

YOLO COUNTY LIBRARY ADVISORY BOARD

226 Buckeye Street, Woodland CA 95695

Meeting Location:

Wednesday December 11, 2013

7:00 pm

**Call to order:** 7:29 pm

**Present:** Holly Bishop, Chair; Nora Brazil; Bill Campbell; Sharon Hallberg; Rie Campbell; Susan Martimo; Rebecca Fridae; Patty Wong, County Librarian; Elizabeth Gray, Assistant County Librarian

**Introductions/Welcome:** Sharing summer stories

**Approval of Minutes for October, 2013:** Bill is Susan and Holly's buddy correction to October minutes

**ACKNOWLEDGEMENTS and INTRODUCTIONS**

**LAB DEVELOPMENT** (Standing Item)

1. Calendar: Hand out with dates from Library important events. Discussion of other ways/events to represent the Library Advisory Board in the community.
2. Position responsibilities/descriptions – Holly – shared job responsibilities as LAB Chair. Bill shared job responsibilities as Friends' Liaison. Sharon shared job responsibilities as Legislative Liaison. Nora and Rebecca are sharing the Hospitality position – they host and organize the All Friends reception, bring snacks/food, do correspondence regarding life events in the Library community. Sharon – Outreach job responsibilities. For example, a brochure about what LAB is and who they are. Brochures need to include the County Seal. Including information about Yolo County Library. Other positions will be discussed at the LAB retreat.
3. Everyone has a responsibility to be the eyes and ears of the committee. Check in with the local library, Friends group, City and School – get information back and forth.
4. Board Buddy system – Holly will contact Andrea.

**OLD BUSINESS**

1. All Friends' Reception – went well
2. LAB retreat – sometime in May. Holly will send out possible dates. Saturday, May 3 was suggested.
3. Little Free Libraries – Holly will go speak to an apartment house in South Davis to see if they are interested in two Little Free Libraries ... one for kids and one for adults.

**COUNTY LIBRARIAN'S REPORT**

1. Davis FOL received a grant for YCL from Best Buy to fund some activities for the SPOT.
2. WIC and DESS will be operating out of the RISE building in downtown Winters.

3. The Winters Joint Use School District will be looking to pass a 15 million dollar bond measure to upgrade facilities. Does Sharon Hallberg need a copy of the MOU? Who will speak to the superintendent and/or School Board?
4. Butte County they work state-wide. They are a Microsoft Authorized Dealer. Patty suggested a field trip for LAB members and County IT.
5. Discover & Go program has caused quite a buzz. Many community members are excited.
6. Yolo County Broadband update. Magellan advisors will do a broadband infrastructure plan for Yolo County.
7. Google is looking at Capay Valley to support internet access support. (this is a grant opportunity).
8. Margaret Kaplan began December 1<sup>st</sup> as the Clarksburg Branch Supervisor.
9. 211 Yolo is looking for a paid intern. Yolo County Records Center will be hiring a half-time Library Assistant position. Sub-Librarian position is an open recruitment. Discussion followed regarding open positions. Holly suggested "Pod meetings" every Monday morning to touch base. Patty brought up the cross-training we have been doing across branches.
10. Hand out: Notes from a NonProfit Attorney
11. Staff development topics, Engagement.
12. January Staff Day – Will begin Strengths training with Rogelio from UC Davis. April Staff Day will be a field trip to Full Belly Farms.

#### **NEW BUSINESS**

1. New areas of service (Yolo, Southport). New ideas for service models but being careful to meet community needs. The work in South Davis might be helpful for future work in other areas.
2. Assignment: Read articles that were passed out and have discussion at next meeting.
  - a. Seven major trends
  - b. How to engage employees
  - c. Career Compass No. 23
3. Consider member reports – how to keep reports 3 minutes or less per person.

#### **NEW BUSINESS**

1. Outside the box thinking – Sharing of photos of different libraries throughout the world. Everybody can bring a photo to next meeting to share a different idea about library services. These are ideas that we can use in the future. Examples include gardens, different countries' libraries, different ideas about library facilities, etc.
2. Planning ahead for the next 10 years – our usual LAB meetings are so packed with information that it is hard to relax and think or bond as a team. Therefore, a yearly retreat might be a good idea.
3. LAB retreat – Holly has offered her house. Fall or Spring, day or evening are all on the table for discussion. This would be an opportunity to develop as a team, develop goals for the team, etc. Since fall is very busy, we will plan for the Spring. At the next meeting we will determine a date.

