

COUNTY LIBRARIAN'S REPORT

June-July

July 8, 2015

Welcome! A warm official welcome to Supervisor Oscar Villegas and to his team. Supervisor Jim Provenza will remain the primary liaison to the Library Advisory Board and Supervisor Villegas has been appointed as alternate.

Library Budget Update: The Library budget remains relatively flat with a few exceptions:

1. The permanent half-time (.50 FTE) Library Assistant position for the County Archives and Records Center remains vacant. We hope this will be restored with the September 2015 adoption of the budget. The position is critical if we are to move forward with planning and preparing for potential re-occupancy of the County Courthouse and the County Archives and Records Center business plans for digitization.
2. The physical move of 211 Yolo services to HHSA will coincide with the final phase of HHSA during the month of September 2015 with fiscal transfer of responsibilities to coincide next year in 2016 as part of the budget process. 211 Yolo staff will begin meeting regularly with HHSA leadership to begin the transition. As planned, 211 Yolo positions are in review to align with HHSA job classifications. Staff submitted a \$50,000 grant request to Kaiser Permanente Northern California Foundation in June 2015.
3. First 5 Yolo: A RFP has been issued with a total of \$150,000 for one or multiple years for services to children aged 0-5 and their families that fall within First 5 Yolo priorities. The Library would be eligible to apply for funding for an enhanced early literacy program. While this is potentially good news for our service, there is no guarantee of these funds. Restructuring of our bilingual programming must continue with a reduction in the schedule and reallocation of funding from branch operations.
4. The City of Davis Toy Lending Program has ceased; materials have been distributed to members, some items will be used by library staff for integration into programming, with the remaining toys and educational games to be distributed to Family Resource Centers and other related agencies for re-use.
5. Library leadership met with Winters High School Principal Paul Fawcett and School Librarian Liz Coman to review next year's commitment to service. We will work towards integration of County staff support for Fridays to include lunch hour as well as dedicated staffing during the week. We hope to split the costs of a Chromebook lab (30 Chromebooks

in a charging station) to replace the well-used but outdated 20 notebooks originally purchased by the County more than five years ago. The 15 hour/week Library Technician funded by WJUSD will continue. We discussed additional janitorial hours which were approved by the School Board. The student intern program will continue to add service of one student per school period. County staff will provide ongoing training to support that provided by Liz Coman. The idea of committed school library materials budget was introduced for future funding support from the District. Interim superintendent Todd Cutler was appointed June 2015.

6. Three YCL Friends organizations participated in the Big Day of Giving on May 5. They raised \$1400 (Friends of the Esparto Regional Library); \$3359.51 (Friends of the Davis Public Library); \$27,645 (Winters Friends of the Library). Other Friends groups are strongly encouraged to participate in the future.
7. The Library received a \$51,615 bequest from the estate of Doris May Horrigan in May 2015. Mrs. Horrigan was the widow of Dr. Horrigan, the first orthodontist in Davis. The funds will be sequestered for library service in Davis.
8. CA Funding: A total of \$14.175 million was authorized in the Governor's budget for 2015-2016.

- **Statewide Library Broadband Services - Total: \$6,475,000**

- 1) \$2.25 million – membership fee to join the broadband “backbone” (ongoing appropriation)
- 2) \$225,000 – administration funding for the broadband project (ongoing appropriation)
- 3) \$4 million – connection grants to bring public libraries on to a high-speed Internet “backbone” operated by the Corporation for Education Network Initiatives in California (or “CENIC”) (one-time money/to be spent or encumbered in 2015-16 only)

- **California Library Literacy Program – Total: \$4,820,000**

This program had \$2.8 million in it at the start of the year for the purpose of providing literacy services to adult learners. The 2015-16 Budget adds another \$2 million to the program for a total of \$4.82 million. (ongoing appropriation).

- **Career Online High School Pilot Program – Total: \$1,000,000**

This is a pilot program to help adult learners obtain their high school diploma. (one-time appropriation).

- **California Library Services Act – Total: \$1,880,000**

This is funding to support the collaborative efforts between the eight regional systems that participate as part of CLSA. No new money was provided this year. (ongoing appropriation).

TOTAL FUNDING: \$14,175,000

Strategic Plan (Yolo County and the Library):

The County has embarked on a three year plan (2016-1019) focused on: Robust Economy, Thriving Residents, Safe Communities, Flourishing Agriculture and Sustainable Environment (see attached document).

A Strategic Plan Working Group, made up of front line staff from all corners of County life, has been assigned to each goal to research and design specific objectives within each area, provide deeper understanding and promotion of the Strategic Plan among departments, and integrate feedback from colleagues on bringing the goals to life. They are supported by Subject Matter Experts from each County department.

Library staff members Crista Cannariato is involved with the Thriving Residents goal Strategic Plan Work Group and David Tavaréz is involved in the Robust Economy goal Strategic Plan Work Group. County Librarian Patty Wong is one of several Subject Matter Experts for Thriving Residents.

