



Yolo County Library Library Advisory Board

MEETING MINUTES

Meeting Location: Location: Arthur F. Turner Community Library
1212 Merkley Avenue, West Sacramento, CA 95691
Wednesday, April 13, 2016 – 6:30 PM

CALL TO ORDER: 6:39 PM

PRESENT:

- Patty Wong: County Librarian
- Susan Martimo: LAB Chair, City of West Sacramento
- Anthony Wright: District 2
- Holly Bishop: District 4
- Rebecca Fridae: City of Winters
- Jenny Tan: Administrative Analyst
- Marianne Estes: Deputy to Supervisor Oscar Villegas
- GUEST: Bill Campbell, Retired LAB member for District 1
- GUEST: Ken MacDonald, West Sacramento Friends of the Library
- GUEST: Helen MacDonald, West Sacramento Friends of the Library
- GUEST: Kyle Monhollen, Yolo Arts
- GUEST: Amanda Berlin, City of West Sacramento
- GUEST: Kate Bellock, staff
- GUEST: Rachel Hudson, staff
- GUEST: Muriel Clemente, public

INTRODUCTIONS

- Kate Bellock, part time Library Assistant at the Arthur F. Turner Community Library. Kate was hired in February to assist the West Sacramento team and she is excited and motivated to bring her experience working at bookstores to the Library as well as grow her skills. Kate's mother worked a public library for 40 years in Portland, OR and so Kate has a healthy love and passion for the Library. In her spare time she is very active with theatre.
- Kyle Monhollen, Project Manager of the 'I See You' project for YoloArts. Kyle is the former Director of the Davis Live Music Collective and a founding member of the Davis Arts Alliance. Kyle is very passionate about the 'I See You' project, which is a collaboration between Yolo County and YoloArts through an Exploring Engagement Grant from the Irvine Foundation. The project's goal is to increase engagement with the homeless and low income communities through the arts. The libraries in Davis, West Sacramento and Woodland were chosen as functional and welcoming meeting spaces for 10-week workshops that will provide opportunities for enrichment and engagement with these communities. County, city and local agencies will also be on site to liaise and provide program and service information to participants. Kyle hopes the project will start at the end of May at the Mary L. Stephens Davis Branch Library and culminate in August with an artwork exhibition that will hopefully push awareness of these populations into the broader community. The project will then head to the Arthur F. Turner Community Library in October with a public exhibit in January of 2017 and end at the Woodland Public Library in March 2017 with an exhibit in June.

- Amanda Berlin, City Manager for the City of West Sacramento. Amanda has been with the City of West Sacramento for six months and before that worked as an attorney in environmental law. She has lived in West Sacramento for 10 years and is a strong supporter of Library services and programs. She and her son are both avid library users.
 - Helen and Ken MacDonald, President and Vice President of the West Sacramento Friends of the Library (WSFOL). The Friends are having a book sale this weekend and are pushing to attract new members to the WSFOL. The Friends are looking forward to the Big Day of Giving and have used 'Turner,' a stuffed animal, to draw attention on Instagram to the big event. The WSFOL will have their annual dinner in the Fall and continue to appreciate the support and assistance they have received from the LAB.
2. **PUBLIC COMMENT:** None
3. **APPROVAL OF MINUTES: February 10, 2016**
- No corrections or discussions. All in favor. Moved approval by Anthony, seconded by Holly.
4. **LAB DEVELOPMENT**
- 2016 Important Dates Calendar: Jenny will add April 30: Winters Youth Day and October 13: WSFOL annual dinner. **LAB members will continue to provide any new dates or changes to Jenny**
5. **OLD BUSINESS - UPDATES**
- Patty provided a synopsis of the Library's Reconsideration policy and process that is adopted and reviewed by the Board of Supervisors, including what steps are taken when there is a customer who would like an item removed from the collection.
 - Patty brought visual aids on the three options for the Yolo Branch Library renovation. The current building was built in 1917 and is one of four California Carnegies constructed out of wood under the 'Carnegie moniker'. The Yolo Branch Library is the last Carnegie building in California still in use. The building has a long and cherished history in the community as a meeting place and family resource center and is the only county service in the town and surrounding community. WMB Architects has been chosen through an RFP process to renovate the building. The current three options will expand on the current size, which is less than 1000 square feet, and include spaces for meetings, staff, and the Friends of the Yolo Library of Yolo. Options are being discussed on where the library will be housed during renovations. **Jenny will provide copies of the renovation handouts for Sharon, Diane, and Rie**
 - Jenny provided copies of a draft LAB brochure that she revised. The LAB will wait for the new District 1 representative to be chosen before making copies.
6. **NEW BUSINESS**
- LAB committees reports: Finance, Hospitality, Legislative
 - i. **Legislative:** A handout of Diane's report was given to members
 - ii. **Finance:** Nothing new to report
 - iii. **Hospitality:** Nothing new to report
 - iv. **Facilities Master Plan Committee:** Team members met twice and reviewed RFPs from other library systems as well as IT/Technology and Strategic plans, including the Jacobs Report. The RFP will also address and focus on community involvement. A draft RFP will be run by the LAB team and county counsel.
7. **COUNTY LIBRARIAN'S REPORT**
- The Board of Supervisors will be considering priorities to fund the new Yolo Branch renovation and a new home for the Archives and Records Center and Central Services. Current site consideration is on vacant County property at 5th and Oak in Woodland.