#### **REPORTS FROM MEMBERS**

**Susan Martimo – West Sacramento, Arthur F. Turner Community Library** – A small group met to start planning the 5 year anniversary celebration of AFT (the new West Sacramento branch) . Possible date Saturday Oct. 11. A bunch of new programs are starting. Ex: “All things String” is a group of knitters, crochet, etc. Computer classes for seniors and beginners. The WSFOL approved their budget for library support for next year.

**Holly Bishop – District 4, Stephens Davis Branch, Davis** – Holly attended the All Friends of the Library Reception. Holly attended the South Davis Ad Hoc Committee meeting.

**Rebecca Fridae – City of Winters, Winters Community Library** – Holiday celebration – sold out on all the wreaths the Friends made, a lot of books went to homes, the craft tables were well attended. The attendance overall was a bit lower than a few other years. Toni M. is home with her baby son and are both doing well. Remarkd that she is glad that YCL and the Winters School District are reviewing the lockdown procedure. School class periods are too short for many classes to get to the library for class visits. WFOL annual meeting was held in November. Food by the Culinary Arts class. There are new officers – people who haven’t served before. The WFOL quiz show will be Friday, January 31. Rebecca will doing organizing for that.

**Bill Campbell – District 1, Clarksburg Library and Turner Community Library** – Supervisor Mike McGowan will be leaving Yolo County Supervisors. Bill and Patty attended a reception for him. The new supervisor will of course be appointed by the Governor. WSFOL Annual Dinner had Jack Ohman, political cartoonist for the Sacramento Bee, as the speaker. Mr. Ohman has two caricatures of Nixon and Reagan that he would like to auction for the benefit of the Library. It may be that those President’s libraries/archives would be interested in purchasing them for their collections. Edmond Otis will be coming to West Sac branch to talk about security. Ken and Bill will be attending.

**Andrea Jones – District 3, Woodland**– not present.

**Rie Surad-Miller – District 5, Esparto Regional Library** – the FERL harvest dinner was at a new venue – the Madison Town Hall. It was a successful event. A Capay Valley author J.A. Stallings “bridges to survival” was recently published. Children’s shopping day will be Saturday from 10 -2.

**Nora Brazil – District 2, Stephens Davis Branch, Montgomery Elementary, Davis** – Attended Jay’s retirement party along with Susan, Rie, Bill and Sharon. Everyone enjoyed the beautiful decorations that staff put up and there was a appreciative crowd. Peggy Rollins, Children’s Librarian, will be retiring in March. Nora spoke with Dana Christy, Circulation Supervisor, about the Stephens branch activities. Library computers are being updated with Office 2013 – a total of 91 computers. The staff holiday party will be at Davis this year (Monday, Dec. 11 from 9am – 11am). Crista Cannariato, Librarian, is working with Davis Food Co-op to do a book to food program. The branch will show the movie and hold a program where Davis Food Coop kitchen staff will show folks how to cook up prairie food. In January, Joan Tuss, Librarian, will hold in person tours for new cardholders or others who would like to learn more about how to use the library. Deatra Cohen, Librarian, continues to work with the City of Davis to host an afterschool program called “The Spot”. Vicki Klein, Library Associate, has very popular storytimes and there was discussion about how to help her keep the attendance at her storytimes to an

optimum attendance. The Non-Profit Alliance is helping groups sign up for the “day of giving, Give Local” campaign in Spring 2014.

At MME on Tuesday, Nora met with staff and Dana Christy. Andrea Cervantes, RfK, in January will be holding a parent workshop on Jan. 28. She is signing people up – she will take 20 families. We are hoping that DJUSD IT will put in a direct line for better computer access for YCL staff and patrons. The staff group at MME is working very well together and feel like a real team.

The South Davis Ad Hoc Committee was very productive. We saw a map of where addresses of library cards are and identified gaps. A parent who does surveys for a living is creating a draft survey to get to area residents about library services. A community business representative is also attending. The committee will continue to work on including a representative from the City of Davis.

**Sharon Hallberg – City of Davis, Stephens Davis Branch** - Has attended three Yolo Friends organizational meetings. There are subcommittees working on membership and grants. A major fundraising event will be with the continuation school – an egg hunt, a carnival, etc on Friday April 11, from 4 – 7 pm. By then we should have the three Little Free Libraries in Yolo, Zamora and Dunnigan. Attended the Davis Friends of the Library meeting. DFOL is changing their budget cycle to match the County’s fiscal year. They mentioned how well they are working with Better World Books.

CALENDAR – already discussed

LAB meeting schedule – 2014 -15 handed out to all members

SCHEDULE NEXT MEETING: February 19, 2014 at 7 pm at Stephens-Davis Branch

Meeting adjourned at 9:30 pm.