The Library is most closely involved in those two key goals:

Robust Economy: A balanced, thriving economy that offers job opportunities for every resident who wants to work, ample services and up-to-date infrastructure and technology for long term sustainability **(workforce development, support for broadband and other technology access)**

Thriving Residents: Social, economic and physical environments are created and supported which promote good health and protect vulnerable populations so that community members and future generations have the opportunity to learn and grow to their full potential **(learning and personal**

development, collaboration)

County Focus: Rural Initiatives

CAO staff lead Cindy Tuttle has been identified as the Rural City Manager, advocating for rural support and needs. Under her leadership, support for projects in rural Yolo County will receive attention and guidance. Cindy met with Library staff to consider matching funding to purchase much needed and updated routers and switches equipment to provide support for stronger bandwidth access in preparation for the CENIC infrastructure grant. She also met with Yolo Friends of the Library and Yolo Community Center board members to discuss the possibilities of supporting a renovation/replacement of the Community Center that may tie in with the Library's plans for improved service in Yolo. Contractor Petrea Marchand from Consero Group will be researching potential grant funding for various Rural Initiatives projects.

Facility Study and Capital Improvements Update

1. **County Courthouse reoccupancy:** County Archives and Records Center relocation – Meredith Sarmiento and Patty Wong leading this effort with General Services. The Friends of the County Archives are supportive. A secondary review of Courthouse facilities along with the support of preservation consultant Barclay Ogden, engineers and other key consultants has been pushed to August or when the Court staff vacate the building.
2. **Yolo Branch Library** – new facility – WMB Architects based in Stockton and Sacramento were selected to lead a process to develop a building program and design based on community engagement. The process began on July 7 at the Yolo Friends Board meeting and will continue each month during the scheduled Board meetings until completion. Timeline expected to be about 6 months. The Friends Annual meeting is scheduled for September 17 at 7 p.m. and will kickoff the community engagement piece. A follow up community wide assessment meeting is scheduled for September 29 at 7 p.m. A wide array of promotion (print, media) will be needed to attract a large cross section of users and nonusers from the Yolo service area that includes Yolo, Dunnigan, Zamora and parts of Woodland. Library staff will engage Board members in the process also.
3. **Exploration of additional library needs in Davis** – the central Davis library is burgeoning with activity – a second more permanent location is needed. South Davis is one of many options. The South Davis Ad Hoc Task Force, will provide an update on activities and recommendations of the Board at their September 29 meeting.
4. **Knights Landing roof** – the recent duct work exposed critical framing and structural needs – no date established for work yet.

5. **Davis HVAC and roof** - during the remodel, the HVAC and roof were deemed intact; recent inspections during pest control prevention activities indicated some work may be necessary. No date established for work yet..
 6. **Solar panel lease/purchase** – solar panels are installed in a lease program on the Davis (bike parking structure), Esparto, Knights Landing and Yolo facilities. County Special Projects Terry Vernon is working on an appraisal to evaluate the panels to determine if lease or purchase is a better deal.
 7. **Winters CIP planning** – a projected Capital Improvements Program was never actualized with the Winters Joint Unified School District and joint planning is needed as the District moves into facility planning priorities with the facilities bond. Library leadership will bring this up with Interim Superintendent Todd Cutler.
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Grants Review

1. Staff Innovation Fund Pitch Grants: Three grants have been approved for final application and all are due 7/9:
 - a. With Woodland Public Library: Mobile outreach focused on using bike transportation for outreach activities (Woodland and Davis)
 - b. BackPREP: A backpack for long term loan full of materials to support parents and students seeking higher educational opportunities, accompanied by strategic coaching and workshops (West Sacramento, River City High School as partner)
 - c. DIY History: Prioritized County Archives documents will be digitized and uploaded to a cloud based database for community indexing and transcription. The State Library has proposed that Yolo County be one of several digitization hubs in the State, authorizing long term loan of critical digitization equipment.

 2. A third Kaiser Permanente Northern CA Foundation grant has been submitted for \$50,000 in June 2015 for 211 service and integration processes with HHSA.
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HR Update –

East Yolo Region

FILLED AFT Library Assistant (.50 FTE) – Michelle Titsworth will be joining the East Yolo team, leaving the DESS One Stop program in Davis, beginning work on August 24 at Turner Community Library in West Sacramento.

OPEN This action leaves a placement need in the West Yolo Region at the One Stop in Davis. Library staff are working with DESS staff to recruit a replacement.

OPEN Knights Landing/Yolo Branch Supervisor non MLS – Susan Richter retired effective March 31. This vacancy provides an opportunity to rethink this position – One full time individual working in two locations limits the opportunities to expand services in either location. Toni Mendieta leads the KL service at this time. She will move to Winters beginning July 12. Carly Brotherton will assume KL lead work after that date. Sue Billing is the lead for Yolo at this time.

