities to comment on issues

- **Carol Strunk:** Carol has only worked for Oscar Villegas for two months, but was pleased to be in attendance and impressed with everything the library does. She noted that everything she had heard discussed in the meeting was in alignment with the County's core values.

#### 13. ACTION ITEMS: See #6 above.

#### 14. NEXT MEETING

- December 14 at Central Services, 226 Buckeye Street, Woodland, CA 95695

- Potluck dinner at 6:00. Meeting to begin at 6:30 PM.

15. **ADJOURNMENT**

- At 8:45 PM

DRAFT