- Progress is being made in the DIY History Project, a California State Library funded program, at the Archives and Records Center. Volunteers and staff have been learning to use digitization software and equipment to scan and transcribe items.
- Jenny has been working on the brochures and timelines for the two Librarian I/II vacancies in Davis and the Library hopes to do some recruitment at the upcoming ALA Conference in June.
- The additional extra hours at the Knights Landing and Yolo Branch Libraries have been well received by the community. A special thank you goes to the Board of Supervisors for approving and supporting the addition.
- Clark Bryant, Associate Superintendent at Davis Joint Unified School District, met with Patty to share news that Marguerite Montgomery Elementary School will be closed during the summer for renovations and students will be bussed to Birch Lane Elementary for summer school.

8. LIBRARY ADVISORY BOARD MEMBER REPORTS

- **Bill Campbell (District 1 - Retired):** Bill has been amazed with the new West Sacramento Friends of the Library leadership, direction and focus. He has enjoyed his time as a member of the Library Advisory Board and will still assist the West Sacramento Friends. Bill learned that by signing up for Amazon Smile and ordering certain items through this website, a small portion can be donated to an organization of your choice, such as the West Sacramento Friends of the Library.
- **Anthony Wright (District 2):** Anthony attended the Friends of the Davis Public Library meeting in April, where he learned the Friends earned \$8411 at the last book sale. The Friends currently have 543 members.
- **Holly Bishop (District 4):** Holly recently worked with the Friends of the Davis Public Library to create book sale yard signs. She met with the Facilities Master Plan group once and provided the team with notes for the second meeting. Holly met with Patty and Richard Reed in a Library 101 introduction. Her favorite book from the last two months is Richard Engel's *And Then All Hell Broke Loose*.
- **Rebecca Fridae (City of Winters):** The Winters Friends of the Library (WFOL) successfully raised money through the Quiz Show fundraiser and Tree Sale. The Friends are getting ready for the Big Day of Giving on May 3 and Youth Day on April 30 which will have the theme of 'Journey of Youth.' In addition, The Atlantic briefly covered the WFOL's Books for Babies program in an article. The Winters Fire Department read stories to children at a special story time, which will become a monthly program. The In-N-Out Cover to Cover program ended with 30 finishers. The Winters Community Library is celebrating Dia de los Ninos on April 28 with STEAM tables and a special performance. YoloArts' Positive Reflections exhibit will be showcased at the Library on May 5.
- **Susan Martimo (City of West Sacramento):** The Post It Note program had great turnout and many of the art pieces are displayed around the Arthur F. Turner Community Library. There was great turnout at the Lego Day program, where participants eagerly waited in line before the program started.

9. BOARD OF SUPERVISORS REPRESENTATIVE: Opportunities to comment on issues

- **Marianne Estes (Deputy to Supervisor Oscar Villegas):** Marianne thanked Bill for his work with the Library Advisory Board and she appreciated Bill assisting with the recruitment for a District 1 replacement. District 1 is looking for a new Assistant Deputy. Oscar sends his regards and would have attended the meeting if not for returning from Washington, D.C.

10. NEXT MEETING

- June 8, 2016 at the Yolo Branch Library
- 37750 Sacramento Street in Yolo, CA 95697 at 6:30 PM

- i. Election of new Chair and Vice Chair at the next meeting. Susan Martimo has already served two consecutive terms.

11. ADJOURNMENT at 8:52 PM

ACTION ITEMS

1. LAB members will provide any new dates or changes to Jenny
2. Jenny will provide copies of the renovation handouts for Sharon, Diane, and Rie
3. Election of new Chair and Vice Chair at the next meeting