

## YOLO COUNTY LIBRARY ADVISORY BOARD

**226 Buckeye Street, Woodland, CA 95695**  
**Meeting Location: Central Services, Woodland**  
**Wednesday, December 12, 2012**  
**7:00 P.M.**

**Present:** Holly Bishop, Chair; Andrea Jones, Vice-Chair; Nora Brazil, Bill Campbell, Rie Surad-Miller. Also present: Elizabeth Gray, Assistant County Librarian

Absent: Susan Martimo; Rebecca Fridae; Sharon Hallberg; Patty Wong, County Librarian

### **Call to order 7:09 pm**

**Introductions/Welcome:** Andrea and Bill were introduced. Around the table introductions. No public present. On December 15 from 9 am to 1 pm at Clarksburg branch everyone is welcome to wish Becky Frame, Clarksburg Branch Supervisor, well on her retirement. Nora Brazil informed the group of her re-appointment to the Library Advisory Board District 2 seat.

**Approval of minutes from October 17, 2012:** Minutes reviewed. Motion to approve minutes passed with Andrea abstaining.

### **LAB development (standing item) 7:20**

The group would like to create list of jobs and definition of each job. The beginning stages were thought through although more work is to be done. The resulting list of duties is as follows:

Meeting Agenda and planning – Chair (Holly)

Thank you notes - Rie

Calendar – ViceChair (Andrea) sample list: BoS meetings only those with highlights of important items

Proposal of regular reporting schedule for City Council/School Board, etc. to add LAB to the Agenda.

Snacks/Hospitality - Nora

Friends Liaison - Bill

Annual report presentation to Board of Supervisors

The group agreed that the Chair should be elected each year and may serve two terms but does not need to rotate every time as stated in the ordinance.

At the next meeting this time could be dedicated to continue to work on meeting schedules, timing, coordination, etc.

### **Old Business:**

**South Davis update:** The Board of Supervisors authorized the Board to appoint an Ad Hoc Committee to examine library service needs in South Davis and provide an update within a year of appointment. Nora Brazil would like to be on the committee perhaps as School District liaison. Suggestions for school board member for the Ad Hoc Committee might be Nancy Peterson. Or she might be asked to participate as a

resident. Business representative idea might be the Common Grounds owners. If there is to be a City of Davis representative Holly would like Dan Wolk.

**Tour of Branches:** Suggestions – include all LAB members. Hold the tour on a Saturday in late March. Find out what is going on in the county and schedule the tour to include another event such as the Almond Festival.

### **County Librarian Report:**

**Strategic Plan Update:** Inclusion materials were sent to all LAB members. The library is working on the Mission statement as part of our presentation of the Strategic Plan to the Board of Supervisors. LAB members reviewed and brainstormed the Mission Statement. They all brought forth words and ideas that resulted in the following mission statement:

*YC Libraries connect and strengthen our diverse community by providing places to access information that informs, entertains and inspires.*

Motion: YC library advisory board advises the County librarian and staff to adopt this mission statement. Motion approved unanimously.

**Friends of the Library leaders meeting:** notes distributed. The next meeting date for the Davis FOL was shared and LAB members from Davis expressed interest in attending. Holly shared that at the staff celebration, which she attended, the Davis FOL members were very friendly and interested in hearing more from LAB. Notes from the last Davis FOL meeting were shared.

**Strength Based Management:** YCL has received a grant for 10 coaching hours from the Youth Development Network on Strength Based Management. YCL may work with Sacramento Public Library on regional initiative. YCL is already working with a number of Yolo County organizations to create a Yolo County Youth Development initiative.

**HR update:** Hiring process has begun for a Library Associate at Technical Services. Gail Stovall, Library Associate for AFT will begin work in late December. The new project lead for 2-1-1 Yolo, Victoria Lewis, will begin work in mid- January.

**New Business:** The LAB webpage on YCL website will be discussed at a future date.

### **Member reports:**

**Rie Surad- Miller – District 5** – The Friends of Esparto Library (FERL) Harvest Dinner was successful. The best FERL event was the Children’s Shopping Day– it was held at the school this time. There is no cost to FERL to put on this event and the children can buy presents for less than \$1 per item. Over 200 kids attended and shopped. Everything sold out! The event also raises money for FERL. This one raised the most money ever. The kids’ faces are the best part of the day. FERL did pass a recommended budget with support for Esparto Library operations. Broadband is an important issue for Esparto Regional Library (and other rural branches). A Broadband Summit to discuss Internet access throughout the County as part of Yolo Leaders will be happening in the end of March.

**Rebecca Fridae - Winters Community Library** – not present

**Susan Martimo - West Sacramento – Arthur F. Turner Community Library** – not present

**Andrea Jones – District 3** – Andrea met the new Woodland Public Library Director, Greta Galindo. This is the third or fourth Librarian that Andrea has met in her term on the Library Advisory Board. Paul Navazio is now the City Manager in Woodland. The Navazio family lives in South Davis. Andrea looks forward to strengthening our relationship with Woodland and will be meeting with Greta regularly.

**Holly Bishop – District 4** – Holly read Louis Wolk’s proposal for the CA State measure to allow for a 55% vote for the passage of local bond measures and special taxes. On Monday, Holly attended the Davis FOL lunch in appreciation of Davis staff. Students from UC Davis created a new logo for Davis FOL. New insulated bags and other products with the new logo are available and they look great. Holly is enjoying getting to know the Davis Friends of the Library. Holly noted the success of Davis FOL in using credit cards at their booksale. Holly has been spending time working with Patty Wong on the South Davis library.

**Nora Brazil – District 2** - The Davis Joint Unified School District will be hiring a new district person for Montgomery Elementary Library. YCL bi-lingual storytime has resumed at Montgomery South Davis satellite. Andrea Cervantes (Ready for Kindergarten staff) and Peggy Rollins (Youth Services Coordinator) presented at the Montgomery ELAC group. Nora helped coordinate this. They hope to return later in the year for a more in-depth presentation to ELAC parents about library services.

**Bill Campbell – District 1** – West Sac Friends of the Library (WSFOL) annual dinner is in October. The new board elected in October starts in January. Lynda Campbell, Bill’s wife, will be president of WSFOL. Ken MacDonald will be vice-president. Bill is a member-at-large and attends meetings regularly. WSFOL is looking forward to a very good year. Bill is looking forward to going to Clarksburg Friends of the Library meetings and getting to know that library.

**Sharon Hallberg – City of Davis** – not present

Andrea and Rie were provided with a LAB binder. Holly, Nora, Sharon and Rebecca have one.

**Calendar:** Furlough Dec.23 through Jan. 1  
Davis Friends of the Library meeting, Wednesday, January 9, 7pm  
Tour of branches for Bill Campbell – TBD, possibly March

Meeting conflicts for February (Rie) and June (Nora)

**NEXT MEETING: February 13, 2013 South Davis Montgomery Elementary Library**

**Meeting adjourned: 9:17 pm**

**Action items:**

- **invite Bill to Clarksburg FOL Annual meeting;**
- **send Nora, Andrea and Rie the link to the ethics training;**
- **make it a priority to have the representative from the Board of Supervisors attend LAB meetings in person – message to Jim Provenza – we need his liaison (not Holly) it can be Jim, or Gina, or Sandra.**