



# Yolo County Enterprise System Catalog

Per Senate Bill No. 272, CHAPTER 795: Published June 2016

	System Identifier	System's Purpose	Categories, Types of Data	Custodian	Frequency Collected	Frequency Updated
1	Financial System	Financial Management	Personnel/Finance/AR/AP/PR	Auditor-Controller's Office	Daily	Daily
2	Human Resources/Payroll	Employee Information, Time tracking, Payroll	Personnel, Employee Time Data	Human Resources	Daily	Quarterly
3	Land Management System	Land Management	Parcel, Building, Planning	Community Development Agency	Daily	Quarterly
4	Probation Management System	Case Management	Investigative/Legal	Probation	Daily	Quarterly
5	DA Management System	Case Management	Investigative/Legal	District Attorney	Daily	Quarterly
6	Electronic Mail System	Email Services	Messages and appointments	Information Services	Daily	Daily
7	Library Management	Library material catalog	Library	Library	Daily	Quarterly
8	Job Fulfillment System	Open job fulfilment	Job applicant data	Human Resources	Daily	Quarterly
9	Ag Case Management	Agricultural inspections	Track inspections	Agricultural	Daily	Daily
10	Property Tax Billing System	To create and apportion property taxes	Property tax, history, payment	Financil Services	Daily	Daily
11	Property Tax Collection System	To collect property taxes	Property tax, history, payment	Financial Services	Daily	Daily
12	Geographic Information System	Provide geographic information	Geographic data	General Services	Daily	Daily
13	Civil Case Manamgmt	Civil case management	Civil case information	Sheriff's Office	Daily	Daily
14	Fingerprint Scan	Fingerprint scan and send to DOJ	Fingerprints, IDs	Sheriff's Office	Daily	Daily
15	Pet Licensing	Pet Licensing	Pet, owner info	Sheriff's Office	Daily	Daily
16	Environmental Health Permit System	Issue permits	Land and Parcel	Communty Services	Daily	Daily
17	Property Tax Assessment System	Record property assessment values	Land and Parcel	Assessor	Daily	Daily
18	Jail Management	Inmate management	Inmate records, activity	Sheriff's Office	Daily	Daily
19	Sheriff's Records Management	Records managemnet	Records Management	Sheriff's Office	Daily	Daily
20	Inmate Commissary	Inmate commissary management	inmate purchases, inventory	Sheriff's Office	Daily	Daily
21	Civil Case Manamgmt	Civil case management	Civil case information	Sheriff's Office	Daily	Daily
22	Inmate Phone System	Provides phone system for inmates	Phone call records	Sheriff's Office	Daily	Daily
23	Booking Photo System	Capture and manage booking photos	booking photos	Sheriff's Office	Daily	Daily
24	Legacy Case System	Investigative research	Investigative/Legal	Sheriff's Office	Daily	Quarterly
25	Elections Management	Elections Management	Elections, voter, polling locations	Elections	Daily	As needed

## SECTION 1.

The Legislature finds and declares all of the following:

- (a) New information technology has dramatically changed the way people search for and expect to find information in California.
- (b) This technology has unlocked great potential for government to better serve the people it represents. A recent study estimated that digitizing government data could generate one trillion dollars in economic value worldwide through cost savings and improved operational performance.
- (c) California plays a vitally important role in moving our nation forward in the world of technology. Just as the state's thriving tech industry surges ahead in setting new standards for society, so too must California.
- (d) As several nations, states, and cities have begun to embrace policies of online access to public sector data, they have enjoyed the benefits of increased operational efficiency and better collaboration. Here in California, cities across the state are turning internally gathered and maintained data into usable information for the public to access and leverage for the benefit of their communities.
- (e) In moving government to a more effective digital future, standards should be adopted to ensure that data collection and publication are standardized, including uniform definitions for machine-readable data. Online portals should also be developed to assist with public access to collected data.
- (f) With a public sector committed to success in the digital age, the residents and businesses of California will stand to benefit from the greater collaboration and integration, improved accountability, and increased productivity that will result.
- (g) In making California government more accessible to the people of the state, paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution requires local governments to comply with the California Public Records Act and with any subsequent statutory enactment amending that act and furthering that purpose.

## SEC. 2.

Section 6270.5 is added to the Government Code, to read:

### 6270.5.

(a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following:

- (1) Current system vendor.
- (2) Current system product.
- (3) A brief statement of the system's purpose.
- (4) A general description of categories or types of data.
- (5) The department that serves as the system's primary custodian.
- (6) How frequently system data is collected.
- (7) How frequently system data is updated.

(b) This section shall not be interpreted to limit a person's right to inspect public records pursuant to this chapter.

(c) For purposes of this section:

- (1) "Enterprise system" means a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both of the following:
  - (A) A multidepartmental system or a system that contains information collected about the public.
  - (B) A system of record.
- (2) "System of record" means a system that serves as an original source of data within an agency.
- (3) An enterprise system shall not include any of the following:
  - (A) Information technology security systems, including firewalls and other cybersecurity systems.
  - (B) Physical access control systems, employee identification management systems, video monitoring, and

other physical control systems.

(C) Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas, or water or sewer functions.

(D) Systems related to 911 dispatch and operation or emergency services.

(E) Systems that would be restricted from disclosure pursuant to Section 6254.19.

(F) The specific records that the information technology system collects, stores, exchanges, or analyzes.

(d) Nothing in this section shall be construed to permit public access to records held by an agency to which access is otherwise restricted by statute or to alter the process for requesting public records, as set forth in this chapter.

(e) If, on the facts of the particular case, the public interest served by not disclosing the information described in paragraph (1) or (2) of subdivision (a) clearly outweighs the public interest served by disclosure of the record, the local agency may instead provide a system name, brief title, or identifier of the system.

(f) The local agency shall complete and post the catalog required by this section by July 1, 2016, and thereafter shall update the catalog annually.

#### SEC. 3.

The Legislature finds and declares that Section 2 of this act, which adds Section 6270.5 to the Government Code, furthers, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

Because increased information about what data is collected by local agencies could be leveraged by the public to more efficiently access and better use that information, the act furthers the purpose of Section 3 of Article I of the California Constitution.

#### SEC. 4.

The Legislature finds and declares that Section 2 of this act limits the public's right of access to public documents within the meaning of paragraph (2) of subdivision (b) of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest and the need for protecting that interest:

(a) The interest protected by this limitation is the security of enterprise systems in public agencies.

(b) The need for protecting that interest is that enterprise systems can contain information that, if released to the public, could result in negative consequences.

#### SEC. 5.

No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district under this act would result from a legislative mandate that is within the scope of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution.