



COUNTY OF YOLO

Office of General Services
Parks Division

Patrick Blacklock
County Administrator

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PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

DRAFT Summary of Minutes

June 30, 2014

Members in Attendance: Jennifer Henning, Jack Young, Andrew Fulks, Rodney Higgins, Nancy Ullrey, Catherine Portman

Members Absent: Kent Lang,

County Staff in Attendance: Deputy CAO Mindi Nunes, Director of General Services Department Kevin Yarris, Principal Parks Planner Jen Santos

1. CALL TO ORDER

Vice Chair Henning called the meeting to order at 6:35 PM.

2. ADOPTION OF AGENDA

The agenda was adopted as modified to move item 5.7 to the next PRWAC meeting.

Motion: Ullrey. Second: Reynolds. Ayes: ALL

3. ADOPTION OF MINUTES

The April 14, 2014 minutes were adopted as modified in Section 5.2.

Motion: Fulks. Second: Henning. Ayes: ALL

4. PUBLIC COMMENTS

None

5. REGULAR AGENDA

- 5.1 Advisory Members appointments/reappointments/resignations: The Yolo County Board of Supervisors accepted Committee Member Gerald Hartwig' s resignation from the PRWAC on April 29, 2014 and that seat is now vacant.
- 5.2 PRWAC to elect a new Chair and Vice Chair for 2014/15: The PRWAC committee members discussed the option of returning to a rotating Chair that would start with District 1 and move onto District 2 and so forth. PRWAC committee members nominated Andrew Fulks (District 1) for Chair and Nancy Ullrey (District 4) for Vice Chair. **Motion: Young. Second: Reynolds. Ayes: ALL**
- 5.3 Parks Workshop presentation to the Yolo County Board of Supervisors: General Services Director, Kevin Yarris provided the PRWAC with a brief overview of the planned Parks workshop/presentation to the Board of Supervisors (BOS) scheduled for September 9th, 2014. Becky Eby, Management Analyst from the County Administrators Office also provided an update to the PRWAC on the details of the workshop presentation that included Current Practices/Operations, Best Practices/Gap Analysis, and Recommendations. The PRWAC was asked to attend the preliminary internal workshops to prepare for the Parks workshop/presentation to the BOS. The PRWAC unanimously nominated Catherine Portman (District 5), Nancy Ullrey (District 4) and Andrew Fulks (District 2) to attend any internal preliminary workshops as a subcommittee of the PRWAC.
- 5.4 BLM & County MOU regarding County Road 40 Low Water Bridge: Parks Manager Jen Santos reported that County staff from the office of Intergovernmental Affairs, General Services, Parks and Planning and Public Works has worked together with the Federal Bureau of Land Management (BLM) and local nonprofit Tuleyome to prepare a preliminary Management Agreement. The Agreement is between the BLM and the County for the management and maintenance of the portion of County Road 40 and the Low Water Bridge that is within Cache Creek Regional Park. This partnership between the County and the BLM will allow for a united representation when applying for any future grants for bridge replacement and road repair and similar items. The BLM is currently conducting its final review of the Management agreement and in anticipation of BLM review the PRWAC was asked to provide a motion to comment/support/deny the Agreement. PRWAC committee member Andrew Fulks provided an enthusiastic and much appreciated update regarding the background and history of this process as a member of Tuleyome and a longtime member of the PRWAC. The PRWAC provided a motion to support the Draft Agreement. **Motion: Young. Second: Portman. Ayes: ALL**
- 5.5 Park Hosts and Cache Creek Campground update: Parks Manager Jen Santos reported that the Cache Creek Campground was without a Park Host for the campground since just after Memorial Day weekend. Park Host interviews have been conducted and staff is hopeful that a new park host will be in place before August. Meanwhile, Parks and General Services staff has volunteered to work as park hosts for the last two weekends and over this coming 4th of July weekend but that after that the campground will be closed until a new park host is hired.

Also reported was that a festival which was planned to take place from July 2- 6th at the private property across the street from the campground with all night amplified music, laser shows and an undetermined amount of visitors has been cancelled. Deputy County Administrator Dirk Brazil led the effort with assistance from County Council, Environmental Health, Planning, Sheriffs, California Highway Patrol, Parks Division to work with the festival group to reduce or

eliminate the impact to the campground and the County but ultimately the festival organizers cancelled the event.

- 5.6 Parks Division Update: Parks Manager Jen Santos reported that the General Services Deputy Director, Terry Vernon has been appointed as the Manager of Capital Projects and Sustainability as part of the County Administrators Office (CAO). The Parks accountant will also leave the Parks Division to be part of the newest Division of the CAO. The Parks Manager will report directly to the General Services Director, Kevin Yarris and will be relocated to the General Services offices in Suite D at 120 W. Main Street, Woodland, CA 95695. Also, the Parks Analyst, Laura Liddicoet will now report to the General Services Business Services Officer and also be relocated to the General Services office.
- 5.7 CPRS Conference summary: This item was removed from the Agenda to be placed on the next PRWAC meeting Agenda.

6. PARKS DIVISION STAFF UPDATE (*Information below was provided by the Parks Manager unless otherwise noted.*)

- 6.1 Report on the Status of the Solar Project at Grasslands Park (wetland restoration project): The County is filing a permit to regulate the non-jurisdictional mitigated wetland through the Central Valley Regional Water Quality Control Board. Further restoration of the wetland is planned for the winter rainy season.
- 6.2 Report of State Grant Activities for Prop 40- Campground Showers: The Contractor requested to be let out of his contract for the showers building and the County granted him release from the Contract due to on-going issues with the Contractor's performance. The project was rebid and the County is in the process of due diligence regarding the responsibility of the bid and contractor. The County anticipates construction in the next few weeks barring any unforeseen issues.
- 6.3 Report of State Grant Activities for Prop 50- Putah Creek shade shelters: Staff reports that the restoration portion of the project will be postponed to fall/winter 2014 due to lack of rain. Meanwhile the shade shelter portion of the project is moving forward slowly due to lack of staffing levels.
- 6.4 Knights Landing Boat Launch improvements (Dept. of Boating & Waterways funded): Staff reports that this project is planned for construction in late summer/early fall 2014 and that the construction bidding process is complete. Staff is waiting on final environmental permits before awarding the construction contract.
- 6.5 Other parks, recreation, or wildlife related matters: None

7. COMMITTEE MEMBER REPORTS

Reports by Committee Members on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' reports is limited to asking clarifying questions. However, the Committee or any individual Committee members may request that an item be placed on a future agenda for further discussion.*

Committee Member Portman noted that the burrowing owl field observation census is still continuing and encouraged land owners to allow the survey on their property.

Committee Member Fulks provided an update regarding the unofficial parking area off the street used by locals to access the Fremont Weir. He notes that the State Department of Fish and Wildlife in conjunction with the State Wildlife Conservation Board is researching the potential to purchase the portion of land that people use to park and gain entry into the Fremont Weir from the private land owner.

Fulks also mentioned that we have a gem here in Yolo County with the Sacramento River and that we should consider adding overnight parking to the Master Fee schedule to allow for hikers/boaters to park on County Parks and access wilderness areas and rivers.

8. ITEMS FOR FUTURE AGENDA'S:

The CPRS summary, an update from the Natural Heritage program and the Gibson House update
Please contact staff any time before the next meeting to add an item to the regular agenda

9. ADJOURNMENT

Vice Chair Henning adjourned the meeting at 8:00PM. The next regular meeting of the PRWAC is tentatively scheduled for August 11, 18, or 25, 2014 or thereafter.

Respectfully submitted by:

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