



County of Yolo LIBRARY

Patricia Wong
COUNTY LIBRARIAN

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LIBRARY ADVISORY BOARD

CHAIR: Sharon Hallberg
MEMBERS: Nora Brazil, Holly Bishop, Andrea Jones, Margaret
Crawford, Gina Daleiden, Rebecca Fridae, J. B.
Oerding

MINUTES

February 10, 2010

Present: Sharon Hallberg, Chair ,Rebecca Fridae, Nora Brazil, JB Oerding Vice-Chair, Holly Bishop. Also present was County Librarian Patty Wong and Branch Supervisor Malinda Baker.

WELCOME/INTRODUCTIONS

APPROVAL OF MINUTES

The minutes were approved as written.

ACKNOWLEDGEMENTS AND INTRODUCTIONS

OLD BUSINESS

Ethics Training: There is still one outstanding Ethics Training due for LAB member Margaret Crawford.

LAB Vacancies: Mayor Christopher Cabaldon has appointed Susan Martimo as the City of West Sacramento representative. Ms. Martimo is a leading administrator for the State Department of Education, a school librarian and manager, with extensive Library and School experience. She is also an active library advocate and frequent customer at the Arthur F.

Turner Community Library! Ms. Martimo has been invited to the WSFOL Annual Dinner and will be invited to attend the upcoming CALTAC training in Berkeley. She will be joining us officially at the April 2010 meeting.

CALTAC Training: Sharon Hallberg, JB Oerding, Nora Brazil and Susan Martimo are scheduled to attend.

LIBRARY BUDGET UPDATE

The County deficit is estimated to be up to \$21 million. Although the Library as a Department has less than a 3% impact on the General Fund, the savings that each department must assume and the overall impact to other county departments will impede countywide services. The community is encouraged to participate in discussions to determine priorities of service and to identify ways to save and how to communicate those expectations to the population. A task force of a few department representatives is charged to come up with out of the box strategies to approach the deficit and maintain something of a reserve. Library staff has begun communications internally and may seek to host meetings with community partners. We do not anticipate layoffs not closures or reduction of open hours, but there may come a time when the current ten vacancies may be frozen for a portion of all of a year. The most flexible line items are supplies and equipment, and the materials budget. The hearings on February 11 and 12 and the individual meetings set up with the various departments will determine the next steps and the future.

REPORTS FROM MEMBERS

Arthur F. Turner

Margaret Crawford was not present, but many LAB members have visited the new library and are very pleased with the construction and use.

Stephens Davis

Nora Brazil mentioned the ongoing use at the interim branch located on Pena Drive, but that customers from the Southern part of Davis seem to use the branch more than the Central or West parts of Davis. The staff seem to be adjusting to the operations needs of the building, although noise seems to be a continuing issue. There is a strong interest in maintaining the customer friendliness spirit at the Circulation Desk.

Sharon Hallberg spoke of the Friends somewhat disappointed results of the last book sale but that the forthcoming one in February might yield better results; not everyone is aware of the Friends relocation address. The programs numbers are still quite respectable, even without a meeting room.

Esparto

JB Oerding reported that the Bin/storage problem seems to be resolved although the library may be asked to intervene if the school district continues to ask for remuneration for placement. The Friends of the Esparto Regional Library celebrates Esparto's 10th anniversary on 1/26/10. All are invited.

Winters Community Library

Rebecca Fridae reported on the great reception to the new library, especially among young people and their families. There are still some minor building issues and training around temperature control and some leaks due to heavy rain. The Friends continue to support the library. The Annual Retreat takes place in late January and the Annual Meeting will take place on 2/1/10 and will focus on volunteerism. The Babies Need Books program is still a popular way to reach out to families with new babies, with more than 39 boxes distributed to families this year. The Library's book sale area for the Friends is very popular.

COUNTY LIBRARIAN'S REPORT/UPDATE

1. **New CAO Pat Blacklock joins the County at an auspicious time and will bring his collaborative style and experience with a focus on the budget and operations. Mr. Blacklock will attend the next General Staff meeting on 4/12/10**

2. **Building Updates:**
 - **Winters:** Public Art almost completed; Young Adult area needs more review due to consideration of DSA needs. Donor plaque for smaller donors (\$500 each) is still being sought; opening day collection still being processed. Many items on the punch list are still outstanding.
 - **West Sacramento:** Punch list items continue – consideration of enclosing Study Group rooms ceiling for confidentiality and noise reduction purposes. Public art to be installed shortly. Parking is very limited due to Los Rios West Sacramento Center student use; the staff continues to work with Los Rios and the City of West Sacramento to find remedies.
 - **Davis:** The construction is going well. The existing public art is integrated as possible for placement in the redesign. Some new designs for the Hughes Room due to exorbitant costs to reuse existing built ins. New project manager from GS is Terry Vernon. Gene Wais will still be the lead for Winters. One internal book drop on loan to St. Helena as part of recycle/reuse commitment.

2. **Grants Update:** The Library is currently working on four grants:
 - a. YoloLINK- Kaiser Permanente Foundation awarded \$50,000 to Yolo County Library to prepare YoloLINK for 211 use and to pilot a 211 call answering system contracting with Community Planning Council of Sacramento.
 - b. Get Involved Technical Assistance – worth \$5000 from the California State Library to support YCL's volunteer program.
 - c. Family Learning Place – CSL for \$15,000 to be announced soon – to provide early literacy training and manipulatives for Winters and used as a model for other branches and as a preferred process for First 5 Yolo approach.
 - d. Eureka – CSL to provide \$5,000 in training and support to integrate Floating Collections throughout YCL

3. **Advocacy – ALA Presidential Initiative – Libraries: the Heart of ALL Communities:** As Co-Chair of the initiative, Patty Wong has arranged for a visit from ALA President Dr. Camila Alire on Tuesday, February 16. A training focusing on Emotional Intelligence

Leadership is scheduled for an 8:30-10:30 program at Turner (parking overflow to be worked out with City of WS) an afternoon of training with the Policy Team, and a reception for Dr. Alire in Winters from 7-8:30 p.m.

4. Ethics Training – all accounted for except for one member.

5. HR Recruitment and Staff Development

- A Status of Vacant Library positions was distributed to the Board (confidential)
- Classification Study should go to Board of Supervisors on February 23, 2010
- A General Staff meeting has been planned for April 12, 2010

6. 100th Anniversary planning: Rebecca Fridae provided report as LAB representative to the planning team. Working on logos and slogans and selecting dates for Friends/Library to provide organized program.

NEW BUSINESS

1. There are three candidates for the vacant LAB position for the City of West Sacramento. Mayor Christopher Cabaldon makes the appointment. The County Librarian will inquire (again) to the City to determine status of appointment.
2. The LAB meetings will rotate to visit the other branch libraries through the year.
3. Next All Friends reception determined to be in **May 2011**.

JB Oerding moved that the meeting be adjourned. The motion was seconded by Nora Brazil. The meeting adjourned at 9:15 p.m.

NEXT MEETING: February 10, 2010 proposed for Esparto

AGENDA Topics for February meeting:

Budget Update; Building updates on Winters, West Sacramento, and Davis Library Projects.

Submitted by:

Patty Wong