West Yolo Region

FILLED Library Regional Manager – Davis (FT) – Scott Love has been selected as Library Regional Manager and began work on June 15. He will be based out of the Mary L. Stephens Davis Branch Library.

FILLED Library Associate - Davis (FT) – Carly Brotherton assumed this position in May 2015.

OPEN Two Youth Services Librarians – Alicia Doktor and Brittney Toccoli pursued advanced positions and opportunities beyond Yolo County leaving a gap of two vacancies in Youth Services. Recruitment began on June 24 and will conclude July 15. An informal recruitment was conducted at ALA in SF by the County Librarian.

211 Yolo

FILLED 211 Office Support – Olga Chernata has been selected for one of two positions in 211 Yolo and will begin work mid July 2015. Olga currently works as a Ready for Kindergarten staff member providing bililingual storytime in Russian.

Central Services

FILLED Administrative Services Analyst – Jenny Tan joined the library team on June 29, 2015 and will be based at Central Services.

FILLED Electronic Resources Librarian (FT) – this position was redefined to become Library Central Services Manager and was approved by the Board on July 7. Elizabeth Gray will assume this position. Interim supervisor Hualing Wan will resume as Librarian II lead for Cataloging and Technical Services.

Staff Development:

The Library concluded a ten part training with Staff Innovation Fund through LSTA funding administered through the California State Library and provided by Rancho Cucamonga Library leaders.

Thanks to First 5 Yolo, the Library conducted a two day training on Early Literacy Fundamentals & Preschool Programming provided to our key youth services

team, potential youth services staff, and other ambassadors. Training was provided by Rebecca Alcalá-Veraflor, Early Literacy Coordinator from SFPL. All participants were provided with a binder chock full of good ideas. Training was extended to Woodland Public Library staff as well.

Upcoming training may include a day long workshop with noted youth practitioner and creator of Mother Goose on the Loose, Betsy Diamant-Cohen in collaboration with Sacramento Public Library.

New Library Staff members, Sylvia Moreno (East Yolo, Library Assistant), Cristina Ruiz (East Yolo, Library Assistant), Scott Love (West Yolo, Library Regional Manager), and Jenny Tan (Central Services, Administrative Analyst) were introduced at this Library Advisory Board meeting.

Library Projects:

- **Technology Plan – three year (2015-2018) projected plans for implementation and budgeting of new technologies and services – working draft expected fall 2015.**
- **CENIC implementation of 1 gigabyte support at Esparto, Knights Landing and Yolo Branch libraries – equipment procured and delivered – install expected September 2015. Frontier and WAVE interested in coming to KL and Esparto.**
- **Work with District Attorney: An AARP grant will provide ADA technology and dedicated computer equipment in seven branch libraries to engage community members in fraud education.**
- **Work with Probation: A grant focused on probationer support includes a pilot program, Booking Time at the Library will begin this fall at the Turner Community Library. Men and women with families who violate their probation in some minor way will be directed by the Court system to book time at the library to read with their younger children. Yolo Reads staff will assess adult literacy needs and provide support. Ready for Kindergarten staff will model and teach book selection and family reading activities in a dedicated learning time for participants.**
- **Collection Development – a new collection assessment tool has been procured – Collection HQ will assist staff to identify gaps in the collection, reassess placement of materials, collection strength and analysis comparisons to other similar collections.**

- **Collection Development- a Lucky Day collection is being established end of summer as a key popular item browsing opportunity, locally based where customers will discover new materials for adults and YA readers. This effort is supported by the Friends of the Library.**
- **Collection Development – the Library is working to bring LINK + services to Yolo County.**
- **Early Literacy – the Library continues to work with Yolo County Office of Education to create a follow up conference Read to Succeed, scheduled for October 29, to build on the community-wide goal to support every child reading in Yolo County. The focus will emphasize a multi-pronged approach: family and community engagement, nutrition and food security, summer learning and key literacy support.**

American Library Association Annual Conference:

More than eight staff attended the ALA Annual Conference in SF from June 24-30. The Conference featured hundreds of exhibitors, preconferences dedicated to early learning and literacy, ADA needs, technology and advocacy, the 35th Anniversary of the Asian/Pacific American Librarians Association and hundreds of programs and events. We will focus on the Conference activities and actions in the August 2015 County Librarians report.

LIBRARY IN THE NEWS:

- Elizabeth Gray continues to work on statewide early literacy goals as part of the California State Library committee on Early Learning for Families.
- County Librarian Patty Wong was recently appointed by the State Librarian to a two-year term as CENIC Board member from July 1, 2015 through June 30, 2017. Patty will be one of three representatives for the library community. She also received the 2015 Chinese American Librarians Association Distinguished Service Award.

“ Yolo County Library provides access for all to ideas that inform, entertain and inspire.”

We connect people and ideas.